

SCHEDULE A
FEES AND CHARGES

ADMINISTRATIVE SERVICES	JANUARY 1, 2024
911 Sign and Post (with or without building)	\$80.00
Accounts Receivable (accounts outstanding after 60 days following invoice date)	1.25% per month
Administration Fee <ul style="list-style-type: none"> • Misdirected payment • Adding or removing outstanding charges on tax roll 	\$25.00
Advertising Hosting Fee	\$50.00
By-law Appeal - Filing Fee	\$100.00 per appeal
Certified Copies of Municipal Documents	\$15.00 per document
Code of Conduct Complaint (refundable on recommendations of Integrity Commissioner)	\$100.00
Council Meeting Recording (including USB)	\$20.00 per meeting
Credit Card Convenience Fee	2% on transactions in excess of \$2,000
DVD/CD/USB (any copied document or documents)	\$10.00
Election Sign Removal	\$20.00 per sign
Map (Town)	\$30.00
PLUS	\$3.00 per square foot
Marriage Solemnization <ul style="list-style-type: none"> • During business hours • After business hours 	\$260.00 \$360.00
<ul style="list-style-type: none"> • PLUS - travel from and return to municipal office 	Per kilometer per Canada Revenue Rates
<ul style="list-style-type: none"> • Cancellation (more than 24 hours notice) • Cancellation (less than 24 hours notice) • Rehearsal Rate (per Rehearsal) • Civil Marriage Ceremony (per 2 witnesses) 	\$65.00 \$130.00 \$52.00 \$32.00
Damage to Municipal Property	Cost
Merchandise and Apparel	N/A
MYKingsville website advertising space	N/A
Non-Objection Letter (AGCO)	\$25.00
Notice of Registration of Death (Form 17)	\$10.00
Statement of Death (Form 15)	\$15.00
NSF cheque	\$25.00
Noise Permit	\$50.00
Over the Road Banner	\$50.00
Photocopies (on-site)	\$0.50 per copy
Photocopies (off-site)	Cost
Portable Signs <ul style="list-style-type: none"> • Permit • Removal • Storage • Variance 	\$65.00 \$75.00 per hour \$20.00 per day \$65.00
Freedom of Information (FOI) – Per Application	\$5.00
Freedom of Information (FOI) – Other Fees	Fees listed in O. REG 823
Property Information Report (PIR) <ul style="list-style-type: none"> • Standard (10 business days) • Within 5 days, excluding holidays 	\$350.00 \$400.00
Property File Document Retrieval (picked up at Town office)	\$7.50
Property File Document Retrieval (delivered by mail or email)	\$10.00
Property Report (for information not included in the PIR)	\$50.00 per department
Refund charge	\$25.00

ADMINISTRATIVE SERVICES	JANUARY 1, 2024
Request for Fence Viewers	\$750.00
Severance - property roll creation	\$100.00
Signing of Document as a Commissioner for Taking Affidavits	\$15.00 up to 3 documents (seniors exempt)
Signing of Document as a Notary Public	\$50.00 up to 3 documents
Statement of Account (picked up at Town office)	\$7.50 (seniors exempt)
Statement of Account (delivered by mail or email)	\$10.00
Tax Certificate (includes outstanding water)	\$75.00 per property
Tax Certificate (within two business days)	\$150.00 per property
Tax Notice (duplicate - picked up at Town office)	\$7.50 (seniors exempt)
Tax Notice (duplicate - delivered by mail or email)	\$10.00
Tax Notice (duplicate – delivered by email if account is enrolled for paperless billing)	No fee
Tax Registration	Cost
Tax Sale Tender Package	\$10.00
Town flag	Cost
Utility Account Setup	\$25.00
Water notice (duplicate - picked up at Town office)	\$7.50 (seniors exempt)
Water notice (duplicate - delivered by mail or email)	\$10.00
Water notice (duplicate – delivered by email if account is enrolled for paperless billing)	No fee

ANIMAL CONTROL	JANUARY 1, 2024
Dog License	
<ul style="list-style-type: none"> • Lifetime Dog License* 	\$75.00
<ul style="list-style-type: none"> • Penalty if not Licensed 	\$150.00
Transfer/Replacement Tag	\$10.00
Kennel (includes one dog license)	\$110.00
Dog Impound Fee	
<ul style="list-style-type: none"> • First reclaiming fee 	\$50.00
<ul style="list-style-type: none"> • Second reclaiming fee 	\$75.00
<ul style="list-style-type: none"> • Third and subsequent reclaiming fee 	\$125.00

*Lifetime tag is not transferable and must remain with the assigned dog and owner. A new lifetime tag is required if the dog becomes owned by a new owner. A new lifetime tag is required if an owner acquires a dog.

