



The Corporation of the Town of Kingsville

Minutes of the Committee of Adjustment and Appeals of the Town of Kingsville

Tuesday, September 17, 2024

6:00 p.m.

Unico Community Centre

37 Beech Street

Kingsville, ON N9Y 1A9

Members Present:

Gord Queen, Chair

Thomas Neufeld, Councillor

Russell Horrocks

Nicole Hackett-Winkels

Phil Caruana

Administration Present:

Richard Wyma, Director of Planning and Development

Lu-Ann Marentette, Drainage Superintendent

Angelina Pannunzio, Office Support

Matthew Ducharme, Recording Secretary

A. Call to Order

The Chair called the meeting to order at 6:00 p.m.

B. Disclosures of Pecuniary Interest

The Chair asked members if there were any disclosures of pecuniary interest.
None were noted.

C. Adoption of Minutes

CA-43-2024

Moved By: Phil Caruana
Seconded By: Russell Horrocks

That the Draft Minutes of the Committee of Adjustment and Appeals meeting dated August 20, 2024, **BE RECIEVED** and considered for adoption at the October 15, 2024, Committee of Adjustment and Appeals meeting.

Carried

D. Recognitions

1. Recognition of Chair Gord Queen by Director Wyma

Richard Wyma, Director of Planning and Development, thanked Mr. Queen for his service as Chair of the Committee of Adjustment and Appeals, noting he has resigned effective September 30, 2024.

E. Committee of Adjustment Hearings

1. Requests for Withdrawal or Deferral

None noted.

2. Current Applications

1. B-2024-22 - Application for Consent

Richard Wyma, Director of Planning and Development, presented the application.

Jackie Lassaline, representative for the applicant, was present and available for questions from the members.

CA-44-2024

Moved By: Phil Caruana
Seconded By: Nicole Hackett-Winkels

That the Committee of Adjustment and Appeals **APPROVE** consent application B-2024-22 to establish a permanent easement over 2011 Graham Side Road for the use of underground electrical services in favour of 891 Road 3 East shown as, Part 1 on the Applicant's Survey (Appendix B), subject to the following conditions:

1. A reference plan (R-Plan) be prepared and deposited in the registry office; an electronic copy be provided to the Town for the files of the Planning Department.
2. The conditions imposed above shall be fulfilled by **September 17, 2026**, or this application shall be deemed to be denied in accordance with Section 53(41) of the Planning Act.

Carried

F. Court of Revision

1. 4th Concession Road Drain
 1. Engineer's Report
Lu-Ann Marentette, Drainage Superintendent, presented the report.
 2. List of Appeals
None noted.
 3. Deliberation and Decision

CA-45-2024

Moved By: Thomas Neufeld, Councillor

Seconded By: Russell Horrocks

That the Schedule of Assessment for improvements to the Upper Portion of the 4th Concession Road Drain for the MTO Widening Project, forming part of the Engineer's Report as prepared by Dillon Consulting Limited and dated July 23, 2024, **BE APPROVED** as presented.

Carried

2. No. 5 Drain
 1. Engineer's Report
Lu-Ann Marentette, Drainage Superintendent, presented the report.
 2. List of Appeals
None noted.

3. Deliberation and Decision

CA-46-2024

Moved By: Russell Horrocks

Seconded By: Phil Caruana

That the Schedule of Assessment for improvements to the Upper Portion of the No. 5 Drain for the MTO Widening Project, forming part of the Engineer's Report as prepared by Dillon Consulting Limited and dated July 23, 2024, **BE APPROVED** as presented.

Carried

G. Property Standards Appeal Hearings

None at this time.

H. By-law Appeal Hearings

None at this time.

I. Next Meeting Date

That the Committee of Adjustment and Appeals hold its next regularly scheduled meeting on October 15, 2024 at 6:00 p.m. at the Unico Community Centre.

J. Adjournment

CA-47-2024

Moved By: Nicole Hackett-Winkels

Seconded By: Thomas Neufeld, Councillor

That the meeting **BE ADJOURNED** at 6:18 p.m.

Carried

Chair

Recording Secretary