



**REGULAR MEETING OF COUNCIL
MINUTES**

**Monday, January 8, 2024
6:00 PM
Unico Community Centre
37 Beech Street
Kingsville, ON N9Y 1A9**

Members of Council Mayor Dennis Rogers
 Deputy Mayor Kimberly DeYong
 Councillor Tony Gaffan
 Councillor Debby Jarvis-Chausse
 Councillor Sheri Lowrie
 Councillor Thomas Neufeld
 Councillor Larry Patterson

John Norton, CAO
Angela Toole, Acting Clerk

A. CALL TO ORDER

Mayor Rogers called the Regular Meeting to order at 6:00 p.m.

B. LAND ACKNOWLEDGEMENT

Mayor Rogers acknowledged the Three Fires Confederacy (Ojibwe, Potawatomie and Odawa) and the Traditional ancestral, unceded territory of Caldwell First Nation; the original people of Point Pelee, Pelee Island and its surrounding waters. We recognize and respect the First Nations who are stewards of the land and waters of Turtle Island and who have embraced this stewardship since time immemorial. We would also like to acknowledge all the moccasins who have walked lands of Turtle Island.

C. MOMENT OF SILENT REFLECTION AND NATIONAL ANTHEM

Mayor Rogers invited everyone to stand for a moment of silent reflection and the national anthem.

D. AMENDMENTS TO THE AGENDA

None.

E. DISCLOSURE OF PECUNIARY INTEREST

Mayor Rogers reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

None noted.

F. REPORT OUT OF CLOSED SESSION

The Clerk reported out of the Closed Sessions for the Closed Meetings held December 11 and December 13, 2023.

G. MAYOR'S WELCOME AND REMARKS

Mayor Rogers welcomed Council, Administration, and residents residents to the first Regular Meeting of Council for 2024. He noted that in 2023 Council faced many challenges and made tough decisions and said that 2024 will be the same.

Mayor Rogers said that at the end of 2023, Council approved a new Strategic Plan premised on financial sustainability and it will serve as the blueprint for decision-making through to 2040. Future decisions will include whether the Town should purchase the Kingsville District High School and Kingsville Public School properties, and what the future holds for the Town's existing properties based on the recent Facilities Review.

Mayor Rogers said that the January 8, 2024, Regular Meeting of Council is the first meeting to be held at the Unico Community Centre which will serve as Council Chambers, temporarily, on a go-forward basis. He said that in 2023, Council decided to move Council Chambers to the Unico to allow the former Council Chambers at Town Hall to be converted into office space for Town staff. The purpose of the move is to improve working conditions at Town Hall citing that due to lack of space, there are sometimes 2-3 people to an office and Council continues to add staff as the Town is behind in staffing compared to other local municipalities. Mayor Rogers said that Council will discuss the potential for a new Town Hall in the coming year but noted that the entire process will take several years of planning and saving.

H. DELEGATIONS

None.

I. PRESENTATIONS

None.

J. MATTERS SUBJECT TO NOTICE

1. Division Road Drain North – Enclosure for Development

Halliday Pearson, P. Eng., Baird AE, was present to answer any questions respecting the Engineer's Report.

001-01082024

Moved By Councillor Patterson

Seconded By Councillor Gaffan

It is recommended that:

- 1. The report provided by Baird AE, dated November 9, 2023, on the Division Road Drain for enclosing a portion of the municipal drain under a report of an engineer pursuant to Section 78 of the Drainage Act BE ADOPTED; and,**
- 2. That Council authorize the project be tendered and should the said tenders be within the engineer's construction estimate of \$300,175 that the Manager of Engineering BE AUTHORIZED to award the tender and enter into necessary agreements.**

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld and Councillor Patterson

CARRIED (7 to 0)

K. REPORTS - PLANNING AND DEVELOPMENT SERVICES

1. Development Standards Manual – Minor Revisions

002-01082024

Moved By Councillor Patterson

Seconded By Councillor Jarvis-Chausse

- 1. That the Lighting Guidelines for Site Plan Applications as attached in Appendix A BE ENDORSED by Council and Administration BE DIRECTED to amend the Kingsville Development Standards Manual accordingly.**
- 2. That specifications relating to clean-out caps and urban driveways as attached in Appendices B and C BE ENDORSED by Council and Administration BE DIRECTED to amend the Kingsville Development Standards Manual accordingly.**

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld and Councillor Patterson

CARRIED (7 to 0)

L. REPORTS - FINANCIAL AND CORPORATE SERVICES

No Reports at this time.

M. REPORTS - FIRE RESCUE SERVICES

No Reports at this time.

N. REPORTS - PUBLIC OPERATIONS

No Reports at this time.

O. REPORTS - BUILDING AND BY-LAW SERVICES

No Reports at this time.

