



COMMITTEE MINUTES

KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE TUESDAY, SEPTEMBER 27, 2022 at 7:00 P.M. KINGSVILLE COUNCIL CHAMBERS

1. CALL TO ORDER

Chair DeYong called the Meeting to order at 7:00 p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL

HERITAGE ADVISORY COMMITTEE:

Anna Lamarche
Christine Mackie
Kimberly DeYong
Bruce Durward
Matt Biggley
Sarah Sacheli

MEMBERS OF ADMINISTRATION:

Deputy Clerk-Council Services S. Kitchen
Interim Town Planner Sarah Campbell

Absent: Shannon Olson and Margie Luffman

Also in attendance: Jackie Lassaline of Lassaline Planning Consultants and Veronica Brown, Researcher

B. DISCLOSURE OF PECUNIARY INTEREST

Mr. Biggley declared an interest in regard to Agenda item C.1 (Report by S. Campbell Re: Application for Consent for Lot Addition File B/16/20 by Matthew and Leslie Biggley, 90 Main St. East) because he is the co-owner of the property and also a co-applicant of the severance application.

Ms. DeYong reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS

1. S. Campbell, Interim Planner— RE: Application for Consent for Lot Addition File B/16/20 by Matthew and Leslie Biggley, 90 Main St. East, Part of Lot 1, Concession 1 ED, with supporting appendices

Mr. Biggley declared a pecuniary interest in regard to this item (see above).



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Ms. Campbell presented her Report dated September 20, 2022 to provide details regarding an Application for Consent to sever and convey a portion of lands from 90 Main St. E. (the Wigle-Webb House designated by By-law 34-2008) as a result of the proposed creation of a new residential lot. A heritage impact assessment was completed by Lassaline Planning Consultants which was attached as Appendix B to Ms. Campbell's report. The Committee commented that there were no heritage concerns, other than the new building not be a greater height or 'overpower' the existing designated home.

2. V. Brown-Research update

Ms. Brown presented her research update. Ongoing projects include a Vintage photo collection (added to architectural inventory binders) and she has completed the 1891 Census and Assessment Roll database project. Ms. Brown is continuing to complete and print new information sheets and indexes, update the architectural inventory binders at the Kingsville Archives and at the Military Museum, and will update the 257 Lakeview Avenue report. The Committee had no objections to printed copies of research reports being provided to the Kingsville Archives.

MHC35-2022 Moved by B. Durward, seconded by S. Sacheli that Veronica Brown work on updating the existing Heritage Register to be presented in draft to the new Committee (2022-2026 Council term) for review.

CARRIED

MHC36-2022 Moved by M. Biggley, seconded by A. Lamarche that Veronica Brown's research report for September 2022 BE RECEIVED.

CARRIED

D. REPORTS AND ACCOUNTS

1. Accounts—budget actuals update to period ending August 31, 2022

MHC37-2022 Moved by B. Durward, seconded by M. Biggley that the Accounts BE RECEIVED.

CARRIED

E. MINUTES OF THE PREVIOUS MEETINGS

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes — July 12, 2022.



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MHC38-2022

Moved by C. Mackie, seconded by M. Biggley that the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated July 12, 2022 BE ADOPTED.

CARRIED

F. BUSINESS / CORRESPONDENCE – INFORMATIONAL

1. V. Brown—invoice for research services for July 2022
2. V. Brown—invoice for research services for August 2022
3. Essex Free Press—invoice #74858 dated August 2, 2022 re: notice of passing of heritage designation by-law; The Jack and Laona Miner House

MHC39-2022

Moved by B. Durward, seconded by A. Lamarche that the Business Correspondence/Informational items F.1 to F.3 BE RECEIVED.

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. Digital Walking Tour booklet update

Ms. DeYong indicated this update will be completed by Town administration in conjunction with Tourism.

2. Kingsville Migration Festival - October 13 – 16, 2022—discussion regarding possible participation with the updated walking tour booklet

Ms. DeYong will provide details as to where and when Committee members will be able to hand out brochures (and FAQ leaflets) during the upcoming Migration Festival weekend.

3. Notice of Passing of Heritage Designation By-law dated July 26, 2022 (The Jack and Laona Miner House)

Ms. DeYong advised that the Notice of Passing of Heritage Designation By-law was published in the Essex Free Press.



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4. Matthews Drawing Approval dated August 31, 2022 and Plaque Proof—The Jack and Laona Miner House

Ms. Kitchen will approve the proof as submitted. Ms. DeYong will reach out to the Executive Director of the Foundation to book a date and time for the presentation of the temporary plaque sign.

H. NEXT MEETING DATE

Due to the upcoming Municipal Election to be held on Monday, October 24, 2022, a meeting of the Kingsville Municipal Heritage Committee will not be held in October.

I. ADJOURNMENT

The meeting adjourned at 8:30 p.m.

CARRIED

CHAIR, Kimberly DeYong

**DEPUTY CLERK/COUNCIL SERVICES,
Sandra Kitchen**