



# COMMITTEE MINUTES

## **MIGRATION FESTIVAL COMMITTEE**

**MAY 30, 2023 @ 4:30 P.M.**

**Kingsville, Arena, Room C**

**PRESENT:** Councillor Jarvis-Chausse  
Councillor Lowrie  
Leslie Pittendreigh (Chair)  
Layne Van Loo  
Elaine Van Loo  
Bailey Waldon  
Glenda Willemsma (Guest)  
Karen Loney, Staff Liaison  
Richard Wyma, Director  
Luke Pettypiece, Summer Student

### **A. CALL TO ORDER**

The Chair called the Meeting to order at 4:36 P.M.

### **B. DISCLOSURE OF PECUNIARY INTEREST**

Leslie Pittendreigh, the Chair, reminded the Committee of their duty to disclose any pecuniary interests as they arise.

### **C. ADDITIONS TO THE AGENDA**

- There were none.

### **D. STAFF REPORTS**

1. K. Loney, Manager of Recreation Programs and Special Events
  - Staff liaison provided an update to the committee regarding the staff liaison's presentation related to events and programs to the Committee of the Whole meeting on May 15, 2023. A follow-up report from the Clerk's office will be presented to Council regarding new Terms of Reference for event committees.
  - Reviewed the Fall Festival passport from L. Pettypiece.
  - To receive the staff report



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**Moved by** Councillor Jarvis-Chausse,  
**Seconded by** Councillor Lowrie

**THAT the Staff Report BE RECEIVED.**

**CARRIED**

### **E. MINUTES OF THE PREVIOUS MEETING**

1. Migration Festival Committee Meeting Minutes — April 20, 2023

**Moved by** Councillor Jarvis-Chausse,  
**Seconded by** Layne Van Loo

**THAT the minutes of the Migration Festival Committee dated April 20, 2023,  
BE RECEIVED.**

**CARRIED**

### **F. NEW AND UNFINISHED BUSINESS**

1. Fundraising meeting update
  - Met to discuss sponsorship levels and whom to ask
2. Work plan review and budget
  - Reviewed potential expenses for the parade

**Moved by** Councillor Jarvis-Chausse,  
**Seconded by** Glenda Willemsma

**That the parade be called the “Kingsville Migration Fall Parade.”**

**CARRIED**

3. Marketing
  - To create a rack card that can be used at various events for marketing.
4. Great Migration Paint Out
  - Registrations are coming in.



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### 5. Friday Octoberfest

- Committee discussed how to operationalize the Octoberfest night; if a for-profit business or service club would do it? Bailey Waldon and Luke Pettypiece will create options for discussion at the next meeting.

### 6. Parade

- Reviewed ideas on what route to take for the parade.

### 7. Migration Festival Marketplace

- Marketplace will be at the Grovedale Arts and Culture Centre one day, as Lions' Hall is too minor and Lakeside is booked.

**Moved by** Councillor Jarvis-Chausse,

**Seconded by** Layne Van Loo

**THAT the market be held one day, on Saturday, at the Grovedale Arts and Culture Centre for 2023.**

**CARRIED**

### 8. Children's Activities

- The committee discussed the location for the children's activities and times.

**Moved by** Councillor Jarvis-Chausse,

**Seconded by** Layne Van Loo

**THAT the children's activities be held on Saturday from 11:00 am – 3:00 pm at Lion's Hall Park.**

**CARRIED**

## G. NEXT MEETING DATE

1. The next meeting of the Migration Festival Committee shall take place on Tuesday, June 23, 2023, at 5:30 P.M. at Kingsville Arena – Room C



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### H. ADJOURNMENT

**Moved by** Councillor Lowrie,  
**Seconded by** Lanye Van Loo

**THAT the meeting adjourns at 6:33 P.M.**

**CARRIED**

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**CHAIR, Leslie Pittendreigh**

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**RECORDING SECRETARY,  
Karen Loney**