P. REPORTS - CAO's OFFICE

1. Boarding, Lodging and Rooming House By-law Update

003-01082024

Moved By Councillor Jarvis-Chausse

Seconded By Councillor Lowrie

- 1. That Council APPROVE By-law 03-2024 being a By-law to Licence Boarding, Lodging, Rooming Houses (BLRH) in the Town of Kingsville and REPEAL By-law 62-2023 which is the earlier version;**

2. **And that Administration BE AUTHORIZED to submit set fines, appended to By-law 03-2024 as Appendix “A”, to the Ministry of the Attorney General for approval.**

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld and Councillor Patterson

CARRIED (7 to 0)

Q. CONSENT AGENDA

004-01082024

Moved By Councillor Neufeld
Seconded By Councillor Gaffan

That Items 1 through 5 on the Consent Agenda, BE RECEIVED.

CARRIED

1. **Regular Council Meeting Minutes - December 11 2023**
2. **Special Council Meeting Minutes - December 6 2023**
3. **Committee of Adjustment Minutes - November 21 2023**
4. **Migration Festival Minutes - September 26 2023**
5. **Migration Festival Minutes - October 24 2023**

R. CORRESPONDENCE

1. **Correspondence from Town of Essex Regarding Support to Amend the Highway Traffic Act for Use of Automated Speed Enforcement Systems**

005-01082024

Moved By Deputy Mayor DeYong
Seconded By Councillor Patterson

That Council support correspondence received from the Town of Essex regarding Town of Bruce Peninsula Resolution R-407-2023 – Amendments to the Highway Traffic Act for Use of Automated Speed Enforcement Systems, and that Administration BE DIRECTED to send a letter of support to the necessary parties.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld and Councillor Patterson

CARRIED (7 to 0)

S. NOTICES OF MOTION

1. **October Event Branding - Councillor Jarvis-Chausse**

Councillor Jarvis-Chausse, spoke to the Notice of Motion.

006-01082024

Moved By Councillor Jarvis-Chausse

Seconded By Councillor Patterson

That the Migration Festival Committee and Administration BE DIRECTED to brand the Town's October Event as "The Migration Festival" and not adopt any new or revised name without Council's approval.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld and Councillor Patterson

CARRIED (7 to 0)

2. Ruthven Montessori Inc. Lease Renewal - Councillor Jarvis-Chausse

Councillor Jarvis-Chausse, spoke to the Notice of Motion.

007-01082024

Moved By Councillor Jarvis-Chausse

Seconded By Councillor Gaffan

That Administration BE DIRECTED to negotiate a lease renewal at updated market rental rates with the Ruthven Montessori Academy Inc. for their continued use of the lower level of 1695 Elgin Street, Ruthven, ON.

For (6): Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld and Councillor Patterson

Against (1): Mayor Rogers

CARRIED (6 to 1)

T. UNFINISHED BUSINESS AND ANNOUNCEMENTS

None.

U. BYLAWS

008-01082024

Moved By Deputy Mayor DeYong

Seconded By Councillor Neufeld

That the following By-laws receive two readings and be provisionally adopted:

By-law 01-2024 being a By-law to provide for the enclosure over the Division Road Drain North for Parcel Nos. 350-00900 and 350-01000 at a total estimated cost of \$330,900 in the Town of Kingsville, in the County of Essex.

By-law 02-2024 being a By-law to provide for an updated Maintenance Schedule and Bridge Cost Sharing for Elford Creek Drain initiated by the Town of Essex whereby the ratepayers of the Town of Kingsville in the County of Essex are affected

And That the following By-laws be taken as having a third reading and finally passed and the Mayor and Clerk BE AUTHORIZED to sign the same:

By-law 72-2023 being a By-law to provide for drainage works on the Sedgewick Drain

By-law 78-2023 being a By-law to provide for drainage works on the 7th Concession Drain

By-law 79-2023 being a By-law to provide for drainage works on the Boose Drain

By-law 80-2023 being a By-law to provide for drainage works on the East Branch of the No. 47 Drain

By-law 81-2023 being a By-law to provide for drainage works on the North Branch of the East Branch of the No. 47 Drain

By-law 82-2023 being a By-law to provide for drainage works on the Wallace Fox Drain

By-law 83-2023 being a By-law to provide for drainage works on the Melville Bruner Drain

By-law 84-2023 being a By-law to provide for drainage works on the East 3rd Concession Drain

CARRIED

009-01082024

Moved By Deputy Mayor DeYong
Seconded By Councillor Jarvis-Chausse

That the following By-law be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign the same:

By-law 04-2024 being a By-law to confirm the proceedings of the Council of the Corporation of the Town of Kingsville at its January 8, 2024, Regular Meeting of Council

CARRIED

V. CLOSED SESSION

010-01082024

Moved By Deputy Mayor DeYong
Seconded By Councillor Jarvis-Chausse

That Council enter into Closed Session at 6:22 p.m., Pursuant to section 239 of the *Municipal Act, 2001*, to address to the following items:

Item I - Employee Review - Section 239(2)(b) personal matters about identifiable individuals, including municipal or local board employees; and,

Item II - Council Education and Training to be heard under Section 239(3.1).

CARRIED

W. ADJOURNMENT

011-01082024

Moved By Councillor Gaffan

Seconded By Deputy Mayor DeYong

That Council adjourns the Regular Meeting at 6:58 p.m.

CARRIED

MAYOR, Dennis Rogers

ACTING CLERK, Angela Toole