Date: September 18, 2023

To: Committee Members

Author: Margaret Schroeder, Manager of Financial Services/ Deputy Treasurer

RE: Discussion on Community Grant Fund Policy Update

Report No.: FS-2023-12

COMMITTEE OF THE WHOLE
_____

BACKGROUND

On March 27, 2023 Council approved the following motion;

116-03272023
Moved By Councillor Patterson
Seconded By Councillor Gaffan

> That Council discuss the current community grant process used in Kingsville at a Committee of the Whole or Council Meeting after the facility review is complete to provide direction to Administration regarding changes to Town policy that reflect a fair process for considering community grant applications, including but not limited to application deadlines, specific qualifications, a requirement to provide financial statements to support the application and a requirement for post-reports to be submitted by each grant applicant to qualify in preceding years.

DISCUSSION

Please see attached for a copy of the current Kingsville Community Grant Policy.

To assist with the Committee's review of the policy, Administration has prepared a worksheet which outlines key components of the existing policy with recommendations or options for the Committee to consider.

Administration is requesting committee input with respect to amendments to the existing policy.

FINANCIAL CONSIDERATIONS

The existing policy recommends that the annual maximum limit for the Community Grant Fund to be 0.5% of taxation revenue. For 2023, 0.5% of property taxes would amount to approximately $110,000.   During 2023, Council awarded Community Grants totaling $82,500.

As these grants are funded by Property Taxes, it is important for Council to ensure the community, as a whole, is receiving a good return on its investment in the various community groups or non-profit organizations it chooses to support.

CONSULTATIONS
SMT

PREPARED BY:

Margaret Schroeder, CPA, CGA
Manager of Financial Services, Deputy Treasurer

REVIEWED BY:

Ryan McLeod, CPA, CA
Director of Financial Services, Information Technology and Customer Service