



**COMMITTEE OF THE WHOLE  
MINUTES**

**Monday, May 15, 2023  
6:00 PM**

**Kingsville Arena - Committee Rooms B and C  
1741 Jasperson Lane  
Kingsville, ON N9Y 2E4**

**PRESENT:** Mayor Dennis Rogers  
Deputy Mayor Kimberly DeYong  
Councillor Debby Jarvis-Chausse  
Councillor Sheri Lowrie  
Councillor Thomas Neufeld  
Councillor Larry Patterson

John Norton, CAO  
Paula Parker, Clerk

**ABSENT:** Councillor Tony Gaffan

**A. CALL TO ORDER**

Deputy Mayor DeYong called the Regular Meeting to order at 6:00 p.m.

**B. DISCLOSURE OF PECUNIARY INTEREST**

The Chair reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the matter comes forward.

Mayor Rogers disclosed an interest in Items D 1 and 2 as a business owner who operates a short-term rental. However indicated that his business is zoned commercial, therefore differs from the discussion this evening. Therefore Mayor Rogers participated in discussion and voting on the matter.

**C. MINUTES OF THE PREVIOUS MEETING**

Moved by Councillor Jarvis-Chausse  
Seconded by Councillor Neufeld

That the following Committee of the Whole minutes **BE RECEIVED:**

- 1. Committee of the Whole Minutes - January 16, 2023**
- 2. Committee of the Whole Closed Session Minutes - January 16, 2023**
- 3. Committee of the Whole Minutes - April 17, 2023**

**CARRIED**

**D. DELEGATIONS**

- 1. Short Term Rental Units - Emily Acheson**
- 2. Short Term Rental Units - Daurelle Buffett**

Moved by Mayor Rogers  
Seconded by Councillor Neufeld

**That Administration BE DIRECTED to bring Short Term Rentals back to Strategic Planning.**

**CARRIED**

**E. REPORTS - VERBAL**

**1. Parks and Recreation**

The Manager of Parks, Recreation and Facilities presented a PowerPoint to COTW with updates on current service levels.

Moved by Councillor Lowrie  
Seconded by Councillor Jarvis-Chausse

**That COTW supports the following level of service:**

**Beaches (Active Swimming Areas)**

- **Cedar Beach and Cedar Island Beach**
- **Groomed twice per week**

**Waterfront (Prohibited Swimming – WECHU):**

- **Lakeside, Division, Mettawas**
- **Groomed twice a month (bad weather, will provide clean up)**

**Additional Waterfront Access (Unsafe/Not Maintained)**

- **Union Beach (Wellington Union Ave), Little Essex Park (Chelsea Cres.), Heritage, Road Ends/ Right of ways (e.g. Cedar Island) and that appropriate signage be added to these areas.**

**CARRIED**

**2. Programming and Events**

The Manager of Recreation, Programming and Events presented a PowerPoint to COTW with updates on current service levels.

Moved by Councillor Patterson  
Seconded by Councillor Neufeld

**That COTW recommends to Council that on Saturday, July 15, 2023, Division St. S. between Pearl St. and Mill St. be closed from 3 pm to 10:30 pm (to align with Open Streets timing) diverting traffic to Mill St.**

**CARRIED**

Moved by Mayor Rogers  
Seconded by Councillor Patterson

**That COTW recommend to Council that the following core components be included in the Terms of Reference for these events:**

- 1. Fantasy of Lights: Lights, Parade, Train Rides, Fireworks**

**CARRIED**

Moved by Mayor Rogers  
Seconded by Councillor Neufeld

**That COTW recommend to Council that the following core components be included in the Terms of Reference for:**

- 1. Migration Festival (a 3-day event) including Parade, Children's Activities and Pumpkin Carving.**

**CARRIED**

### **3. Fire Department**

The Fire Prevention Officer presented a PowerPoint to COTW with updates on current service levels. A discussion regarding current inspection fees ensued.

Mayor Rogers declared a pecuniary interest as his businesses require fire inspections and pay inspection fees therefore he removed himself from discussion and voting on this matter.

### **4. Union Water Inc. Board of Directors - Resident Appointments**

Moved by Mayor Rogers  
Seconded by Councillor Neufeld

**That COTW direct Administration to strike an ad-hoc committee consisting of 3 council members and 2 staff to interview applicants for UWSS Inc. Board of Directors.**

**CARRIED**

Moved by Mayor Rogers  
Seconded by Councillor Lowrie

**That the Ad-hoc Council Members of the UWSS Inc. be:**

- Mayor Rogers**
- Deputy Mayor DeYong**
- Councillor Patterson**

**CARRIED**

### **5. AMO Ministry Delegations**

Moved by Councillor Patterson  
Seconded by Councillor Jarvis-Chausse

**That COTW support AMO Ministry Delegations on the following topics:**

- Nurse Practitioner Clinic**
- Bill 23 Housing**

- **OMPF and OCIF Funding**

**CARRIED**

**F. COMMITTEE QUESTIONS**

1. Deputy Mayor DeYong requested an update on the COTW Dec 5th meeting, motion tracker review item #9 regarding set fines being added to the Waste Management bylaw regarding lawn maintenance and grass clippings being blown into the street.

Administration advised that by-law currently exist to fine anyone who deposits grass clippings into the roadway. Administration also committed to a social media reminder that grass clippings should be removed from the roadway for safety reasons.

2. Deputy Mayor DeYong discussed the matter of missed garbage collection and the contractor's obligation.

Administration advised that the town's contractor is obligated to go back to a missed street. However that is not always the case, some residents just miss their pick up and in those instances a call to the Town will rectify those situations.

3. COTW decided to adjust scheduling of the June COTW meeting from June 19, 2023 to June 22, 2023 at 5:00 pm
4. Strategic Planning Meetings to be set tentatively for 2 days on either September 19, 20 and 21, 2023.

**G. UNFINISHED BUSINESS**

There were no questions regarding the unfinished business list.

**H. CLOSED SESSION**

Moved by Mayor Rogers  
Seconded by Councillor Lowrie

**That pursuant to Section 239(2) of the *Municipal Act, 2001* the Committee, at 9:42 p.m., move into Closed Session to address the following items:**

**Item I) CAO Update regarding current status of Healthcare - Subsection 239(2)(k) - a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.**

**CARRIED**

**I. ADJOURNMENT**

The meeting adjourned at 10:01 pm.

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Deputy Mayor, Kimberly DeYong

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CLERK, Paula Parker