CEMETERY SERVICES	JANUARY 1, 2024
Grave Plot	\$600.00 interment rights + \$400.00 care & maintenance = \$1,000
Cremation Plot	\$300.00 interment rights + \$200.00 care & maintenance = \$500.00
Interment (includes opening/closing grave, lowering/raising device, grass seeding)	
Full Body Interment	
<ul style="list-style-type: none"> ○ Weekdays (10:00 am to 3:30 pm) 	\$885.00
<ul style="list-style-type: none"> ○ Saturdays (10:00 am to 2:00 pm) 	\$1,200.00
Cremation Interment	
<ul style="list-style-type: none"> ○ Weekdays (10:00 am to 3:30 pm) 	\$400.00
<ul style="list-style-type: none"> ○ Saturdays (10:00 am to 2:00 pm) 	\$525.00
Assisted Services (in accordance with O.Reg. 184/12 made under the Funeral, Burial and Cremation Services Act, 2002)	
Interment Rights and Interment – Full body burials	\$1,300.00
Interment Rights and Interment - Cremated Remains	\$500.00
Interment Rights and Interment - Receipt from Irregular Burial Site	\$650.00

CEMETERY SERVICES	JANUARY 1, 2024
Disinterment (includes opening/closing grave, lowering/raising device, grass seeding)	
Full Body Disinterment	
o Weekdays (10:00 am to 3:30 pm)	\$1,500.00
o Saturdays (10:00 am to 2:00 pm)	\$1,870.00
Cremation Disinterment	
o Weekdays (10:00 am to 3:30 pm)	\$400.00
o Saturdays (10:00 am to 2:00 pm)	\$525.00
Marker/Monument Care and Maintenance	
• Flat (less than 173 square inches)	\$0.00
• Flat (173 square inches or larger)	\$100.00
• Upright (4 feet or less in height and 4 feet or less in length, including base)	\$200.00
• Upright (more than 4 feet in either height or length, including base)	\$400.00
Other Services	
• Transfer of Interment Rights	\$40.00
• Marker Locating	\$25.00
• Marker Inspection	\$25.00
• Tent Rental (March 16 - December 14 only)	\$100.00
• License (HST exempt)	as set by Ministry of Consumer Services

Note: Interment services outside the above listed dates and times will be performed at cost. Please contact the Public Works Manager for more information.

FIRE SERVICES	JANUARY 1, 2024
AGCO Letters (for liquor related premises and events)(per request)	\$100.00
Commercial Fireworks Permit Review plus inspection	\$100.00
Special Event Inspection (Tents, Temporary Structures)	\$100.00 per hour
Fire Safety Request for Training Services (per Training Officer) (min 2 hour session)	\$100.00 per session (up to 2 hours)
Fire Training provided to other Fire Departments	Cost
Site Inspection from PIR report – includes site visit, emails, document review, phone call, etc) – 2 hr minimum	\$100.00 per hour
File Inspection (from PIR report)	\$100.00
File Search (not from PIR report)	\$100.00
Non-Emergency Alarm Activation (following second false alarm within calendar year)	as set by MTO
Fire Safety Plan/Sprinkler review (per review)	\$100.00
Occurrence Report - Standard (per report)	\$100.00
Occurrence Report with Full Investigation (per report)	\$175.00
Non-resident Motor Vehicle Accident or Fire Attendance	as set by MTO
Prohibited Open Burn	as set by MTO
• PLUS - heavy equipment	Cost
• PLUS – foam	Cost
Burn Permit	
• Burn Complaint with Fire Response (applicable if not meeting prescribed rules)	MTO rate
• Burn Complaint with Administrative Response (applicable if not meeting prescribed rules)	½ MTO rate
Propane Review/Documentation - Level 2 (per request)	\$100.00
Propane Review/Documentation - Level 1 (per request)	\$100.00
• PLUS - legal or engineering review (per request)	Cost
Fire response to un-located utility strike	MTO rate
Fire Rescue Standby Request	MTO rate
Fire Inspections* includes file search, travel, site visit, orders, re-inspection, safety plan review	
Assembly Inspection – per inspection	
• Churches	No charge
• Schools	\$400.00
• Nursery/Day Care	\$50.00

