

## Planning Services

### NOTICE OF PUBLIC MEETING OF COUNCIL

Proposal for:

#### **Amendments to Section 4.2 – Accessory Buildings & Structures**

**in the Comprehensive Zoning By-Law for the Town of Kingsville**

**Town File ZBA-2024-21**

**The Purpose of the Meeting** is to review a recommendation from the Committee of Adjustment & Appeals to amend the Town's Comprehensive Zoning By-Laws, Section 4.2 – Accessory Buildings & Structures

**The Proposed Amendment** is a housekeeping amendment intended to revise & improve the current regulations for accessory buildings & structures

**The Intent of this Amendment** is to:

- increase the maximum permitted height of an accessory structure, located in residential zones within the primary & secondary settlement areas, from 5 m to 5.8 m and to;
- increase the maximum height of accessory structures in residential zones for lots under 2 ha., located outside the primary & secondary settlement areas, from 5 m to 6.5 m and to;
- allow an additional dwelling unit, located within an accessory structure, to have a maximum height of 6.5 m.

**The Effect of the Proposal** will reduce approval processes required by Council and the Committee of Adjustment & Appeals, allowing for relief from the current regulations for accessory buildings & structures, and will reduce costs & timelines to homeowners where relief from the current regulations for accessory buildings & structures will no longer be required

#### you can attend the Public Meeting

**WHEN:** January 13, 2025 at 6:00 p.m.

**WHERE:** Virtual meeting on Zoom – Please see the “Electronic Participation” document for instruction, attached to this notice

**OR**

**In-person by attending the public meeting at:**

**Unico Hall Community Centre, 37 Beech Street, Kingsville, ON N9Y 1A9**



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
[www.kingsville.ca](http://www.kingsville.ca)  
[planning@kingsville.ca](mailto:planning@kingsville.ca)

## Planning Services

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### Your comments on these matters are important

The Town of Kingsville and the Council encourage your input on this application.

Your comments can be submitted until 4:00 p.m. on January 13, 2025:

By email [planning@kingsville.ca](mailto:planning@kingsville.ca)

Or by mail to:

**Town of Kingsville, Planning Services  
2021 Division Road North  
Kingsville, ON N9Y 2Y9**

Comments and opinions submitted on these matters, including your name and address, may become part of public record, be viewed by the general public, and be published in a Planning report, Council agenda, and minutes of the meeting.

If a person or public body that files an appeal of a decision of the Council in respect to the proposed Zoning By-law Amendment does not make written submissions to the Council before it makes a decision, the Ontario Land Tribunal may dismiss the appeal.

**IF YOU WISH TO BE NOTIFIED OF THE DECISION** in respect of the proposed Zoning By-law Amendment, you must make a written request by email [planning@kingsville.ca](mailto:planning@kingsville.ca), or mail to the attention of:

**Town of Kingsville  
Planning Services  
2021 Division Road North  
Kingsville, ON N9Y 2Y9**

This will also entitle you to be advised of an appeal, if one is submitted.

For more information about this matter, contact The Town of Kingsville, Planning Services, at [planning@kingsville.ca](mailto:planning@kingsville.ca), 519-733-2305 ext. 244, or visit [www.kingsville.ca](http://www.kingsville.ca)

**DATED this 23<sup>rd</sup> day of December, 2024**

## Planning Services

### Electronic Participation

This meeting will be held in person, with an electronic element, in accordance with Procedural By-law 77-2021. Delegates and presenters will be provided with the option to attend in-person or electronically and spectators will be allowed into the building to watch or can continue to use the livestream option.

#### If you wish to participate via zoom, please read the instructions below:

Delegates, participants, and members of the public wishing to participate electronically **must request Zoom details by 11:00 am on the date of the public meeting**, as per By-Law 77-2021. Please refer to the contact information provided with this notice.

Please note that neither a computer, nor a video sharing device, is required to participate in the meeting via Zoom. You may also opt to call in from a cell or landline.

Persons who intend to participate electronically during the meeting may wish to register/sign up in Zoom, if they have not already done so. The following information is provided for your consideration and guidance during remote participation in the meeting:

- **Please join the meeting by 5:55 PM in order to avoid any delays.** If you have not joined the public meeting while your Agenda Item is up for public comment you will have forfeited your request.
- When you join the meeting, either by phone or online, you will be admitted in as an attendee. You will not be greeted upon joining the call. You will be able to hear the meeting and see the active speaker (if you have video capability), but your mic will be muted until it is your turn to speak.
- If you join the Zoom meeting through your phone, please **Do not put the phone on hold at any time**, as this will result in broadcasting “hold music” online once your mic function is unmuted.
- To optimize call quality when using a laptop, a headset with microphone is recommended. If you are using your laptop microphone or cell phone, please speak directly into the receiver and do not use speaker phone
- **Please do not forward the Zoom meeting details with anyone or post through social media.** Only registered participants will be admitted to the Zoom meeting.
- **Participants should keep comments directly related to the matter to which they are speaking to.** Questions are to be directed to the Chairperson. Council Members may choose to ask you follow-up questions following your remarks, comment, or ask staff to respond to your comments.
- After providing your comments and answering any questions that may be directed to you, the Meeting Coordinator will disconnect you from the Zoom meeting.

#### For more information, please contact:

Town of Kingsville, Planning Services  
Phone: 519-733-2305 Ext. 244  
Email: [planning@kingsville.ca](mailto:planning@kingsville.ca)  
The Corporation of the Town of Kingsville  
2021 Division Road North  
Kingsville, Ontario N9Y 2Y9