



COMMITTEE MINUTES

Kingsville Municipal Heritage Advisory Committee

Tuesday, September 5, 2023 at 6:00 P.M.

Town Hall, Council Chambers

2021 Division Road North

A. Call to Order

Jeffrey Robinson called the Meeting to order at 6:00 p.m. with the following persons in attendance:

Members of Municipal

Heritage Advisory Committee:

Jeffrey Robinson, Chair

Stacey Jones, Vice-Chair

Councillor Sheri Lowrie

Carolyn Smith

Absent: Steve Allman Jr.

Members of Administration:

Manager of Planning, George Robinson

Planner, Vitra Chodha

Recording Secretary, Angelina Pannunzio

Heritage Planning Student, Luke Taylor

B. Disclosure of Pecuniary Interest

Chair, Jeffrey Robinson reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. Minutes of the Previous Meeting



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Review & adopt Kingsville Municipal Heritage Advisory Committee Meeting Minutes, dated August 1st, 2023.

MHC-37-2023 *Moved by Carolyn Smith, seconded by Stacey Jones, that the minutes of the Kingsville Municipal Heritage Advisory Committee Meeting, dated August 1st, 2023 be adopted.*

CARRIED

D. New Business

1. Chris Carter, Tour Essex Group – Conklin Sawmill

Chris Carter, a local historian who has written books chronicling past events on Essex and Kent Counties, discussed the restoration plans for the Conklin Sawmill.

The Canadian Transportation Museum & Heritage Village, located on Arner Townline, collects, restores, maintains, & displays modes of transportation and early ways of living. Currently, the museum stores a sawmill which the Conklin family had used at their lumber yard. Mr. Carter relayed the sawmill is in need of repairs, and the museum intends to restore it to working condition and relocate it on the museum grounds by winter of this year.



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Mr. Carter asked if the Committee would be interested in participating in the project, whether it be with financial donations, volunteering, or providing a commemoration plaque.

Chair, Jeffrey Robinson, asked whether the museum has considered federal funding or if any fundraising has been done.

Chris Carter stated the museum has received federal grants previously, but has not been given any funding from the Town of Kingsville nor Essex County. He added that the COVID-19 pandemic hindered their ability to fundraise, and they have only received non-profit donations as of late.

Chair, Jeffrey Robinson asked whether support for the museum could be incorporated into the Town's budget.

George Robinson, Manager of Planning, stated the Town's budget for 2024 is in discussion, but confirmed the amounts allotted to Heritage projects are shrinking due to staff support. Mr. Robinson asked whether the museum has considered obtaining assistance from the Kingsville Community Grant Fund.

Chris Carter stated the museum is looking into the Community Grant process, but wanted to engage the Committee in their project with the Conklin sawmill.



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Chair, Jeffrey Robinson, regretfully said the Committee is currently focused on other extensive projects, but suggested they plan to operate a booth at the museum to encourage the community to volunteer for both projects and fundraising, likely next spring.

E. Presentations

1. ERA Architects – Presentation of Heritage Impact Assessment for 183 Main Street East

Christian LeFave, President of Brotto Development Corporation, presented the Heritage Impact Assessment, required for the development proposal at the property municipally known as 183 Main Street East. The subject property contains a heritage structure, the Esther Jasperson Campbell House, designated by by-law 100-2021.

Also in virtual attendance were:

Scott Weir, Principal, ERA Architects

Candice Bogdanski, Heritage Planner & Project Manager, ERA Architects

Mr. LeFave is planning to re-locate the structure to facilitate a new development. At the June 6, 2023 Kingsville Municipal Heritage Advisory Committee Meeting (KMHAC), the Committee suggested they were in support of the proposal to re-locate the heritage home and requested the



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assessment for their review prior to making any recommendations to Council.

The Heritage Impact Assessment was prepared in August 2023 by ERA Architects Inc. (ERA). ERA is an architecture and planning firm focused on conservation and reactivation of heritage buildings, with the intent of renewing and improving their structure and environment. The assessment considered the character of the surrounding neighbourhood, the heritage context of Kingsville, the history of the subject property, and the heritage attributes of the home. The plans for relocation were acknowledged in the assessment and its potential impact to the home.

Scott Weir confirmed that the relocation will be facilitated by Desjardins House Movers Ltd., and assured the committee the procedure will be outlined further in a forthcoming Conservation Plan. Mr. Weir stated that because the home is quite small, the relocation process should be smooth.

Councilor Sheri Lowrie attended the PIC and stated a resident was concerned about the potential impact to the home's windows and bricks during its relocation, and requested clarification as to whether their structural integrity would be compromised.

Scott Weir relayed there is concern surrounding the windows and masonry, but the appropriate measures will be taken so no damages will occur.

MHC-38-2023 *Moved by Stacey Jones, seconded by Carolyn Smith, that the Committee is in support of the relocation of the heritage structure The Esther Jasperson Campbell House, as outlined in the Heritage Impact Assessment.*

CARRIED

MHC-39-2023 *Moved by Stacey Jones, seconded by Carolyn Smith, that the Committee receive the forthcoming Conservation Plan as cited in the Heritage Impact Assessment for the Esther Jasperson Campbell House, as part of any future Site Plan Control application.*

CARRIED

F. Updates

- 1. Luke Taylor, Heritage Planning Student – Update on Report for 101 Mill Street West*

Luke Taylor, Heritage Planning Student, presented on behalf of Veronica Brown, Researcher, the research compiled for lands located on the south side of Mill Street West and east of McDonald Street, municipally known as 101 Mill Street West. The parcel contains a structure known locally as “Kingsholme”, which the current owners are interested in designating. The Committee initiated the first steps in designation in May 2023, and will complete the process once further information on the home is received.

Ms. Brown is conducting research for a detailed report on the subject property, which was requested by the Committee for their review to assist in noting its features and history that make it a priority for designation. The report remains in draft but will be finalized prior to an upcoming Council meeting.

MHC-40-2023 *Moved by Councillor Sheri Lowrie, seconded by Stacey Jones, that the Committee receive the final research report for the property municipally known as 101 Mill Street West, and recommend to Council to designate its structure, locally known as Kingsholme, at an upcoming public meeting of Council.*

CARRIED

2. Jeffrey Robinson, Chair – Update on Home Owners Interested in Designation

Chair, Jeffrey Robinson, reminded the Committee of the motion passed at the June 6th, 2023 KMHAC meeting (MHC-27-2023), where it was decided the Town proceed with mailing the Heritage Brochure to homes on the Top Priority List on behalf of the Committee. The brochure and letters were sent to each home on the Top Priority List and responses were received. Mr. Robinson had agreed to reach out to respondents at the subsequent meetings, and provided details of his discussions.



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G. Next Meeting Date

The next meeting of the Heritage Advisory Committee shall be October 3rd, 2023.

H. Adjournment

MHC-41-2023 *Moved by Stacey Jones, seconded by Carolyn Smith., to adjourn this meeting at 7:28 p.m.*

CARRIED

CHAIR, Jeffrey Robinson

STAFF LIAISON, George Robinson