FIRE SERVICES	JANUARY 1, 2024
• Licensed Premises	\$200.00
• Unlicensed Premises	\$100.00
Institutional Inspection – per inspection	
• Nursing Homes / Assisted Living/ Retirement Homes	\$550.00
• Homes for Special Care	\$250.00
Industrial Inspection – per inspection	
• Factories/Complexes less than 500 m2	\$300.00
• Factories/Complexes between 500 - 1000 m2	\$500.00
• Factories/Complexes over 1000 m2	\$700.00
Commercial Inspection – per inspection	
• in service mercantile under 500 m2	\$100.00
• in service mercantile under 1000 m2	\$500.00
• in service mercantile over 1000 m2	\$700.00
• business/personal services	\$100.00
Residential Inspection – per inspection	
• Single Family & Duplexes	\$300.00
• Multi-unit residential up to 10 units	\$500.00
• Multi-unit residential 11 – 30 units	\$750.00
• Multi-unit residential greater than 31 units	\$1,000.00
• Boarding/Lodging houses/B&B's up to 4 beds	\$100.00
• Boarding/Lodging houses/B&B's 5-9 beds	\$300.00
• Boarding/Lodging houses/B&B's 10-19 beds	\$600.00
• Boarding/Lodging houses/B&B's 20-30 beds	\$700.00
• Boarding/Lodging houses/B&B's greater than 30 beds	\$1,000.00
• Hotel/Motel	\$500.00
Additional Follow up Inspection (following second re-inspection – includes site visit, emails, document review, phone call, etc)	\$100.00 per hour

*Minimum charge of 1 Hour per inspection unless deemed non-profit related site

LICENSES	JANUARY 1, 2024
Boarding, Lodging and Rooming Houses – Agricultural or Residential	\$100.00 per structure
Charitable Gaming	
• Bingo	3% of prize
• Media Bingo	3% of prize
• Break Open (Nevada) Tickets	3% of prize
• Raffle	3% of prize
• Bazaar - Raffle & Bingo	3% of prize
• Bazaar - Wheel of Fortune	\$10.00
Hunting	
• Pheasant (resident)	\$20.00
• Pheasant (non-resident)	\$25.00
Marriage	\$135.00
Refreshment Vehicle – Annual Permit	
• First vehicle	\$250.00
• Second vehicle	\$125.00
Refreshment Vehicle – Special Events	Fees established per event
Taxi/Limousine/Vehicle for Hire	
• Vehicle (new)	\$300.00
• Vehicle (renewal) - per year payable on or before January 1	\$100.00
Driver - per year payable on or before January 1	\$25.00

ENGINEERING SERVICES	JANUARY 1, 2024
Encroachment Permit	\$250.00 + Damage Deposit
Encroachment Agreement:	
• prepared/reviewed by Administration	\$500.00

ENGINEERING SERVICES	JANUARY 1, 2024
• prepared/reviewed by external legal services	Cost
Road Crossing Agreement PLUS DAMAGE DEPOSIT	\$150.00
Road Use Agreement PLUS DAMAGE DEPOSIT	\$1,500.00
Temporary Culvert Installation Permit	\$100.00
Solar Signs - blank sign	\$40.00
Solar Signs - new post and hardware, if required	\$15.00
Solar Signs - installation by Public Works	\$25.00
Weed Cutting	\$ Cost + \$100.00 admin fee
External Engineering Review	At Cost
Sidewalk Patio	
Initial application – Plus Damage Deposit	\$600.00
PLUS USE OF PARKING SPACE PLUS DAMAGE DEPOSIT	\$100.00 per month/space
Annual renewal - Plus Damage Deposit	\$200.00
PLUS USE OF PARKING SPACE PLUS DAMAGE DEPOSIT	\$100.00 per month/space

