

# Municipal Governance

September 18, 2023



# The Team....



Paula Parker



Sandy Kitchen



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Tara Hewitt

# The Work....

- Corporate Governance –
  - Council
  - Committees
  - Elections
- Records -
  - Corporate Records Management
  - MFIPPA
- Vital Statistics -
  - Marriage licenses and Civil Ceremonies
  - Cemetery Records
  - Burials
- Regulation
  - Licensing and Permits
- Animal Control
- Corporate Accessibility Compliance
- Corporate Communications

# Corporate Governance

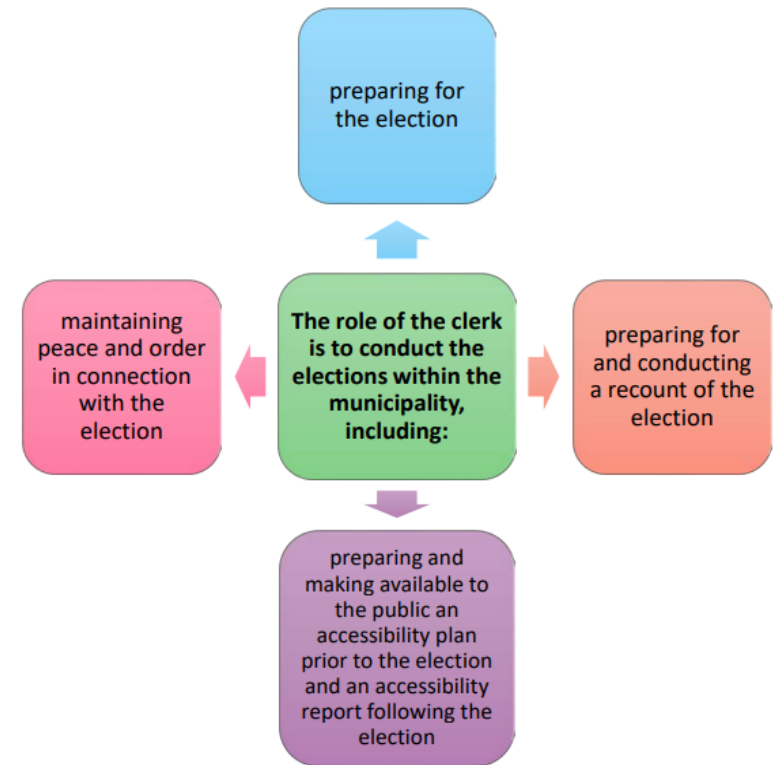
- Council

- Conduct
  - Accountability
  - Transparency
- Procedure
  - Effectiveness
  - Efficiency
- Agendas
- Minutes

- Committees

- Conduct
  - Accountability
  - Transparency
- Procedure
  - Effectiveness
  - Efficiency
- Agendas
- Minutes
- Training

- Elections



# Corporate Records

- Records Management
  - Retention and Disposal
    - of every record in the Town's possession.



- MFIPPA
  - 2 main purposes
    - Provide a right of access to records in control of the Town
    - Protect the privacy of individuals
  - FOI Requests
  - Information and Privacy Appeals
  - Breaches of Privacy



# Vital Stats

- Marriage
  - Licensing
  - Civil Ceremonies



- Death
  - Cemetery Records
  - Burials



SCHEDULE "A"

Cemetery Name	Location	Description	Status	Roll No.
Augustine	Farm Lot, Road 2 East	Lot: 1, Conc. 1, Pt. 3 12R15587	Inactive	None
Greenhill	Mill Street West	Lot: 4, Conc. 1	Active	020-00300
Pearl Street	Pearl Street West	Lot: 2, Conc. 1 WD	Inactive	090-08300
Cottam Cemetery	n/s County Road 34	Lot: 271, Conc. STR Part 1 Plan 12R12365	Active- Anglic- Other	570-05400 570-05500
Northridge	South Talbot Road	Lots: 277, 278, Conc. STR, Part 1 12R15809	Active	580-04100
Baptist	e/s Thompson	Lot: 21, Conc. 5 E.D.	Active	400-02500
Chippawa Indian	Crescent	s/e corner	Inactive	390-03500
Fairview	Farm Lot, Road 4 East	Lot: 20, Conc. 4 E.D.	Active	340-00500
Graceland	n/s Road 3 East	Lot: 11, Conc. 3 E.D.	Active	390-02100
Universalist (or Fox) - Expansion	Road 5 East at Olinda Sideroad	Lot: 21, Conc. 4 E.D Part of Part 1 12R5602	Inactive	Road Allowance 370-08000
Negro	Farm Lot 12, w/s Kenyon Point Rd.	Lot: Farm Lt. 12 Kenyon Point Road	Inactive	
Malott	Division Road	Lot: 4, Conc. 1 WD Parts 1 to 3 12R5593	Inactive	270-31502
Olinda United Church	Heritage Road	Lot: M Conc 3 W.D. Lot: 4, Conc. 1 WD	Active	400-05200
Ruthven United Church (north)	w/s Olinda Sideroad	Part 1 12R11510	Active	290-26200
(south)	n/s Hwy. 3 at Albana Townline	Lot: 13, Conc. 2 E.D.	Active	290-20300

# Regulations

- Licensing
  - Lottery
  - Taxi
  - Mobile Refreshment
  - Hunting
  - AGCO – Liquor
  - Business
  - BLRH (pending Council)
- Permits -
  - Noise
  - Portable Signs
- Animal Control
  - Dog registration
  - Cat Spay and Neuter
  - 24/7 Animal Service
    - Dog pound
    - Strays
    - Removal of dead wildlife
    - Aggressive Dog Complaints
      - Muzzle Orders / Appeals
    - Trapping of nuisance wildlife



# Accessibility Compliance

- Corporate Accessibility Compliance
  - AODA/IASR watchdog
    - Records compliance
    - Website compliance
    - Committee compliance
    - Facility and open space compliance





# Corporate Communications

- Corporate Communications
  - Oversight of the Communications Officer

.....more to come from Tara Hewitt.

