



COMMITTEE MINUTES

FANTASY OF LIGHTS COMMITTEE

SEPTEMBER 19, 2023 – 5:30 P.M.

Kingsville Arena – Room C

1741 Jasperson Drive, Kingsville

PRESENT: Kristina Sanecki
Maria Edwards
Leslie Pittendreigh
Glenda Willemsma
Councillor Tony Gaffan
Shelby Gault, Staff Liaison

REGRETS: Janet Willoughby
Dave Laman

A. CALL TO ORDER

Chair, K. Sanecki called the meeting to order at 5:07 P.M.

B. DISCLOSURE OF PECUNIARY INTEREST

The Chair reminded the Committee of their duty to disclose any pecuniary interests as they arise.

C. ORDER OF BUSINESS

1. Budget – Light Purchase

There is a total of \$4,500 in Facility Maintenance intended for new light installations. The committee reviewed the catalogue and determined they want to purchase a photo frame light installation.

Moved by K. Sanecki
Seconded by L. Pittendreigh

THAT the funding of \$4,500 be put towards a photo frame light installation, and any remaining monies to be deferred to next year's budget.

CARRIED



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2. Sponsorship Next Steps

The committee was updated on the current status of sponsorships as well as the program "Friends of Fantasy of Lights Light Bulbs".

3. July Kick-Off Events

The committee debriefed the Fantasy of Lights Christmas in July event held at the Open Streets on July 29, 2023.

The Fantasy of Lights committee agreed they need a greater level of support at a Christmas in July via volunteers or choose a selection of activities that the committee could operate independently.

The most popular event was the Kingsville Express and Children's Activities, but next year, have more Christmas-themed items. The popcorn was a successful treat, a total of 200 bags were given out and they were gone in half-an-hour.

4. Artisan Market

There are 23 vendors so far for the Christmas Artisan Marketplace, as of September 18, 2023.

L. Pittendreigh is vetting the vendors to ensure there's no competition between the vendors. L. Pittendreigh is reaching out to service groups to see if they can provide food items during the Christmas Artisan Marketplace.

5. Parade

The new parade route was approved by council on August 12, 2023. There are currently 15 participants registered.

G. Willemsma asked if the Fantasy of Lights committee would want to put a float into the Migration Fall Festival Parade. M. Edwards said she will see if she has access to a truck and trailer for the weekend and will let the committee know.



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6. Volunteers

The committee was informed they have 35 people who have indicated that they are interested in supporting the Santa Claus Parade but not yet confirmed.

7. Paws and Claus

Almost 50 vendors were contacted to be a part of the Paws and Claus marketplace. So far, eight responded and six filled out their registration form. Santa Claus is booked for the event and a photographer has been arranged.

D. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes—July 18, 2023

**Moved by Councillor Gaffan
Seconded by M. Edwards**

THAT the minutes of the Fantasy of Lights Committee dated July 18, 2023 BE RECEIVED.

CARRIED

E. STAFF REPORTS

1. S. Gault

S. Gault reviewed the 2023 budget and current actuals with the committee as well as the proposed 2024 budget.

**Moved by Councillor Gaffan
Seconded by G. Willemsma**

THAT the committee will commit to the fundraising goal of \$7,500 for the 2024 budget.

CARRIED

F. INFORMATION ITEMS

1. Crafts With Santa/Collaboration With Optimist Club at Lakeside Park

M. Edwards said the planning is completed and there is no support needed from the Town.



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2. Donation From Optimist Club

Snowman decoration purchased by the Optimist Club will be in this week.

G. NEXT MEETING DATE

October 17, 2023, at 5:00 P.M.

H. ADJOURNMENT

**Moved by L. Pittendreigh
Seconded by Councillor Gaffan**

THAT the meeting adjourn at 6:25 P.M.

CARRIED

CHAIR, Kristina Sanecki

RECORDING SECRETARY, Shelby Gault