



COMMITTEE MINUTES

FANTASY OF LIGHTS COMMITTEE

September 17, 2024

Arena Boardroom

1741 Jasperson Drive, Kingsville

PRESENT: Chair Councillor Tony Gaffan
Glenda Willemsma
Janet Willoughby
Leslie Pittendreigh
Maria Edwards
William Szabo Verzoc

Shelby Gault, Staff Liaison

REGRETS: Dave Laman

A. CALL TO ORDER

Chair Clr. Tony Gaffan called the meeting to order at 5:14 pm.

B. DISCLOSURE OF PECUNIARY INTEREST

The Chair reminded the Committee of their duty to disclose any pecuniary interests as they arise.

C. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes— August 20, 2024

Moved by Janet Willoughby

Seconded by Leslie Pittendreigh

THAT the minutes of the Fantasy of Lights Committee dated August 20, 2024 BE RECEIVED.

CARRIED



COMMITTEE MINUTES

D. ORDER OF BUSINESS

1) Find the Elf Initiative

The Town of Kingsville has shown support for the Amherstburg “Find the Elf Initiative”.

Each supporting town is asked to identify a publicly accessible location in our municipality for photo opportunities with the prominent elf figure, offer a complimentary snack, provide a collection opportunity for socially need items, and organize a simple family-friendly activity.

If Amherstburg is approved for the program, Fantasy of Lights committee offers the Lakeside Park Gazebo (“Gingerbread House”) to be the location of the elf, on Sunday, December 8 from 10 am to 8 pm (the duration of the marketplace and Kingsville Express train rides).

E. STAFF REPORTS

F. INFORMATION ITEMS

i. Kingsville Express

There are three dates to be filled: Sunday, December 1 and Sunday, December 20.

ii. Santa Claus Parade

A request has been submitted to create a “Safe Parade Goer” awareness campaign.

Santa Claus and Mrs. Claus performers have been secured for this event for a total of \$300 for three hours.

There are nine parade participants registered so far (September 17).

- First Baptist Kingsville
- South Essex Community Council
- Rocky Meadow Equestrian
- Essex Energizers
- Kingsville Golf
- Erie Shores HealthCare - Mobile Medical Support
- Kingsville Essex Associated Band
- Ohana Acres Racing



COMMITTEE MINUTES

- Ursa Major Day Support Program

The committee has parade route changes and chose to opt for a 'rolling barricade' at Herrington St. and Park St. This means these roads, and portion of Division St which connects them, will remain open until the parade floats turn from Main St. onto Division St.

At that time, Herrington St. and Park St will be closed to allow the parade floats safely through.

This route will be presented to council on September 28, 2024 for review.

The committee reviewed a recommendation by the Town of Kingsville's community policing officer to invest in paid-duty officers for the purpose of supervision of the parade.

Moved by: William Szabo Verzoc

Seconded by: Leslie Pittendreigh

THAT the Fantasy of Lights committee approves up to \$3,500 for the payment of paid duty officers for the Fantasy of Lights Santa Claus Parade.

iii. Paws and Claus

Past vendors and all vendors on the pet-related list were emailed on July 25. Two vendors have registered. We have emailed out form again to interested parties.

Pet Valu has been contacted to query if they are interested in handing out gift bags once again.

Santa Claus has been secured for this event for a total of \$150 for two hours.

iv. Christmas Artisan Market

A total of 23 vendors have committed to the Christmas Artisan Market so far.

We have the remaining room for three single-space vendors.

v. Breakfast with Santa/Crafts with Santa

The Breakfast with Santa will include sausages, pancakes, and a juice box. The committee will limit it to 65 people per hour, and 30 people must be registered for that



COMMITTEE MINUTES

hour of service for that hour of food service to run. People will be offered another time slot or given a refund.

vi. New Years Eve

Moved by: Leslie Pittendreigh

Seconded by: Glenda Willemsma

THAT the Fantasy of Lights committee approves \$6,915.60 for the purchase of fireworks by K&H Fireworks for the New Years Eve Celebration.

vii. Donations Update

The committee reviewed the confirmed donations for the 2024 season.

NEXT MEETING DATE

OCTOBER 15, 2024, ARENA BOARD ROOM.

G. ADJOURNMENT

Moved by: Leslie Pittendreigh

Seconded by William Szabo Verzoc

THAT the meeting adjourn at 6:52 pm.

CARRIED

CHAIR, Clr. Tony Gaffan

RECORDING SECRETARY, Shelby Gault