



**Special Meeting of Council**

**Budget Deliberations**

**Minutes**

**Wednesday, December 4, 2024**

**9:00 AM**

**Unico Community Centre**

**37 Beech Street**

**Kingsville, ON N9Y 1A9**

Members of Council    Mayor Dennis Rogers  
                                 Deputy Mayor Kimberly DeYong  
                                 Councillor Tony Gaffan  
                                 Councillor Debby Jarvis-Chausse  
                                 Councillor Sheri Lowrie  
                                 Councillor Thomas Neufeld  
                                 Councillor Larry Patterson

Members of  
Administration        CAO, John Norton  
  
                                 Acting Clerk, Angela Toole  
                                 Deputy Clerk, Natalie Sharp

**A.    Call to Order**

Mayor Rogers called the Meeting to order at 9:06 a.m.

**B.    Disclosure of Pecuniary Interest**

Mayor Rogers reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**C. Presentations**

**1. Ryan McLeod, Director of Finance and Corporate Services/Treasurer**

Ryan McLeod, Director of Finance/Treasurer, provided a high-level overview of the Draft 2025 Budget which included a 3.3% tax increase.

**242-12042024**

Moved by Councillor Gaffan

Seconded by Councillor Neufeld

That Council **REDUCE** the OPP Contract amount by \$540,841 and that it **BE ALLOCATED** to the Tax Levy.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

**243-12042024**

Moved by Deputy Mayor DeYong

Seconded by Councillor Lowrie

That surplus 2024 Supplemental Tax Income **BE ALLOCATED** to the Property Acquisition & Development Reserve;

And that the surplus 2024 Interest Income **BE ALLOCATED** to the Parks Property Reserve.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

**244-12042024**

Moved by Councillor Patterson

Seconded by Councillor Neufeld

That the 2025 Budget for Insurance Premiums, WSIB and Transit Services **BE REDUCED**, as presented by the Director of Finance.

**Carried**

**D. 2025 Budget Deliberations**

**1. Capital Budget Schedule - Tax Supported**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Capital Budget Schedule - Tax Supported.

**245-12042024**

Moved by Councillor Neufeld

Seconded by Councillor Jarvis-Chausse

That Project Number IT-2025-1 respecting a Council AV Microphone Upgrade in the amount of \$50,000 **BE REMOVED** from the 2025 Capital Schedule.

For (1): Councillor Neufeld

Against (6): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, and Councillor Patterson

**Lost (1 to 6)**

**246-12042024**

Moved by Councillor Patterson

Seconded by Councillor Lowrie

That Council **RECESS** at 10:45 p.m.

**Carried**

**247-12042024**

Moved by Councillor Gaffan

Seconded by Councillor Jarvis-Chausse

That Council **RESUME** at 10:56 a.m.

**Carried**

**2. Operating Budget - Tax Supported**

**a. Council**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Council Operating Budget.

**b. Office of the CAO**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Office of the CAO Operating Budget.

**248-12042024**

Moved by Councillor Neufeld  
Seconded by Councillor Gaffan

That Council **DIRECTS** Administration to allocate \$20,000 to the Economic Development Reserve for future industry development studies.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

**c. Public Works**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Public Works Operating Budget.

**249-12042024**

Moved by Councillor Neufeld  
Seconded by Councillor Jarvis-Chausse

That Line Item 60416 respecting Weed Spraying **BE REDUCED** to \$20,000.00.

For (3): Deputy Mayor DeYong, Councillor Jarvis-Chausse, and Councillor Neufeld

Against (4): Mayor Rogers, Councillor Gaffan, Councillor Lowrie, and Councillor Patterson

**Lost (3 to 4)**

**250-12042024**

Moved by Councillor Neufeld  
Seconded by Deputy Mayor DeYong

That Line Item 60420 respecting Winter Control (Salt and Trucking Only) **BE REDUCED** to \$280,000.00.

For (3): Deputy Mayor DeYong, Councillor Jarvis-Chausse, and Councillor Neufeld

Against (4): Mayor Rogers, Councillor Gaffan, Councillor Lowrie, and Councillor Patterson

**Lost (3 to 4)**

**d. Garbage Collection & Disposal**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Garbage Collection & Disposal Operating Budget.

**251-12042024**

Moved by Deputy Mayor DeYong  
Seconded by Councillor Patterson

That Council **RECESS** at 12:30 p.m.

**Carried**

**252-12042024**

Moved by Councillor Neufeld  
Seconded by Councillor Patterson

That Council **RESUME** at 1:04 p.m.

**Carried**

**e. Cemetery**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Cemetery Operating Budget.

**f. Capital Projects & Engineering**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Capital Projects & Engineering Operating Budget.

**g. Fire Department**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Fire Department Operating Budget.

**h. Police Department**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Police Department Operating Budget.

**252-12042024**

Moved by Councillor Jarvis-Chausse  
Seconded by Deputy Mayor DeYong

That Line Item 60342 respecting Rent (Cottam Branch) **BE REDUCED** by \$1875.00.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

**253-12042024**

Moved by Councillor Neufeld  
Seconded by Councillor Patterson

That Line Item 80300 respecting Transfer to Reserve Capital (Police) **BE REDUCED** by \$80,000.00.

