



COMMITTEE MINUTES

Kingsville Municipal Heritage Advisory Committee

Tuesday, December 5, 2023 at 6:00 P.M.

Kingsville Arena Complex

1741 Jasperson Drive, 2nd Floor, Room B

A. Call to Order

Jeffrey Robinson called the Meeting to order at 6:00 p.m. with the following persons in attendance:

Members of Municipal

Heritage Advisory Committee:

Jeffrey Robinson, Chair
Stacey Jones, Vice-Chair
Councillor Sheri Lowrie

Absent with Regrets:

Carolyn Smith
Steve Allman Jr.

Members of Administration:

Margaret Schroeder, Acting Clerk
Richard Wyma, Director of Planning & Development
Planner, Vitra Chodha
Recording Secretary, Angelina Pannunzio

B. Disclosure of Pecuniary Interest

Chair, Jeffrey Robinson reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.



COMMITTEE MINUTES

C. Minutes of the Previous Meeting

Review & adopt Kingsville Municipal Heritage Advisory Committee Meeting Minutes, dated November 7th, 2023.

MHC-47-2023 *Moved by Stacey Jones, seconded by Sheri Lowrie, that the minutes of the Kingsville Municipal Heritage Advisory Committee Meeting, dated November 7th, 2023 be adopted.*

CARRIED

D. New Business

1. *Margaret Schroeder, Acting Clerk – Review Code of Conduct with Committee, Amended as of October 2023*

Margaret Schroeder, Acting Clerk, advised the Committee that the Town's Code of Conduct Policy for Council, Committees, and Local Boards was amended on October 10, 2023. Ms. Schroeder provided an overview of the policy with Committee members, which outlines expectations for Town Council and Committees, with regards to integrity, confidentiality, and having the understanding that members are representative of the Town and should act with dignity. Ms. Schroeder advised that the Town has retained an integrity commissioner who will be available to address questions and concerns. She added that the Committee is required to complete and submit the online submission form to acknowledge their understanding of the policy.

2. *Richard Wyma, Director of Planning & Development – Discuss Plans, Potential Projects, & Intentions for Committee for the Year 2024*

Richard Wyma, Director of Planning & Development, reviewed the Committee's progress in the year 2023 and considered possible projects for the year 2024.



COMMITTEE MINUTES

Mr. Wyma referred to the Committee's "Top Five List", and encouraged the Committee to focus on those properties, and those properties on Main Street in particular in response to Kingsville Council resolution.

Mr. Wyma reminded the Committee that as of January 2025, any properties that are on the Town's list of those of interest for designation, will be removed as per the changes to the *Ontario Heritage Act*, as a result of Bill 23, the *More Homes Built Faster Act, 2022*. He added that Council does have the option of issuing a notice of intention to designate to property owners on or before January 1, 2025, but advised that 'forced' designation will distract the committee from advancing properties with interested owners.

Mr. Wyma suggested the Committee attend the upcoming Committee of the Whole (COTW) meeting, scheduled January 15, 2024, to speak to the projects planned for the new year.

E. Updates

1. Jeffrey Robinson, Chair – Update on Communication with Property Owners in Committee's "Top Five List"

Chair, Jeffrey Robinson, provided an update on his outreach to property owners of the Committee's "Top Five List" who had previously shown an interest in designation. He advised that some had responded to initial outreach, but have not communicated with the Committee thereafter. Committee Member, Stacey Jones advised that she has been in close contact with the owner of a property of interest on Main Street, and plans to coordinate a site inspection. Councillor Sheri Lowrie offered to visit the owners that the Committee have not been able to connect with.



COMMITTEE MINUTES

2. *Jeffrey Robinson, Chair – Update on Communication with Owners of 257
Lakeview Avenue for Potential Site Visit*

Chair, Jeffrey Robinson, reminded the Committee of the motion passed at the November 7, 2023 Kingsville Municipal Heritage Advisory Committee (KMHAC) meeting (motion MHC-45-2023), where it was decided that the Committee reach out to the owners of 257 Lakeview to schedule a site visit. He relayed that he has been in contact with the owners, and confirmed they are still interested in designation. Mr. Robinson recommended the Committee suggest scheduling a site visit in the new year.

F. Next Meeting Date

The next meeting of the Kingsville Municipal Heritage Advisory Committee shall be January 9th, 2023

G. Adjournment

MHC-48-2023 *Moved by Stacey Jones, seconded by Councillor Sheri Lowrie, to
adjourn this meeting at 6:50 p.m.*

CARRIED

CHAIR, Jeffrey Robinson

STAFF LIAISON, Vitra Chodha