



**SPECIAL MEETING OF COUNCIL
MINUTES**

**Wednesday, January 18, 2023
9:00 AM
Council Chambers
2021 Division Road N
Kingsville, Ontario N9Y 2Y9**

PRESENT: Mayor Dennis Rogers
Deputy Mayor Kimberly DeYong
Councillor Tony Gaffan
Councillor Debby Jarvis-Chausse
Councillor Sheri Lowrie
Councillor Thomas Neufeld
Councillor Larry Patterson

Town Clerk Paula Parker
CAO John Norton

A. CALL TO ORDER

Mayor Rogers called the Special Meeting of Council to order at 9:00 a.m.
(Budget Deliberations #1)

B. DISCLOSURE OF PECUNIARY INTEREST

Mayor Rogers reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. ANNOUNCEMENTS

1. 100th Birthday - Frieda Meyer

On behalf of Council, Mayor Rogers extended best wishes to Frieda Meyer, a Cottam resident, on the occasion of the celebration of her 100th birthday on January 15, 2023.

D. STAFF REPORTS

1. 2023 Municipal Budget - Executive Summary

The Director of Financial and IT Services provided an overview of the 2023 Municipal Budget-Executive Summary report.

15-01182023

Moved by Deputy Mayor Kimberly DeYong

Seconded by Councillor Sheri Lowrie

The Director of Financial and IT Services/Treasurer BE AUTHORIZED to transfer unspent tax dollars from 2022 capital projects to reserves for completion in 2023.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

CARRIED

F. BUDGET DELIBERATIONS

1. Staffing Requests

19-01182023

Moved by Councillor Tony Gaffan

Seconded by Councillor Debby Jarvis-Chausse

Motion to Amend:

That the Office Admin position **BE APPROVED** with a start date of June 1, 2023.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers		X		
Deputy Mayor Kimberly DeYong		X		
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie		X		
Councillor Thomas Neufeld		X		
Councillor Larry Patterson		X		
Results	2	5	0	0

LOST

20-01182023

Moved by Councillor Larry Patterson
Seconded by Deputy Mayor Kimberly DeYong

That the three new staffing positions proposed in the 2023 budget **BE APPROVED.**

- **Parks and Recreation - 1 FT Union**
- **Public Works - 1 FT Union**
- **Office Admin - 1 FT Union**

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan			X	
Councillor Debby Jarvis-Chausse		X		
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	5	1	1	0

CARRIED

21-01182023

Moved by Deputy Mayor Kimberly DeYong
Seconded by Councillor Larry Patterson

That the part-time position in the Human Resource department be increased to full-time.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

CARRIED

2. Capital Budget

The Manager of Engineering provided an overview of the Public Works Capital Budget items.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers		X		
Deputy Mayor Kimberly DeYong		X		
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie		X		
Councillor Thomas Neufeld		X		
Councillor Larry Patterson		X		
Results	2	5	0	0

22-01182023

Moved by Councillor Tony Gaffan
Seconded by Deputy Mayor Kimberly DeYong

To strike PW-2023-15 from the 2023 Public Works Capital Budget.

CARRIED

23-01182023

Moved by Councillor Tony Gaffan
Seconded by Councillor Debby Jarvis-Chausse

To strike PW-2023-17 from the 2023 Public Works Capital Budget.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

LOST

24-01182023

Moved by Councillor Thomas Neufeld
Seconded by Councillor Larry Patterson

That \$110,000 from PW-2023-2 to be funded by gas tax.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0
CARRIED				

25-01182023

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That the 2023 Public Works Capital Budget BE APPROVED, as amended.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0
CARRIED				

The Director of Financial and IT Services presented the Financial Services Capital Budget.

The Communications and Public Relations Coordinator highlighted and explained the benefits of the Public Engagement / Communication Software platform (Line item GEN-2022-2).

26-01182023

Moved by Councillor Sheri Lowrie

Seconded by Councillor Tony Gaffan

That GEN-2022-4 be increased to \$50,000.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson		X		
Results	6	1	0	0

CARRIED

27-01182023

Moved by Councillor Tony Gaffan
Seconded by Councillor Thomas Neufeld

That the 2023 Financial Services Capital Budget BE APPROVED, as amended.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson		X		
Results	6	1	0	0

CARRIED

The Director of Financial and IT Services presented the Information Technology Capital Budget.

The Manager of Information Technology provided information in regard to the Phone System upgrade (Line item IT-2023-7).

28-01182023

Moved by Councillor Tony Gaffan
Seconded by Councillor Thomas Neufeld

That the 2023 Information Technology Capital Budget BE APPROVED, as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

CARRIED

The Fire Chief presented the Fire Department Capital budget.

