



COMMITTEE MINUTES

Kingsville Municipal Heritage Advisory Committee

Tuesday, November 7, 2023 at 6:00 P.M.

Kingsville Arena Complex

1741 Jasperson Drive, 2nd Floor, Room B

A. Call to Order

Jeffrey Robinson called the Meeting to order at 6:02 p.m. with the following persons in attendance:

Members of Municipal

Heritage Advisory Committee:

Jeffrey Robinson, Chair
Stacey Jones, Vice-Chair
Councillor Sheri Lowrie
Carolyn Smith
Steve Allman Jr.

Members of Administration:

Planner, Vitra Chodha
Recording Secretary, Angelina Pannunzio

B. Disclosure of Pecuniary Interest

Chair, Jeffrey Robinson reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.



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C. Minutes of the Previous Meeting

Review & adopt Kingsville Municipal Heritage Advisory Committee Meeting Minutes, dated October 3rd, 2023.

MHC-44-2023 *Moved by Carolyn Smith, seconded by Steve Allman Jr., that the minutes of the Kingsville Municipal Heritage Advisory Committee Meeting, dated October 3rd, 2023 be adopted.*

CARRIED

D. New Business

- 1. Vitra Chodha, Planner – Review Potential Designation Pursuits & Discuss Next Steps with Committee*

Vitra Chodha, Planner, reminded the Committee of their recent discussions to focus on five properties from the Town's registrar of Listed Heritage Properties, which specifies properties that the Town is interested in possibly designating in the future.

Ms. Chodha referred to the reports done by Veronica Brown, Researcher, which were provided to the Committee earlier, and requested the Committee relay their thoughts on which properties should be the focus of the Committee in the upcoming months.

Discussion ensued, and the Committee decided it would be best to reach out to the owners of the properties to inquire whether they are interested in pursuing designation. The Committee feels their focus should be on those with interest, and that extensive research should only be done after a scheduled site visit is completed.

2. *Vitra Chodha, Planner – 101 Mill Street West – Next Steps for Committee & Administration*

Vitra Chodha, Planner, reminded the Committee that the Notice of Intention to Designate the structure at 101 Mill Street West was sent via registered mail to the owners and the Ontario Heritage Trust on November 1, 2023. The notice was also posted in local papers, the Southpoint Sun and the Essex Free Press, on November 8, 2023 and November 9, 2023, respectively.

Ms. Chodha explained that within the *Ontario Heritage Act*, there is a 30-day appeal period, in which the public and owners have the opportunity to object designation. She added that if no objections are received within the 30-day period, then administration will present the draft by law to Council at the December 11, 2023 meeting. The draft by-law will outline the exterior attributes and property's history, which make it an ideal candidate for designation.

E. Updates

1. *Jeffrey Robinson, Chair – Discussions of Potential Heritage Designation – 257 Lakeview Avenue*

Chair, Jeffrey Robinson, reminded the Committee that the owners of 257 Lakeview Avenue had relayed their interest in designation. Mr. Robinson asked the Committee whether the Committee should focus on designation of this property, or direct focus on the list of five from the Listed Heritage Properties registrar, discussed earlier.

The Committee feels that, because the owners are interested in designation, they should focus time and effort into working with the owners to begin the process. The Committee knows the structure meets requirements, and that its history of being a summer home is typical to that of other older homes in the Town. They stated that,



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although there may be other properties in the Town that would score higher for designation, the Committee should proceed due to the owners' interest and the visual and historical attributes of the home.

Chair, Jeffrey Robinson, noted the last site visit and scoring took place in 2017, and offered to reach out to the owners to schedule another.

MHC-45-2023 *Moved by Carolyn Smith, seconded by Steve Allman Jr., that the Committee reach out to the owners of 257 Lakeview Avenue, to inquire about scheduling a site visit, so that the Committee can score the property's potential heritage attributes.*

CARRIED

F. Next Meeting Date

The next meeting of the Kingsville Municipal Heritage Advisory Committee shall be December 5th, 2023.

G. Adjournment

MHC-46-2023 *Moved by Councillor Sheri Lowrie, seconded by Stacey Jones, to adjourn this meeting at 6:35 p.m.*

CARRIED

CHAIR, Jeffrey Robinson

STAFF LIAISON, Vitra Chodha