



**SPECIAL MEETING OF COUNCIL
MINUTES**

**Wednesday, January 25, 2023
9:00 AM
Council Chambers
2021 Division Road N
Kingsville, Ontario N9Y 2Y9**

PRESENT: Mayor Dennis Rogers
Deputy Mayor Kimberly DeYong
Councillor Debby Jarvis-Chausse
Councillor Sheri Lowrie
Councillor Thomas Neufeld
Councillor Larry Patterson

Town Clerk, Paula Parker
CAO, John Norton

ABSENT: Councillor Tony Gaffan

A. CALL TO ORDER

Mayor Rogers called the Special Meeting to order at 9:00 a.m. with all members present, except Councillor Gaffan.

On behalf of Council, Mayor Rogers extended condolences to Councillor Gaffan and his family on the passing of his father, James Gaffan, and asked for a moment of silent reflection to honour Mr. Gaffan who served as Mayor of the Town of Kingsville for many years.

B. DISCLOSURE OF PECUNIARY INTEREST

Mayor Rogers reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward. Deputy Mayor DeYong indicated she may make a declaration.

C. STAFF REPORTS

2023 Interim Tax Levy By-law

The Director of Financial and IT Services provided an overview of the 2023 Interim Tax Levy By-law report.

42-01252023

Moved by Councillor Larry Patterson
Seconded by Councillor Debby Jarvis-Chausse

1. **That By-law 3-2023 being a by-law for the establishment of the 2023 interim tax levy be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

2. **Development Charge By-law**

43-01252023

Moved by Councillor Larry Patterson
 Seconded by Councillor Sheri Lowrie

1. **The Development Charge Background Study dated November 23, 2022, and amended through the Addendum Report dated December 22, 2022, BE APPROVED; and,**
2. **That By-law 4-2023 being a by-law to establish Development Charges for the Town of Kingsville be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

D. BUDGET DELIBERATIONS

The Director of Financial and IT Services indicated that the Town would be reviewing the Departmental Operating Budgets and the remaining Capital Budget items.

1. Council

The Director of Financial and IT Services provided an overview of the Council Operating Budget.

44-01252023

Moved by Deputy Mayor Kimberly DeYong

Seconded by Councillor Debby Jarvis-Chausse

That the Council Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

2. Office of the CAO

The Director of Financial and IT Services provided an overview of the CAO Operating Budget.

45-01252023

Moved by Councillor Larry Patterson

Seconded by Councillor Thomas Neufeld

That the Office of the CAO Operating Budget BE APPROVED as amended by staffing adjustments made during budget deliberations on Jan 18, 2023 with any additional staff hired in 2023 to begin April 1, 2023.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong		X		
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	5	1	0	0

CARRIED

3. **Public Works**

The Manager of Public Works and Environmental Services provided an overview of the Public Works Operating Budget.

46-01252023

Moved by Councillor Larry Patterson

Seconded by Councillor Debby Jarvis-Chausse

That the Public Works Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

4. **Sanitation**

The Manager of Public Works and Environmental Services provided an overview of the Sanitation Operating Budget.

47-01252023

Moved by Councillor Debby Jarvis-Chausse

Seconded by Deputy Mayor Kimberly DeYong

That the Sanitation Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

5. Cemetery

The Manager of Public Works and Environmental Services provided an overview of the Cemetery operating budget.

48-01252023

Moved by Deputy Mayor Kimberly DeYong

Seconded by Councillor Thomas Neufeld

That the Cemetery Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

6. Fire Services

Deputy Mayor DeYong commented that she has a pecuniary interest in this item because her spouse is a volunteer firefighter however due to an exemption under Section 4(i) of the Municipal Conflict of Interest Act, the Deputy Mayor will be exercising her right to vote on this matter. The Declaration Form has been provided to the Town Clerk.

The Fire Chief provided an overview of the Fire Services Operating Budget.

49-01252023

Moved by Councillor Larry Patterson

Seconded by Councillor Debby Jarvis-Chausse

That the Fire Services Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

7. Police Services

The Director of Financial and IT Services provided an overview of the Police Services operating budget.