PARK AND RECREATION SERVICES	MARCH 1, 2024	Non-Profit JANUARY 1, 2024
Note: All fees for Recreation Services include HST where applicable.		
*All Facility Rentals have an associated cleaning and damage deposit and require liability insurance		
FACILITIES RENTALS:		
Grovedale Arts & Culture Centre		
• Rental	\$3,500.00 per 12 hours, or \$1,200.00 per 4 hours	\$150.00 per 12 hours, or \$65.00 per 4 hours
• Weekend/Wedding Rate: (Friday 12 pm – Sunday 8 pm)	\$5,000.00 per weekend	\$300.00 per weekend
Lakeside Park Pavilion		
• Rental	\$700.00 per 12 hours, \$350.00 per 4 hours	\$100.00 per 12 hours, \$40 per 4 hours
• Weekend/Wedding Rate: Friday 12pm – Sunday 8pm	\$1,650.00 per weekend	\$250.00 per weekend
Kingsville Recreational Complex		
Auditorium A		
• Rental	\$450.00 per 12 hours, \$200.00 per 4 hours	\$85.00 per 12 hours, \$40.00 per 4 hours
• Weekend/Wedding Rate: Friday 12pm – Sunday 8pm	\$1,000.00 per weekend	\$200.00 per weekend
Auditorium B/C (Together)	\$250.00 per 8 hours, \$135.00 per 4 hours	\$50.00 per 8 hours, \$30.00 per 4 hours
Auditorium B or C	\$150.00 per 8 hrs, \$80.00 per 4 hrs	\$40.00 per 8 hrs, \$25.00 per 4 hrs
Ridgeview Park		
• Hall and Pavilion	\$300.00 per 12 hours, \$160.00 per 4 hours	\$75.00 per 12 hours, \$30.00 per 4 hours

PARK AND RECREATION SERVICES	MARCH 1, 2024	Non-Profit JANAUARY 1, 2024
Note: All fees for Recreation Services include HST where applicable. *All Facility Rentals have an associated cleaning and damage deposit and require liability insurance		
<ul style="list-style-type: none"> Weekend/ Wedding Rate: Friday 12pm – Sunday 8 pm 	\$700.00 per weekend	\$125.00 per weekend
Unico Community Centre		
<ul style="list-style-type: none"> Rental 	\$400.00 per 12 hours, \$150.00 per 4 hours	\$60.00 per 12 hours, \$25.00 per 4 hours
<ul style="list-style-type: none"> Weekend/Wedding Rate: Friday 6pm – Sunday 8pm 	\$675.00 per weekend	\$100.00 per weekend
Park Events		
<ul style="list-style-type: none"> Pavilion/ Gazebo Fee 	\$80.00 per 8 hrs, \$50.00 per 4 hrs	N/A
<ul style="list-style-type: none"> Large Event – (150+ ppl) 	\$400.00 per 8 hours	\$50.00 per 8 hours
<ul style="list-style-type: none"> Medium Event - (50 - 150 ppl) 	\$200.00 per 8 hours	\$40.00 per 8 hours
<ul style="list-style-type: none"> Small Event – (1-50 ppl) 	\$150.00 per 8 hours	\$30.00 per 8 hours
<ul style="list-style-type: none"> Fencing / 100 ft 	\$10.00 per 100 ft	\$10.00 per 100 ft

PARK AND RECREATION SERVICES	JANUARY 1, 2024
Note: All fees for Recreation Services include HST where applicable. *All Facility Rentals have an associated cleaning and damage deposit *All Rentals require liability insurance	
Baseball	
<ul style="list-style-type: none"> Diamond - without lights 	\$50.00 per game (up to 2 hours)
<ul style="list-style-type: none"> Diamond - with lights 	\$75.00 per game (up to 2 hrs)
<ul style="list-style-type: none"> Diamond - minor sports 	\$15.00 / child per season
<ul style="list-style-type: none"> Diamond - tournament 	\$200.00/ 12 hrs per diamond
Weekend Tournament Rate (Friday 5 pm – Sunday 8 pm)	\$1,500.00 all 6 diamonds
Soccer	
<ul style="list-style-type: none"> Field 	\$50.00 per game (large field – up to 2 hours) \$30.00 per game (small field – up to 2 hours)
<ul style="list-style-type: none"> Field - minor sports 	\$15.00 per child per season
<ul style="list-style-type: none"> Field - tournament 	\$175.00/ 12 hrs/ large field \$105.00/ 12 hrs/ small field
Weekend Tournament Rate (Friday 5 pm – Sunday 8 pm)	\$1,750.00 all 16 fields
Kingsville Arena	
Ice Rental	
<ul style="list-style-type: none"> Adult prime 	\$198.00 per hour
<ul style="list-style-type: none"> Adult non-prime (weekdays before 5:00 pm) 	\$162.00 per hour
<ul style="list-style-type: none"> Minor Sports - prime 	\$183.00 per hour
Minor Sports – Non Prime (weekdays before 5:00 pm):	

