



# JOINT BOARD OF MANAGEMENT

Wednesday, July 20, 2022

9 am

Via Zoom

## MINUTES

Members Present    Mayor MacDonald (Vice-chair); Deputy Mayor Verbeke, Councillors  
Union Water        Dunn, Hammond, Tiessen - Leamington  
Supply System      Deputy Mayor Queen, Councillor DeYong, Lucier (alternate)  
                             Patterson - Kingsville  
                             Councillor VanderDoelen - Essex  
                             Councillor Walstedt - Lakeshore

Also in Attendance: Rodney Bouchard, Union Water Supply System Manager  
For UWSS            Khristine Johnson, Recording Secretary

Municipal Staff     Kevin Girard - Town of Essex  
Present:              Shaun Martinho - Town of Kingsville  
                             Albert Dionne - Municipality of Lakeshore  
                             Laura Rauch, Shannon Belleau - Municipality of Leamington

OCWA Staff         Robin Trepanier  
Present:              Dave Jubenville

**Call to Order:      9:02 am**

**Disclosure of Pecuniary Interest: none**

**Adoption of Board Minutes:**

**No. UW-31-22**

Moved by:            Councillor Tiessen

Seconded by:        Deputy Mayor Queen

That the Minutes of the UWSS Joint Board of Management held Wednesday, June 15, 2022 are received; and

That the Minutes of the Special Meeting between the Union Water Supply System Joint Board of Management and the Windsor Utilities Commission held on Wednesday, July 15, 2022 at 10:30 am are received.

Carried

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**Business Arising out of Minutes:**

There was none

**Report UW/15/22 dated July 15, 2022 re: Status Update of UWSS Operations & Maintenance Activities and Capital Works to July 15, 2022**

The Manager welcomes everyone back to Zoom and notes that this meeting will be quite short, therefore the reason for the Zoom virtual meeting, rather than in person.

He explains that activities around the treatment plant has been moving along very nicely. As mentioned at the last meeting, Reservoir #2 was suspected to be leaking, and had been inspected. Since then a remote camera inspection has taken place. A location of the suspected leak has been determined in the lateral pipes. Watech Services is scheduled to return in August to install sealant in/around the suspected area.

The Manager informs members of the Board of a watermain break on the 12" pipe on Country Road 34 on the long Canada Day weekend. This occurred at the corner of Graham and County Road 34. As it occurred on a holiday weekend it took slightly longer than usual as obtaining locates was a bit of a challenge. He also noted that as per usual along this particular pipe the breaks tend to be lateral in nature, which causes another challenge when making repairs. He also reminds members that this pipe does need attention sooner than later for replacement.

The High Lift pump #9 motor is scheduled for installation next week. This particular repair too longer than expected as it has been difficult to source some of the parts necessary. It is expected to be returned to service by the end of July 2022.

New air relief parts for main wash pump #2 have been received. OCWA staff have completed the installation and it has been returned to service. A new clear well 36" Gate Valve actuator has been received, with installation within the next week. This new actuator will allow for better operation of the clear well valve and improve water flow.

UWSS has received an inspection report for the Essex Water Distribution from the Ministry of Environment Conservation and Parks (MECP) for an unannounced inspection. This report did not identify any items of non-compliance. The rating will be provided at a later date.

The Manager notes that a new 30ft gantry crane has been purchased for use by OCWA Union Maintenance staff. This item will be utilized for the heavy items, such as pumps and valves. He also notes that two (2) additional OCWA maintenance staff members will be added in August 2022. He directs members to review the attached weekly report from the engineer.

The Manager provides an update on the DAF project. He notes that this project is now nearing completion with majority of the work completed. Preliminary testing will begin on August 8<sup>th</sup>, with the hope of having flow by mid-August to the WTP.

The flows to date are up over last year, but there have been no real issues.

Mayor MacDonald asks the Manager to further explain the gantry crane purchase and the additional staff members and how this affects budget. The Manager explains that OCWA Operations Manager have a budget of \$150,000 for the year for minor capital purchases and the crane was purchased under that umbrella. The additional staff members were identified as necessary earlier in the year and should not be above what was approved.

Mayor MacDonald also noted that it might be pertinent to have a tour of the new DAF facility prior to election, as many members have been part of the process over the last several years and would like to see the project completed. The Manager agreed with this idea and believes a tour would be beneficial.

Councillor Walstedt notes that he lives near the end of the water lines for UWSS and commends UWSS for keeping his flows normal during a very high flow season. He does ask the Manager if lawn watering has been an issue. The Manager notes that the peak day for UWSS now seems to occur in June, so at this point things have been manageable.

Councillor DeYong asks the Manager to explain why flows drop when it is cloudy. The Manager indicates that all of the larger greenhouses are technically advanced with monitoring systems and these systems automatically increase or decrease the amount of water to individual plants based on the amount of sunshine and temperatures.

**No. UW-32-22**

Moved by: Councillor DeYong

Seconded by: Councillor Walstedt

That Report UW/15/22 dated July 15, 2022 re: Status Update of the UWSS Operations and Maintenance Activities and Capital Works to July 15, 2022 is received.

Carried (UW/15/22)

**Report UW/16/22 dated July 13, 2022 re: UWSS Representative on the Essex Region Source Water Protection Committee**

The Manager

**No. UW-33-22**

Moved by: Councillor DeYong

Seconded by: Councillor Dunn

That report UW/14/22 dated June 9, 2022 re: UWSS Restructuring to Municipal Services Corporation - Next Steps is received.

Carried (UW/14/22)

**New Business:**

The Chair welcomes Councillor Wilkinson back to the UWSS Board.

**Adjournment:**

No. UW-34-22

Moved by: Councillor VanderDoelen

Seconded by: Councillor Hammond

Time: 10:25 am

**Date of Next Meeting:** July 20<sup>th</sup>, 2022, with location to be determined.

/kmj