



# COMMITTEE MINUTES

## FANTASY OF LIGHTS COMMITTEE

MARCH 9, 2023 @ 5:00 P.M.

Kingsville, Arena – Room C

**PRESENT:** Councillor T. Gaffan  
K. Sanecki  
M. Edwards  
J. Willoughby  
K. Loney, Administrative Support

**ABSENT:** J. Willoughby, L. Pittendreigh, D. Laman

### A. CALL TO ORDER

K. Loney called the Meeting to order at 5:05 P.M.

### B. DISCLOSURE OF PECUNIARY INTEREST

K. Loney reminded that when a member of the Committee has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of the Committee (or that was the subject of consideration at the previous Meeting of the Committee at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

### C. AMENDMENTS TO THE AGENDA – NONE

#### 1. APPOINTMENT OF POSITIONS

- A. Chair – K. Sanecki was acclaimed as Chair
- B. Vice Chair - J. Willoughby
- C. Secretary - to be determined

### D. STAFF REPORTS

- 1. **K. Loney**, Manager of Recreation Programs and Special Events
  - a. Governance/workgroups - With the new Council Committee Terms of Reference, workgroups are an option



## COMMITTEE MINUTES

- b. Budget
  - i. Advertising \$5,000
  - ii. Maintenance & Upgrades \$20,000
  - iii. Miscellaneous \$2,500
  - iv. Fireworks \$5,000
  - v. Parade \$10,000
  - vi. Food / Sundry Expenses \$1,000
  - vii. Special Events \$1,000
  - viii. Children's Activity \$700
- c. COTW update
  - i. Provided an update to Council which can be read at:  
<https://calendar.kingsville.ca/council/Detail/2023-02-21-1800-Committee-of-the-Whole/869480dc-cf1a-4e85-8915-afac010f332b>
- d. Fireworks
  - i. Proposed to have fireworks on New Year's eve
- e. Meeting Schedule
  - i. To continue on the 3<sup>rd</sup> Tuesday of the month

### **E. MINUTES OF THE PREVIOUS MEETING**

- 1. To receive the Fantasy of Lights Committee Meeting Minutes of October 17, 2022  
Moved by Councillor T. Gaffan  
Seconded by Kristina Sanecki

**CARRIED**

### **F. NEW AND UNFINISHED BUSINESS**

- 1. Membership review/volunteers
  - a. Will be posting for new members
- 2. Planning for 2023
  - a. Parade
    - i. All floats needed music
    - ii. Some were not decorated well enough
    - iii. Block entrance from Zehrs
    - iv. Could look at a theme and prizes
    - v. Kristen will take the lead on the parade
  - b. Opening Ceremonies
    - i. To think about ideas
  - c. Fireworks
    - i. Agreed to have them at the arena
    - ii. Ask social media what time people would want fireworks 7, 8 or 9 pm



## COMMITTEE MINUTES

- d. Kingsville Fantasy Express Weekends
  - i. Look cost and potential performers
- e. Paws and Claus
  - i. Janet to lead
- f. Crafts with Santa/Collaboration with Optimist Club
  - i. Optimist Club to take the lead
- g. Artisan Market
  - i. Leslie to lead
- h. Virtual Scavenger Hut
  - i. Karen to lead
- i. Lights
  - i. Can the large trees be strung up
  - ii. Can there be walking lights for all year
  - iii. Could we do a large tree in the middle
  - iv. When they were made people sponsors but they need updating and many business would be willing to contribute
  - v. Look at the plan for four years; what do we have, what is needed, where should they be placed
- j. Sponsorship
  - i. Karen to send out package to committee to review
- k. Other
  - i. To put brainstorming on next agenda

### **G. NEXT MEETING DATE**

1. The next meeting of the Fantasy of Lights Committee shall take place on April 18th at Kingsville Arena – Room C @ 6:00pm

### **H. ADJOURNMENT**

The meeting was adjourned at 6:28 pm

Moved by Councillor T. Gaffan  
Seconded by Kristina Sanecki

**CARRIED**

---

**CHAIR,**

---

**RECORDING SECRETARY,**