• Public	\$154.00 per hour
• Elementary or Secondary Schools recognized by the Ministry of Education	\$77.00 per hour
Public Skating / Shinny Hockey	
• Public Skating – general	\$3.50 per person
• Public Skating - general – 6 Punch Pass	\$15.00 per pass
• Parent & Tot/Home School Skate and Home School Shinny/Adult Skate	\$2.50 per person
• Parent & Tot/ Home School Skate and Home School Shinny/Adult Skate – 6 Punch Pass	\$12.50/ pass
• Shinny Hockey / Figure Skating	\$5.50 per person
• Shinny Hockey / Figure Skating – 5 Skate Pass	\$22.00/ pass
Advertising	
Arena Walls	\$150.00 per year
Illuminated sign	\$400.00 per year
Ice surface boards	\$500.00 per year
Ice surface	\$1,250.00 per year
Zamboni (\$1,100 per side)	\$2,500.00 per year
Public Skate Sponsorship – 2 hour public skate includes tabling in lobby, plus naming for sponsored skate	\$400.00
Pickleball / Tennis – Public Access	
• Season Pass – Outdoor (May – September)	\$30.00 per season / per household
• Season Pass – Indoor pickleball/ badminton (October – April)	\$100.00/ pass
• Drop-in (outdoor)	\$4.00 per court
• Drop-in (indoor pickleball/badminton)	\$2.00 per court
Tennis Court Rental (Kingsville)	
• 1 Court Rental	\$5.00/hr
• 4 Courts Rental (All)	\$50.00/ 4 hrs \$60.00 / 8 hrs
Tennis Court Rental (Ridgeview)	
• 1 Court Rental	\$5.00/hr
• 2 Courts Rental (All)	\$35.00/ 4 hrs \$50.00 / 8 hrs
Pickleball Court Rental (Kingsville)	
• 1 Court Rental	\$5.00/hr
• 4 Court Rental	\$50.00/ 4 hrs \$60.00 / 8 hrs
• 8 Courts (All)	\$100.00/ 4 hrs \$120.00 / 8 hrs
Pickleball / Tennis Associations	
• Pickleball / Tennis Assoc. Access Card	\$15.00
Basketball Court Rental	
Court – Ridgeview or Lions	\$5.00/hr \$18.00/ 4 hrs \$25.00/ 8 hrs
Marina	
• Seasonal Ramp Pass	\$130.00 per craft
• Seasonal Ramp Pass – Senior Rate	\$100.00 per craft
• Dockage - Cedar Island	\$48.00 per foot
• Dockage - Docks 63 and 64	\$56.00 per foot
• Transient Wells – Daily	\$2.00 per foot

• Transient Wells – Monthly	\$15.00 per foot
• Ramp Pass - Daily	\$12.00 per day
• Ramp Pass – Daily – Senior Rate	\$6.00 per day
• Ramp Pass - Monthly	\$50.00 per month
• Fuel	Cost + \$0.30 per litre
Memorial Program	
• Tree (includes plaque)	\$1,000.00
• Bench (includes plaque)	\$2,600.00
Administration	
• Park Access Permit – property access – deposit required	\$250.00 per permit
• Additional Staffing Fee (upon request)	Cost
• COVID Health Screener – if required by Health Unit, for private events	Cost
• Cancellation Fee (user programs)	\$5.00
• Printing/Copy	\$0.05 – Black Copies \$0.10 – Colour Copies