50-01252023

Moved by Councillor Sheri Lowrie

Seconded by Councillor Debby Jarvis-Chausse

That the Police Services Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0
CARRIED				

8. Building Services

The Director of Legal, Building and By-law Enforcement provided an overview of the Building Services operating budget.

51-01252023

Moved by Councillor Larry Patterson

Seconded by Councillor Sheri Lowrie

That the Building Services Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0
CARRIED				

9. Parks and Recreation

The Director of Community and Development Services provided an overview of the Parks and Recreation operating budget.

52-01252023

Moved by Councillor Larry Patterson

Seconded by Councillor Sheri Lowrie

That the Parks and Recreation Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

53-01252023

Moved by Councillor Larry Patterson

Seconded by Councillor Sheri Lowrie

That the Special Meeting recess at 10:13 a.m. due to technical difficulties.

CARRIED

54-01252023

Moved by Councillor Debby Jarvis-Chausse

Seconded by Deputy Mayor Kimberly DeYong

That the Special Meeting reconvene at 10:28 p.m.

CARRIED

10. Programs and Events

Councillor Lowrie commented that while she has an interest in the matter relating to Programs and Events operating budget (Agenda Item D.10. Line item 01-175-099-60680 Kingsville Music Society) because she is currently the Secretary for the Kingsville Music Society, the Town's Integrity Commissioner has advised that as she receives no financial benefit directly or indirectly from the Kingsville Music Society, she is able to participate in the debate and vote on the item.

Mayor Rogers commented that as the former President of the Kingsville Music Society he also reached out to the Town's Integrity Commissioner on the matter.

The Integrity Commissioner informed him he is able to participate in the debate and vote on this item as well.

The Director of Community and Development Services provided an overview of the Programs and Events operating budget.

55-01252023

Moved by Councillor Thomas Neufeld

Seconded by Councillor Larry Patterson

That the Programs and Events Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse		X		
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	5	1	0	0
CARRIED				

11. Planning Services

The Director of Community and Development Services provided an overview of the Planning Services operating budget.

56-01252023

Moved by Councillor Thomas Neufeld

Seconded by Councillor Sheri Lowrie

That the Planning Services Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0
CARRIED				

12. Financial Services

The Director of Financial and IT Services provided an overview of the Financial Services operating budget.

57-01252023

Moved by Deputy Mayor Kimberly DeYong
Seconded by Councillor Larry Patterson

That an increase in Investment Income revenues of \$50,000 BE APPROVED.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

58-01252023

Moved by Councillor Sheri Lowrie
Seconded by Councillor Larry Patterson

That the increase in Investment Income revenues of \$50,000 BE ALLOCATED to the infrastructure reserve.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers		X		
Deputy Mayor Kimberly DeYong		X		
Councillor Debby Jarvis-Chausse		X		
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld		X		
Councillor Larry Patterson		X		
Results	1	5	0	0

LOST

59-01252023

Moved by Councillor Larry Patterson
Seconded by Councillor Thomas Neufeld

That Donations and Grants BE REDUCED to \$60,000.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers		X		
Deputy Mayor Kimberly DeYong		X		
Councillor Debby Jarvis-Chausse		X		
Councillor Sheri Lowrie		X		
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	2	4	0	0

LOST

60-01252023

Moved by Councillor Debby Jarvis-Chausse
Seconded by Deputy Mayor Kimberly DeYong

That the Financial Services Operating Budget BE APPROVED as amended.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson		X		
Results	5	1	0	0

CARRIED

13. Clerks Services

The Town Clerk presented an overview of the Clerks Services operating budget.

61-01252023

Moved by Deputy Mayor Kimberly DeYong
Seconded by Councillor Sheri Lowrie

That the Clerks Services Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

14. Legal Services

The Director of Legal, Building and By-law Enforcement presented an overview of the Legal Services budget.

