



**COMMITTEE OF THE WHOLE
MINUTES**

**Monday, January 15, 2024
6:00 PM
Unico Community Centre
37 Beech Street
Kingsville, ON N9Y 1A9**

Members of Council	Mayor Dennis Rogers Deputy Mayor Kimberly DeYong Councillor Tony Gaffan Councillor Debby Jarvis-Chausse Councillor Sheri Lowrie Councillor Thomas Neufeld Councillor Larry Patterson
Members of Administration	CAO, John Norton Acting Clerk, Angela Toole

A. CALL TO ORDER

Deputy Mayor DeYong called the Regular Meeting to order at 6:00 p.m.

B. DISCLOSURE OF PECUNIARY INTEREST

The Chair reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the matter comes forward.

The following disclosures were made:

Councillor Gaffan declared a pecuniary interest on Item E.2.a - 2024 Kingsville Community Grant Submission Review (BIA Facelift Grant) given that he is a business owner in the BIA;

Mayor Rogers declared a pecuniary interest on Item E.2.a - 2024 Kingsville Community Grant Submission Review (BIA Facelift Grant) given that he is a business owner in the BIA and on Item E.1.b - Questions for STR Survey, given that he has a business that is subject to the survey;

Councillor Neufeld declared a pecuniary interest on Item E.2.a - 2024 Kingsville Community Grant Submission Review (Rotary Club of Cottam Grant); and,

Deputy Mayor DeYong declared a pecuniary interest on Item E.2(a) - 2024 Kingsville Community Grant Submission Review (Ursa Major Learning Services and Centre Grant) given that her employer, the Kingsville Community Centre, would benefit from the grant.

C. PRESENTATIONS

1. Fire Services Update

Jeff Dean, Deputy Assistant Chief, provided an overview of the Fire Services Department and highlighted the Department's training initiatives. Discussion ensued and Committee questions were answered.

2. Financial and Corporate Services Update

Margaret Schroeder, Manager of Finance, provided an overview of the Financial and Corporate Service Department and highlighted the Department's modernization efforts. Discussion ensued and Committee questions were answered.

D. MINUTES OF PREVIOUS MEETING

Moved by Councillor Patterson

Seconded by Councillor Jarvis-Chausse

That the Committee of the Whole Minutes dated November 20, 2023, **BE RECEIVED.**

CARRIED

E. STAFF REPORTS

1. Verbal Reports

a. Cottam Ridgeview Park Buildings

Richard Wyma, Director of Planning and Development, provided an overview as to the state of the Cottam Ridgeview Park Building as per the facilities review and the future plans for the space.

b. Questions for the Short Term Rental Survey

John Norton, CAO, and Tara Hewitt, Communications and Public Relations Coordinator, presented a draft survey regarding Short Term Rentals to the Committee. Discussion ensued and the Committee provided feedback and suggestions on the content and structure of the survey.

c. Staff Priorities for 2024

John Norton, CAO, provided an overview of staff priorities for 2024. Discussion ensued and Committee questions were answered.

2. Written Reports

a. 2024 Kingsville Community Grant Submission Review

The Committee took a five (5) minute break beginning at 8:20 p.m. and resumed the Meeting at 8:25 p.m.

F. COMMITTEE QUESTIONS

Mayor Rogers asked Administration to poll residents using Have Your Say Kingsville on having Halloween on Saturday, October 26, 2024.

G. COMMITTEE MEMBER UPDATES

Councillor Lowrie provided an update from the Heritage Advisory Committee and noted that the Committee was asked to prepare a list of properties in Kingsville for potential designation under the Heritage Act. Discussion ensued and Committee questions were answered.

Moved by Councillor Neufeld
Seconded by Councillor Gaffan

That the Committee of the Whole **RECOMMENDS** that Council **DIRECT** the Heritage Advisory Committee to "score" the properties identified in the Main Street Development Committee's heritage recommendation and bring those scores back to Council.

For (2): Deputy Mayor DeYong, Councillor Neufeld

Against (5): Mayor Rogers, Councillor Gaffan, Councillor Jarvis Chausse, Councillor Lowrie, Councillor Patterson

LOST (5-2)

H. UNFINISHED BUSINESS

None.

I. CLOSED SESSION

Moved by Councillor Gaffan
Seconded by Councillor Jarvis-Chausse

That Council enter into Closed Session, pursuant to Section 239 of the *Municipal Act, 2001*, to discuss the following items:

Item I - Integrity Commissioner Contract Renewal to be heard under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees;

***Item II - Remark Agreement** to be heard under Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;

***Item III - Settlement Boundary Expansion** to be heard under Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;

***Item IV - Personnel Issue** to be heard under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees; and,

***Item V - 2024 Kingsville Community Grant Submission Review** to be heard under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

J. ADJOURNMENT

Moved by Councillor Jarvis-Chausse

Seconded by Councillor Patterson

That the Committee rise from Closed Session and adjourn the Regular Committee of the Whole Meeting at 10:45 p.m.

CARRIED

DEPUTY MAYOR, Kimberly DeYong

ACTING CLERK, Angela Toole