PLANNING SERVICES	JANUARY 1, 2024
Committee of Adjustment	
○ Consent	
○ Initial severance	\$1,300.00
○ Additional severance **	\$500.00
○ Minor Variance **	\$1,000.00
○ Joint Application (combined consent and minor variance) **	\$2,000.00
Development Agreements	
○ Development Agreement (Subdivision)**	\$2,000.00
○ Development Agreement (Subdivision) Amendment**	\$1,250.00
○ Agreement (all other developments)**	\$750.00
○ Development Agreement Amendment (all other developments)**	\$650.00
Official Plan	
○ Official Plan Amendment **	\$4,500.00
○ Joint Application (combined with Official Plan Zoning By-law Amendments) **	\$6,000.00
Parkland Dedication or Fees in Lieu	
○ Commercial or Industrial Land	2% of appraised value of land
○ Residential & Other	5% of appraised value of land
○ Residential Land (4 or less lots created by consent)	\$1,500.00 per new lot
Part Lot Control	
○ Part Lot Control	\$2,000.00
○ Part Lot Control Extension	\$1,250.00
Plan of Condo/Subdivision	
○ Plan of Condominium **	\$6,500.00
○ Plan of Subdivision **	\$6,500.00
○ Revisions to Draft Approved Plan of Condominium/Plan of Subdivision (redline) **	\$1,500.00
○ Subsequent Phases of Existing Plans of Subdivision	\$1,500.00
○ Request to Extend approved Draft Plan of Subdivision/Condominium	\$500.00
Site Plan Control	
○ Site Plan Agreement **	\$3,000.00
○ Site Plan Agreement Amendment **	\$2,250.00
Zoning By-law	

PLANNING SERVICES	JANUARY 1, 2024
○ Zoning By-law Amendments **	\$4,500.00
○ Temporary Use **	\$1,750.00
○ Temporary Use Extension **	\$1,000.00
○ Removal of Holding (h) **	\$1,250.00
○ Surplus Dwelling **	\$2,500.00
Other Services	
○ Renewable Energy Review and Approval **	\$1,500.00
○ Compliance Letter (Subdivision/Site Plan, Development Agreement)	\$150.00
○ Documents - Comprehensive Zoning By-law (hard copy)	\$100.00
○ Documents - Official Plan Amendment (hard copy)	\$100.00
○ Planning Act Application Deferral (Applicant Request)	\$200.00

** Fee may require a Security deposit, additional external costs (e.g. third party engineering review, signage, external natural heritage/EIA review) and/or ERCA costs (set by ERCA) in addition to the fee stated. Fees for external costs will be charged at cost + 15% administration.

BUILDING, BY-LAW AND LEGAL SERVICES	JANUARY 1, 2024
CONSTRUCTION PERMITS	
Note: Permits reviewed and/or issued and not paid for or picked up will be charged a fee of \$330.00 for Part 9 residential properties and \$825.00 for Part 3 commercial, industrial and agricultural properties.	
Engineering Services requires a \$2,000.00 Damage Deposit upon the issuance of all Building Permits in accordance with Schedule B, save and except for permits issued for: pools, sheds or building structures under 225 square feet, signs, decks, septic systems, solar panels and minor interior renovations.	
Residential	
• New construction	\$1.35 per square foot
• Renovations	\$1.35 per square foot
• Accessory buildings	\$0.65 per square foot
• Finished and unfinished basements	\$0.65 per square foot
• Minimum fee	\$300.00
Swimming pools	
• In ground and above ground	\$300.00
Part 3-Assembly/Residential/Commercial/Institutional & Industrial/Part 9-other than Residential	\$15.10 per \$1,000.00 of value of construction
• Minimum fee	\$600.00
Greenhouse	\$0.05 per square foot
• Minimum fee	\$1,000.00
Other Farm Structures	\$0.60 per square foot
• Minimum fee	\$230.00
Water Storage Tanks	\$600.00
Temporary Structures	\$235.00
Wind Turbine With an Output of 1.5 Megawatts or More	\$10,000.00
Construction Commenced Prior to Permit Being Issued	Fee x 2