For (2): Councillor Neufeld, and Councillor Patterson

Against (5): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, and Councillor Lowrie

**Lost (2 to 5)**

**i. Building Department**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Building Department Operating Budget.

**254-12042024**

Moved by Councillor Patterson  
Seconded by Councillor Lowrie

That Line Item 60102 respecting Salaries - Full Time (Building) **BE INCREASED** by \$105,000 for a Junior Building Inspector position to be added in 2025.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

**j. By-law Department**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the By-law Department Operating Budget.

**255-12042024**

Moved by Deputy Mayor DeYong  
Seconded by Councillor Gaffan

That Council **RECESS** at 2:12 p.m.

**Carried**

**256-12042024**

Moved by Councillor Patterson  
Seconded by Councillor Neufeld

That Council **RESUME** at 2:18 p.m.

**Carried**

**k. Parks & Recreation**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Parks & Recreation Operating Budget.

**l. Programs and Events**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Program and Events Operating Budget.

**m. Planning Department**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Planning Department Operating Budget.

**n. Financial Services**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Financial Services Operating Budget.

**257-12042024**

Moved by Councillor Neufeld

Seconded by Councillor Jarvis-Chausse

That line item 80300 under Financial Services respecting Transfer to Reserves - School Property **BE REDUCED** by \$200,000.00.

For (3): Councillor Jarvis-Chausse, Councillor Neufeld, and Councillor Patterson

Against (4): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, and Councillor Lowrie

**Lost (3 to 4)**



**258-12042024**

Moved by Councillor Neufeld  
Seconded by Councillor Lowrie

That Line Item 60950 under Financial Services respecting ERCA  
**BE INCREASED** by \$32,879.00.

For (3): Mayor Rogers, Councillor Lowrie, and Councillor Neufeld

Against (4): Deputy Mayor DeYong, Councillor Gaffan, Councillor  
Jarvis-Chausse, and Councillor Patterson

**Lost (3 to 4)**

**o. Clerks**

Margaret Schroeder, Manager of Financial Services/Deputy  
Treasurer, presented an overview of the Clerks Operating Budget.

**p. Legal**

Margaret Schroeder, Manager of Financial Services/Deputy  
Treasurer, presented an overview of the Legal Operating Budget.

**q. Information Technology**

Margaret Schroeder, Manager of Financial Services/Deputy  
Treasurer, presented an overview of the Information Technology  
Operating Budget.

**r. Animal Control**

Margaret Schroeder, Manager of Financial Services/Deputy  
Treasurer, presented an overview of the Animal Control Operating  
Budget.

**3. Capital Budget Schedule - Water/Wastewater Rate Funded**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer,  
presented an overview of the Capital Budget Schedule -  
Water/Wastewater Rate Funded.

**4. Operating Budget - Utility**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Operating Budget for Water and Wastewater.

**a. Water**

**b. Wastewater**

**5. Kingsville Business Improvement Area (BIA)**

Margaret Schroeder, Manager of Financial Services/Deputy Treasurer, presented an overview of the Kingsville Business Improvement Area (BIA) Budget.

**E. Closed Session**

**258-12042024**

Moved by Deputy Mayor DeYong  
Seconded by Councillor Gaffan

That Council **ENTER** into Closed Session at 4:12 p.m. pursuant to Section 239(2) of the Municipal Act, 2001, to discuss the following items:

**Item I - Personnel Matters** to be heard under Section 239(2)(b) being personal matters about an identifiable individual, including municipal employees and Section 239(2)(d) being labour relations or employee negotiations.

**Carried**

**259-12042024**

Moved by Councillor Jarvis-Chausse  
Seconded by Councillor Lowrie

That Council **RISE** from Closed Session and **RESUME** Open Session at 5:03 p.m.

**Carried**

**F. 2025 Budget Adoption**

**260-12042024**

Moved by Councillor Neufeld  
Seconded by Councillor Patterson

That a Fleet Coordinator position **BE ADDED** to the 2025 Municipal Budget at a cost of \$105,000 (75% of which will be tax-funded and 25% of which will be utility-funded).

For (4): Mayor Rogers, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Against (3): Deputy Mayor DeYong, Councillor Gaffan, and Councillor Jarvis-Chausse

**Carried (4 to 3)**

**261-12042024**

Moved by Deputy Mayor DeYong  
Seconded by Councillor Gaffan

That the hiring for the position of Fleet Coordinator **BE DELAYED** by 3 months in the 2025 budget.

For (6): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, and Councillor Neufeld

Against (1): Councillor Patterson

**Carried (6 to 1)**

**262-12042024**

Moved by Deputy Mayor DeYong  
Seconded by Councillor Patterson

That the 2025 Municipal Budget for the Town of Kingsville, as amended, calculated at a tax rate increase of 3.61% which represents \$74.54 on a home assessed at \$250,000.00, **BE APPROVED**.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

**G. Adjournment**

**263-12042024**

Moved by Councillor Patterson

Seconded by Councillor Lowrie

That Council **ADJOURN** the Special Meeting at 5:27 p.m.

**Carried**

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Mayor, Dennis Rogers

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Acting Clerk, Angela Toole