



**Date:** December 11, 2023  
**To:** Mayor and Council  
**Author:** Margaret Schroeder, Acting Clerk  
**RE:** Renewal of Animal Control Contract

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## **RECOMMENDED ACTION**

1. That By-law 076-2023 **BE APPROVED** which extends the contract between the Town of Kingsville, Municipality of Leamington and Essex County K9 Services for the provision of Animal Control Services, commencing January 1, 2024.
2. That Council **APPROVE** the Town of Kingsville's approximate portion of the animal control services contract extension of \$38,000 plus HST per year for a 3 year term and a cost of \$70 plus HST for each wildlife removal call.

## **BACKGROUND**

On October 26, 2020, Council endorsed a three-year extension of the contract between the Town of Kingsville, Municipality of Leamington and Essex County K9 Services for the provision of Animal Control Services. The services provided in the contract are to provide the Municipality with animal and pound services. The shared agreement was an annual cost of \$80,000 plus HST for years one and two and \$81,100 for year three; and a cost of \$70 plus HST for each wildlife removal call.

The current contract with Essex County K9 Services is set to expire December 31, 2023.

Outside of the contracted services, the Town of Kingsville and the Municipality of Leamington are in a joint sharing agreement for the costs of maintaining and operating the pound facility, including expenses for utilities, minor repairs, insurance, maintenance and replacement of equipment, snow removal, accounting, wages and salaries are apportioned based upon the use of each party averaged over the past three years. Over the last 5 years, the average split has been Kingsville 40% and Leamington 60%. The split is determined by usage of the services by each Town.

Any capital repairs and improvements to the pound are shared equally between Kingsville and Leamington.

## **DISCUSSION**

Essex County K9 Services has proposed an extension of the current contract for a three-year term. The Municipality of Leamington was in agreement that they were pleased with the animal control services being offered by Essex County K9 Services and signed a contract renewal on November 29, 2023 for a 3 year term starting January 1, 2024.

## **FINANCIAL CONSIDERATIONS**

The contract extension is as follows:

- Total joint annual cost of \$95,000 plus HST for a 3 year term and a cost of \$70 plus HST for each wildlife removal call
- The Town of Kingsville's approximate allocation of the contract is \$38,000 (40% of total contract) plus HST per year.

## **ENVIRONMENTAL CONSIDERATIONS**

None

## **CONSULTATIONS**

Municipality of Leamington

PREPARED BY:



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Margaret Schroeder, CPA, CGA  
Manager of Finance/Acting Clerk

REVIEWED BY:



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John Norton  
Chief Administrative Officer