



# COMMITTEE MINUTES

## **Kingsville Municipal Heritage Advisory Committee**

**Tuesday, July 4, 2023 at 6:00 P.M.**

**Town Hall, Council Chambers**

**2021 Division Road North**

### **A. Call to Order**

Jeffrey Robinson called the Meeting to order at 6:03 p.m. with the following persons in attendance:

#### **Members of Municipal**

##### **Heritage Advisory Committee:**

Jeffrey Robinson, Chair  
Stacey Jones, Vice-Chair  
Councillor Sheri Lowrie  
Carolyn Smith  
Steve Allman Jr.

##### **Members of Administration:**

Manager of Planning, George Robinson  
Economic Development & Tourism, Sue Rice  
Recording Secretary, Angelina Pannunzio  
Heritage Planning Student, Luke Taylor

**Also in Attendance:** Veronica Brown, Researcher

### **B. Disclosure of Pecuniary Interest**

Jeffrey Robinson reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

### **C. Minutes of the Previous Meeting**

Review & adopt Kingsville Municipal Heritage Advisory Committee Meeting Minutes, dated June 6<sup>th</sup>, 2023.



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**MHC-31-2023**      *Moved by Stacey Jones, seconded by Carolyn Smith, that the minutes of the Kingsville Municipal Heritage Advisory Committee Meeting, dated June 6<sup>th</sup>, 2023 be adopted.*

**CARRIED**

### **D. New Business**

#### **1. Committee Member, Stacey Jones – 108 Main Street West**

Committee Member, Stacey Jones, informed the Committee that as of 2023, her home will have been built 140 years ago. Ms. Jones is the owner of 108 Main Street West, which contains a heritage structure, the Church of England Parsonage, designated by by-law 14-2007.

Ms. Jones offered to host a public gathering at her property to provide guidance and information to local homeowners interested in learning more about the process of designation. The Committee discussed the proposal and opted to reserve it as a future project for the Committee.

Jeffrey Robinson, Chair, suggested to Ms. Jones that, considering her profession as a real estate agent, it may be valuable to inform local agents of the benefits of owning a heritage home.

Ms. Jones relayed that she has experienced reluctance from buyers because they are misinformed in respect to heritage properties. She offered to forward to the Committee a



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list of local real estate firms and brokers so the Committee can provide information to agents and their clients.

### **E. Presentations**

#### **1. Veronica Brown, Researcher – 101 Mill Street West**

Veronica Brown, Researcher, presented the research compiled to date, for lands located on the south side of Mill Street West and east of McDonald Street, municipally known as 101 Mill Street West. The parcel contains a structure known locally as “Kingsholme”, which the current owners are interested in designating. The Committee initiated the first steps in designation May 2023, and will complete the process once further information on the home is received.

Ms. Brown is conducting research for a detailed report on the subject property, which was requested by the Committee for their review to assist in noting its features and history that make it a priority for designation. Ms. Brown expanded on the rich history of the home, which was built by Colonel James King, who founded the Town of Kingsville. She advised the Committee that the report will be presented at the next Kingsville Heritage Municipal Advisory Committee (KMHAC) meeting.

**MHC-32-2023**      *Moved by Councillor Sheri Lowrie, seconded by Carolyn, that the Committee receive the verbal report from Veronica Brown, Researcher, for lands municipally known as 101 Mill Street West, for information.*

**CARRIED**



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### 2. Sue Rice, Economic Development and Tourism – Heritage Walking Tour

Sue Rice, Economic Development and Tourism for the Town of Kingsville, presented the Heritage Committee's Heritage Walking Tour brochure, which is being adapted to also be offered to the public in a digital format.

The Heritage Walking Tour is a self-guided tour created by the Heritage Committee, in which designated heritage properties' history and heritage attributes are highlighted. Ms. Rice emphasized the importance of heritage and its relation to tourism in the Town of Kingsville, and thanked the Committee for their commitment and efforts.

### 3. Luke Taylor, Heritage Planning Student – Heritage Website Update

Luke Taylor, Heritage Planning Student, presented the proposed updates to the "Heritage Homes" page on the Town of Kingsville's website, which include a link to the "Arts, Culture & Heritage" page on the Town's website, and comprehensive information on the benefits, processes, and cultural value of designation.

## **F. Updates**

### 1. Luke Taylor, Heritage Planning Student – Update on Heritage Brochure

Luke Taylor, Heritage Planning Student, reminded the Committee of the motion passed at the June 6<sup>th</sup>, 2023 KMHAC meeting (MHC-27-2023), where it was decided the Town proceed with mailing the Heritage Brochure to homes on the Top Priority List on behalf of the Committee.



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Mr. Taylor informed the Committee that the brochure and a letter were sent to each home on the Top Priority List and provided details on the responses received by the Town thus far.

Chair, Jeffrey Robinson, offered to reach out to respondents who indicated interest in designation to follow-up and potentially schedule a site visit and invite them to future KMHAC meetings.

### **G. Next Meeting Date**

The next meeting of the Heritage Advisory Committee shall be August 1<sup>st</sup>, 2023.

### **H. Adjournment**

**MHC-33-2023**      *Moved by Stacey Jones, seconded by Carolyn Smith., to adjourn this meeting at 7:21 p.m.*

**CARRIED**

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**CHAIR, Jeffrey Robinson**

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**STAFF LIAISON, George Robinson**