62-01252023

Moved by Deputy Mayor Kimberly DeYong
 Seconded by Councillor Larry Patterson

That the Legal Services Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

15. Information Technology

The Director of Financial and IT Services provided an overview of the Information Technology operating budget.

63-01252023

Moved by Councillor Thomas Neufeld
 Seconded by Councillor Debby Jarvis-Chausse

That the Information Technology Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

16. Animal Control

The Town Clerk provided an overview of the Animal Control Operating Budget.

64-01252023

Moved by Councillor Larry Patterson

Seconded by Deputy Mayor Kimberly DeYong

That the Animal Control Operating Budget BE APPROVED as presented

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

17. Water

The Director of Financial and IT Services noted that it would be in order to approve the replacement of a front loader at a cost of \$185,000.

65-01252023

Moved by Councillor Debby Jarvis-Chausse

Seconded by Councillor Thomas Neufeld

That the replacement of a front loader at a cost of \$185,000 funded from fleet reserves BE APPROVED.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

The Manager of Public Works and Environmental Services provided an overview of the Water capital budget.

66-01252023

Moved by Councillor Larry Patterson
Seconded by Councillor Debby Jarvis-Chausse

That the Water Capital Budget BE APPROVED as amended.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

The Director of Infrastructure and Engineering provided an overview of the Wastewater Capital Budget.

67-01252023

Moved by Councillor Debby Jarvis-Chausse
Seconded by Councillor Thomas Neufeld

That the Wastewater Capital Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

The Manager of Public Works and Environmental Services provided an overview of the Water operating budget.

68-01252023
 Moved by Councillor Larry Patterson
 Seconded by Councillor Debby Jarvis-Chausse

That the Water Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

18. Wastewater

The Director of Infrastructure and Engineering provided an overview of the Wastewater Operating budget.

69-01252023
 Moved by Councillor Larry Patterson
 Seconded by Councillor Debby Jarvis-Chausse

That the Wastewater Operating Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

19. **Kingsville Business Improvement Area (BIA)**

The Director of Financial and IT Services provided an overview of the Kingsville Business Improvement (BIA) Budget.

70-01252023

Moved by Councillor Sheri Lowrie
 Seconded by Deputy Mayor Kimberly DeYong

That the Kingsville Business Improvement (BIA) Budget BE APPROVED as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

71-01252023

Moved by Deputy Mayor Kimberly DeYong
 Seconded by Councillor Debby Jarvis-Chausse

That the Special Meeting of Council recess at 11:53 a.m. and to reconvene at 1:00 p.m.

CARRIED

72-01252023

Moved by Councillor Debby Jarvis-Chausse

Seconded by Councillor Sheri Lowrie

That the Special Meeting reconvene at 1:00 p.m.

CARRIED

73-01252023

Moved by Councillor Sheri Lowrie

Seconded by Councillor Thomas Neufeld

That the tax rate be increased by \$100,000 to be allocated to the infrastructure reserve for long term sustainability.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers		X		
Deputy Mayor Kimberly DeYong		X		
Councillor Debby Jarvis-Chausse		X		
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld		X		
Councillor Larry Patterson		X		
Results	1	5	0	0

LOST

20. Final Budget Approval

74-01252023

Moved by Councillor Debby Jarvis-Chausse

Seconded by Deputy Mayor Kimberly DeYong

That the 2023 Municipal Budget, as amended, which represents a municipal tax increase of \$87.51 on a home assessed at \$250,000 BE APPROVED.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	0	0	0

CARRIED

E. CLOSED SESSION

75-01252023

Moved by Deputy Mayor Kimberly DeYong

Seconded by Councillor Thomas Neufeld

That Council at 1:24 p.m. pursuant to Subsection 239(2) of the *Municipal Act, 2001*, move into Closed Session to address the following item: Item I) - Personal Matters --Subsection 239(2)(b) personal matters about an identifiable individual.

CARRIED

F. ADJOURNMENT

The Special Meeting adjourned at 2:55 p.m.

MAYOR, Dennis Rogers

CLERK, Paula Parker