BUILDING, BY-LAW AND LEGAL SERVICES	JANUARY 1, 2024
Other Permits (not specifically listed)	\$15.10 per \$1,000.00 of value of construction
<ul style="list-style-type: none"> • Minimum fee 	\$250.00
Moving	\$350.00
Signs	\$250.00
Demolition Permits	
Demolition	\$0.60 per square foot
<ul style="list-style-type: none"> • Minimum fee (residential accessory buildings) 	\$300.00
<ul style="list-style-type: none"> • Minimum fee (all other buildings) 	\$300.00
Change of Use Permit	
Change of Use permit where no proposed construction	\$300.00
Sewage System Permit	
On Site Sewage	
<ul style="list-style-type: none"> • Systems 	\$875.00
<ul style="list-style-type: none"> • Repair 	\$350.00
Other Building Services:	
Inspection re: AGCO Liquor License Application	\$350.00
Conditional Permit Agreement (Per By-16-2021)	\$1,100.00
<ul style="list-style-type: none"> • Registration of Agreement on title 	
Change of Use Field Review	\$350.00
Defer/Revocation Letter	\$350.00
Post Review Amendment	
<ul style="list-style-type: none"> • Part 9/Residential 	\$325.00
<ul style="list-style-type: none"> • Part 3/Commercial, Industrial, Greenhouse 	\$875.00
Re-inspection (inspection booked, but work not ready or completed; or no one on site)	\$100.00
Sewer/Water Connection (additional costs apply to complete service):	
<ul style="list-style-type: none"> • Residential 	\$300.00
<ul style="list-style-type: none"> • Commercial/Industrial/Greenhouse 	\$425.00
Transfer Permit	\$300.00
Alternative Solution Application Fee	\$325.00 minimum for up to 4 hours of review time plus \$110.00 per hour beyond the first 4 hours
Special Research Request Fee	\$325.00 minimum for up to 4 hours of review time plus \$110.00 per hour beyond the first 4 hours
Copying/Scanning/Printing	\$9.35 per ¼ hour plus \$2.25 for first page and \$0.55 per subsequent page
Permit Finalization Letter (Building permit must have completed and passed final inspection)	\$100.00
By-Law Non-Voluntary Compliance After Deadline Administrative Fee	\$250.00
By-Law On Site Supervision Fee	\$100.00 per site visit plus \$100.00 per hour after the first hour

WATER SEWER SERVICES	JANUARY 1, 2024
Hydrant Hook Up	\$80.00 + water consumption at current rate
Water Meter (5/8" x 3/4" residential meter and MXU radio)	\$500.00
Turn On or Turn Off	\$50.00
Turn On or Turn Off (after Town business hours)	\$200.00
Frozen Meter Replacement	\$200.00
Frozen Meter Replacement (after Town business hours)	\$400.00
Frost Plate Repair	\$60.00
Frost Plate Repair (after Town business hours)	\$260.00
Water Main Commissioning	\$1,500.00
Water Main Tap Inspections	\$500.00
Water Flow Control Valve Program – Initial Inspection	\$1,500.00
Water Flow Control Valve Program – Re-Inspection	\$500.00
Lowering of Clean Out (result of owner grade change)	\$85.00
Replace Clean Out Cap	\$115.00
Minicam Investigation	\$75.00 first hour + \$50.00 each subsequent hour
Steaming Frozen Private Water Services	\$100.00 first hour + \$75.00 each subsequent hour
Steaming Frozen Private Water Services (after Town business hours)	\$500.00 first hour + \$175.00 each subsequent hour
Service Vehicle	\$40.00 per hour
Watermain and Appurtenance Application Review and Approval	\$1,200.00

Note: For the purposes of this Schedule:

1. Except where otherwise noted, fees are exclusive of HST;
2. "Cost" shall mean an amount equal to the cost to the Town of labour, vehicle(s), materials, supplies or services used or purchased for the purpose of the service or activity;
3. "Instructional" refers to a program or service that is delivered by a 3rd party, but is available to the general public
4. "Non-profit organizations" refers to:
 - i. Registered Charities in good standing with CRA (Canadian Revenue Agency),
 - ii. An organization or group operating for the purpose of poverty relief, social welfare, civic improvements, or to provide recreational or cultural opportunities to the general public,
 - iii. Instructional programs or services.
5. All "Programs" fees will be established based on the program offered and fees will be published through Town of Kingsville website.
6. "Minor Sports" refers to organizations that provide recreational opportunities to individuals under the age of 18.
7. "Prime" shall mean all day Saturday and Sunday, and 5 pm-close Monday to Friday
8. "Senior" shall mean a person 65 years of age or older; and
9. "Holidays" include the following days:

New Year's Day	Labour Day
Family Day	Thanksgiving Day
Good Friday	Remembrance Day
Easter Monday	December 24
Victoria Day	Christmas Day
Canada Day	Boxing Day
Civic Holiday	December 31