



**COMMITTEE OF THE WHOLE  
MINUTES**

**Monday, May 16, 2022**

**6:00 PM**

**Council Chambers**

**2021 Division Road N**

**Kingsville, Ontario N9Y 2Y9**

Members of Council	Mayor Nelson Santos Deputy Mayor Gord Queen Councillor Kimberly DeYong Councillor Tony Gaffan Councillor Laura Lucier Councillor Thomas Neufeld Councillor Larry Patterson
Members of Administration	Sandy Kitchen, Deputy Clerk-Council Services John Norton, CAO

**A. CALL TO ORDER**

Chair Queen called the Committee of the Whole Meeting to order at 6:00 p.m. with all members present in Council Chambers.

**B. DISCLOSURE OF PECUNIARY INTEREST**

The Chair reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the matter comes forward.

**1.**

Councillor Gaffan declared an interest in respect to agenda item E-1 Kingsville Fire and Rescue Funfest 2022 because he has a business in the affected area.

## **C. PRESENTATIONS**

### **1. Constable Blake Cohoe-O.P.P. Essex Detachment--Presentation regarding O.P.P. Mental Health Response Unit (MHRU)**

*In attendance: Inspector Glenn Miller, Staff Sergeant Jennifer Wilson, and Constable Blake Cohoe*

Constable Cohoe provided an overview of some of the various types of mental health response teams in Essex County, all partnering with Hotel-Dieu Grace Healthcare, as follows:

- i) OPP Mental Health Response Unit (MHRU);
- ii) the Essex County Mobile Crisis Rapid Response Team (MCRRT) for individuals over 16 years of age, and
- iii) the Youth Crisis Response Team (YCRT).

Upon the completion of Constable Cohoe's presentation, Inspector Miller, on behalf of all members of the Essex County OPP and in particular the members of the MHRU, presented a plaque to Director of Financial and IT Services Ryan McLeod to recognize with thanks and gratitude his support in keeping all of the financial records and documents associated with the grant funding process.

The CAO congratulated Mr. McLeod, and thanked the Inspector and the Staff Sergeant and all the officers who work every day to keep our community safe.

Staff Sergeant Jennifer Wilson, who has been recently assigned as Staff Sergeant for Essex and Kingsville, commented that she has now had the opportunity to meet the local officers and tour the town. She thanked the CAO and the Fire Chief for being very welcoming and helpful and she is looking forward to working with the team in the future.

## **D. DELEGATIONS**

None.

## **E. STAFF REPORTS**

### **1. Written Reports**

#### **a. First Quarter 2022--Cityworks Summary**

The Director of Infrastructure and Engineering presented an overview of the report.

**COTW26-05162022**

Moved by Councillor Thomas Neufeld

Seconded by Mayor Nelson Santos

**That the First Quarter 2022 Cityworks Summary report BE RECEIVED for information.**

**CARRIED**

- b. Application for Zoning By-law Amendment ZBA/03/22 by Joseph and Laura Vermeulen, 1483 Road 4 West, Part of Lot C, Concession 3 WD, Roll Number 3711 380 000 04300**

The Director of Community and Development Services presented an overview of the report, noting that a Notice of Complete Application and Notice of Public Meeting was posted on April 27, 2022. The application will be presented for approval at a Public Meeting of Council on May 24, 2022.

**COTW27-05162022**

Moved by Councillor Larry Patterson

Seconded by Councillor Tony Gaffan

**That the Committee of the Whole recommends to Council that the attached draft report and recommendations BE APPROVED.**

**CARRIED**

- c. 2022 Open Streets**

The Manager of Recreation Programs and Special Events provided an overview of the report.

**COTW28-05162022**

Moved by Councillor Kimberly DeYong

Seconded by Councillor Larry Patterson

**That the Committee of the Whole recommend that Council APPROVE the road closures of Main Street (from Spruce Street to Queen Street) and Division Street (from King Street to Pearl Street) from 3 P.M. to 11 P.M. for the Open Streets event to occur every Saturday from July 2, 2022 to September 3, 2022, such area to be designated a smoke-free area if possible.**

**CARRIED**

**COTW29-05162022**

Moved by Councillor Larry Patterson

Seconded by Councillor Thomas Neufeld

**That the Committee of the Whole DIRECT Administration to continue discussions and plans for alcohol consumption at the Open Streets road closure footprint from 4 P.M. to 9 P.M. every Saturday from July 2, 2022 to September 3, 2022.**

**CARRIED**

**d. 2022 Highland Games Street and Park Closure**

The Manager of Recreation Programs and Special Events provided an overview of the report. Doug Plumb, the Chair of the Highland Games Committee, was also in attendance.

**COTW30-05162022**

Moved by Councillor Laura Lucier

Seconded by Mayor Nelson Santos

**That Committee of the Whole recommend that Council approve:**

- 1. Subject to the satisfactory completion of all items listed by SERT, the use of Lakeside Park from 8:00 a.m. on June 24, 2022 to 11:00 a.m. on June 26, 2022 by the Highland Games Committee, and**
- 2. Street closures effective June 25, 2022 as follows:**
  - a. Herrington Street from 7:00 a.m. until 11:00 a.m.**
  - b. Woodlawn Crescent from Summerset to Cull Drive from 7:00 a.m. until 10:30 a.m.**

**CARRIED**

**e. Kingsville Fire and Rescue 2022**

Councillor Tony Gaffan declared a conflict on this item. (Councillor Gaffan declared an interest in respect to agenda item E-1 Kingsville Fire and Rescue Funfest 2022 because he has a business in the affected area.)

Councillor Tony Gaffan declared a conflict on this item and removed himself from discussion and voting on the matter.