29-01182023
 Moved by Councillor Thomas Neufeld
 Seconded by Councillor Tony Gaffan

That FIRE-2023-5 be adjusted to remove \$25,000 from taxation.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong		X		
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	6	1	0	0

CARRIED

30-01182023
 Moved by Councillor Larry Patterson
 Seconded by Councillor Tony Gaffan

That the 2023 Fire Services Capital Budget BE APPROVED, as amended.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

CARRIED

31-01182023
 Moved by Councillor Larry Patterson
 Seconded by Deputy Mayor Kimberly DeYong
That the 2023 Building Services Capital Budget BE APPROVED, as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

CARRIED

The Director of Community and Development Services responded to questions in regard to the Facilities Capital budget.

32-01182023
 Moved by Councillor Tony Gaffan
 Seconded by Councillor Debby Jarvis-Chausse
That the 2023 Facilities Capital Budget BE APPROVED, as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

CARRIED

33-01182023
Moved by Councillor Thomas Neufeld
Seconded by Deputy Mayor Kimberly DeYong

That the 2023 Marina and Planning Capital Budget BE APPROVED, as presented.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

CARRIED

34-01182023
Moved by Councillor Debby Jarvis-Chausse
Seconded by Councillor Sheri Lowrie

That this Special Meeting of Council (Budget #1) recess at 12:00 p.m. and to reconvene at 1:00 p.m.

CARRIED

35--01182023
Moved by Councillor Sheri Lowrie
Seconded by Councillor Thomas Neufeld

That the Special Meeting of Council (Budget #1) reconvene at 1:00 p.m.

CARRIED

The Director of Community and Development Services presented the Arena Capital budget.

36-01182023

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That the 2023 Arena Capital Budget BE APPROVED, as presented.

CARRIED

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

CARRIED

The Director of Community and Development Services presented the Parks Capital budget.

37-01182023

Moved by Councillor Thomas Neufeld

Seconded by Deputy Mayor Kimberly DeYong

That \$30,000 from the Accessibility Reserve be applied to PARKS-2023-7.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

CARRIED

38-01182023
 Moved by Deputy Mayor Kimberly DeYong
 Seconded by Councillor Tony Gaffan
That the 2023 Parks Capital Budget BE APPROVED, as amended.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

CARRIED

CLOSED SESSION

Following the approval of the 2023 Parks Capital Budget, Mayor Rogers indicated that Council will enter into Closed Session to address an item and the following was passed:

39-01182023
 Moved by Councillor Debby Jarvis-Chausse
 Seconded by Councillor Thomas Neufeld

That pursuant to Subsection 239(2) of the *Municipal Act, 2001*, Council at 12:48 p.m. move into Closed Session for a Staffing discussion [Subsection 239(2)(b) personal matters about an identifiable individual, including

municipal or local board employees and Subsection 239(2)(d) labour relations or employee negotiations].

CARRIED

40-01182023

Moved by Councillor Debby Jarvis-Chausse
Seconded by Councillor Sheri Lowrie

That the Special Meeting of Council (Budget #2) reconvene in open session at 2:32 p.m.

CARRIED

REPORT OUT FROM CLOSED SESSION

The Town Clerk reported that Council met in closed session to discuss staff requests and impacts to identifiable individuals pursuant to section 239(2)(b) - personal matters about identifiable individuals, including municipal or local board employees. As a result of that discussion the following motions were before Council for consideration:

16-01182023

Moved by Deputy Mayor Kimberly DeYong
Seconded by Councillor Tony Gaffan

That 1 position BE APPROVED in the water/wastewater rate.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong	X			
Councillor Tony Gaffan	X			
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	7	0	0	0

CARRIED

17-01182023

Moved by Councillor Sheri Lowrie
Seconded by Councillor Larry Patterson

That \$400,000 BE ADDED to the tax levy to be used for staffing.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers		X		
Deputy Mayor Kimberly DeYong		X		
Councillor Tony Gaffan		X		
Councillor Debby Jarvis-Chausse		X		
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld		X		
Councillor Larry Patterson	X			
Results	2	5	0	0

LOST

18-01182023
Moved by Councillor Sheri Lowrie
Seconded by Councillor Larry Patterson

That \$200,000 BE ADDED to the tax levy to be used for staffing.

	For	Against	Abstain	Conflict
Mayor Dennis Rogers	X			
Deputy Mayor Kimberly DeYong		X		
Councillor Tony Gaffan		X		
Councillor Debby Jarvis-Chausse	X			
Councillor Sheri Lowrie	X			
Councillor Thomas Neufeld	X			
Councillor Larry Patterson	X			
Results	5	5	0	0

CARRIED

- 3. Council
- 4. Office of the CAO
- 5. Public Works
- 6. Sanitation
- 7. Cemetery
- 8. Police Services
- 9. Building Services
- 10. Parks and Recreation
- 11. Programs and Events

- 12. Planning Services
- 13. Financial Services
- 14. Clerks Services
- 15. Legal Services
- 16. Information Technology
- 17. Animal Control
- 18. Water
- 19. Wastewater
- 20. Fire Services

G. ADJOURNMENT

41-01182023

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

That the Special Meeting of Council recess until 9:00 a.m. on January 25, 2023.

CARRIED

MAYOR, Dennis Rogers

CLERK, Paula Parker