



COMMITTEE MINUTES

FANTASY OF LIGHTS COMMITTEE

August 20, 2024

Kingsville Arena – Room C

1741 Jasperson Drive, Kingsville

PRESENT: Glenda Willemsma
Janet Willoughby
Leslie Pittendreigh
Maria Edwards
William Szabo Verzoc

Shelby Gault, Staff Liaison

REGRETS: Chair Councillor Tony Gaffan
Dave Laman

A. CALL TO ORDER

Vice-Chair Janet Willoughby called the meeting to order at 5:07 pm.

B. DISCLOSURE OF PECUNIARY INTEREST

The Vice-Chair reminded the Committee of their duty to disclose any pecuniary interests as they arise.

C. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes— July 16, 2024

An amendment must be made to accredit the parade update to from Janet to Glenda

Moved by Leslie Pittendreigh

Seconded by Maria Edwards

THAT the minutes of the Fantasy of Lights Committee dated July 16, 2024 BE RECEIVED.

CARRIED



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D. ORDER OF BUSINESS

E. STAFF REPORTS

F. INFORMATION ITEMS

i. Kingsville Express

We have emailed the BIA members which Janet collected on July 26. We have filled every date but two: Sunday, November 24 and Friday, December 20.

New Designs will fill the Sunday, November 24.

We have three private businesses, two churches, and two service clubs, as well as our own committee.

ii. Santa Claus Parade

We have emailed all past participants of the Santa Claus parade as well as past volunteers on August 15.

We have five parade participants registered so far.

- First Baptist Kingsville
- South Essex Community Council
- Rocky Meadow Equestrian Horses
- Essex Energizers
- Kingsville Golf

Glenda has confirmed the following bands:

- Del Riata
- Windsor Optimist Youth Band
- Kingsville Essex Associated Band

The 'quiet zone' concept will be piloted at the Migration Festival Parade.

The committee members gave information regarding the handing out of candy of the parade. They would like to investigate alternative candy handing-out options for 2025. This year, the committee will see how they can provide formal parade safety messaging.



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iii. Paws and Claus

Past vendors and all vendors on the pet-related list were emailed on July 25. Two vendors have registered.

iv. Christmas Artisan Market

Vendors on the vetted list were emailed on July 31. A total of 11 vendors have registered so far. Leslie has reached out to the Optimist Club of Kingsville and the Kingsville Scouts to serve lunches over the weekend. The committee is considering a choir performance on one of the days; Leslie will confirm the price of this performance.

v. Breakfast with Santa

vi. New Years Eve

The committee reviewed the craft selection and will submit a list of supplies for purchase.

G. NEXT MEETING DATE

SEPTEMBER 17, 2024, ROOM C.

H. ADJOURNMENT

Moved by Leslie Pittendreigh

Seconded by William Szabo Verzoc

THAT the meeting adjourn at 5:50 pm.

CARRIED

VICE CHAIR, Janet Willoughby

RECORDING SECRETARY, Shelby Gault