The Manager of Recreation Programs and Special Events provided an overview of the report.

**COTW31-05162022**

Moved by Councillor Larry Patterson

Seconded by Councillor Thomas Neufeld

**That Committee of the Whole recommend that Council APPROVE the road closures of Main Street (from Spruce Street to Queen Street) and Division Street (from King Street to Pearl Street) from 11 A.M. to 3 P.M. for the 2022 Celebration of Kingsville Fire and Rescue Service – FireFest to occur on September 10, 2022.**

**CARRIED**

**2. Verbal Reports**

**a. Information Technology Update**

The Manager of Information Technology provided a 2022 Information Technology Division Update through a PowerPoint presentation.

**COTW32-05162022**

Moved by Councillor Thomas Neufeld

Seconded by Councillor Laura Lucier

**That the Committee receive with thanks the presentation of the Manager of Information Technology.**

**CARRIED**

**F. MINUTES OF PREVIOUS MEETINGS**

**1. Committee of the Whole Meeting Minutes--April 19, 2022**

**COTW33-05162022**

Moved by Councillor Kimberly DeYong

Seconded by Councillor Tony Gaffan

**That the Committee adopts the Committee of the Whole Meeting minutes dated April 19, 2022.**

**CARRIED**

**G. CORRESPONDENCE**

- 1. Essex-Windsor Solid Waste Authority-Correspondence from Board Chair Gary Kaschak dated May 10, 2022 RE: EWSWA Response to Town of Kingsville Attendance at EWSWA Board Meeting on May 3, 2022**

**COTW34-05162022**

Moved by Mayor Nelson Santos

Seconded by Councillor Laura Lucier

**That the Committee recommends that Council support directing the Mayor and Deputy Mayor, being the Town of Kingsville County representatives, making a presentation to the County of Essex to support the request that diversion of organic waste as an upper tier responsibility.**

**CARRIED**

**H. COMMITTEE QUESTIONS**

Mr. Neufeld inquired as to whether more locations in the four downtown quadrants can be identified for bike racks or hitching posts, and whether bike racks or suitable bike posts are available in all municipal parking lots and parks.

Mr. Neufeld asked if the Town could install a flashing light on top of the new stop sign at the end of the Jasperson extension and Road 2.

Mr. Neufeld requested an update on the water service leak at Hill and Laird, and inquired as to what watermain works are scheduled for the Cottam area in the next five years.

Mr. Patterson asked for clarification as to the definition of an emergency watermain locate request vs. a non-emergency request.

Ms. Lucier inquired as to whether the Town has a by-law for restricting or regulating the number of yard sales on one property per year.

Ms. Lucier inquired as to the feasibility of regulating short-term rentals.

Mr. Queen asked for a general update on tourism and economic development activities. He commented, for example, that if the Town knew that there were

staff attending tourism events in London and Windsor, it would be nice to let Council know in advance.

Mr. Queen asked for an update on the ice usage at the arena complex, the particulars of the extension of the ice surface allocations, and the impacts on other user groups.

Mr. Queen asked for an update on the acquisition of the chiller for the arena complex.

Mr. Queen asked for an update on the round table meeting held on April 27 for Cedar Island and Marina users.

Mr. Queen asked for an update on the upgrade plans for the Lions Park.

Mr. Queen asked for an update on the upgrade plans for Mettawas Park.

Mr. Santos asked for an update in connection with the range light restoration.

Mr. Gaffan asked for an update regarding funding allocations for Mettawas Park.

Mr. Queen asked what is planned by Parks and Recreation for card access for pickleball and tennis in Cottam and Kingsville.

Mr. Queen asked for an update on the boat launch and fuel services at Cedar Beach.

Mr. Norton commented there is one additional question pertaining to trail-type cameras mounted on municipal streetlight poles and/or hydro poles around Town.

Discussion ensued and Committee questions were answered.

Mr. Norton commented that there were two additional items for discussion at this meeting of the Committee of the Whole, which were inadvertently not placed on the agenda, being the Rainbow Sidewalk follow-up and the nuisance barking follow-up.

Chair Queen brought the following matters forward for discussion:

### **1. Rainbow Crosswalk proposal for the Town of Kingsville**

Further to the request by Brianne Taggart at Council's Regular Meeting held on April 25, 2022 for consideration of a rainbow crosswalk, Mr. Norton suggested that a possible location be at Pearl St. West at Division, or alternatively that a rainbow sidewalk be painted there. Director Plancke provided information on the estimated costs for the project, being \$7,500-\$8,000 plus annual refreshing costs. By consensus, the Committee directed Administration to review and

consider various options, obtain feedback from the Arts Society of Kingsville and the First Nations community, conduct a community survey, and come back at a later time for presentation of a report to Council.

**2. Nuisance barking and regulating the use of outdoor kennels (proposed changes to the Town's animal control, dog and noise by-laws as presented by V. Dunn)**

Further to the presentation by Vanessa Dunn at Council's Regular Meeting held April 25, 2022, the Director of Legislative and Clerk Services/Town Solicitor Susan Hirota stated she would not recommend the Town adopt the suggestions put forward by the delegate to amend the Town's existing by-laws. The Town's existing noise by-law provides a remedy to address nuisance barking, including a set fine of \$200.00. The Town would typically ask a resident to keep a diary and record the dates, times and persistence of the nuisance barking, and how it is bothering the resident and by-law enforcement could then decide whether or not to lay a charge.

Insofar as outdoor kennels, Ms. Hirota advised that the Town does licence kennels, however, Ms. Dunn was likely referring to regulations on outdoor dog enclosures. Regulations pertaining to outdoor dog enclosures could be added to the Town's existing by-laws however that would involve extra staff time for enforcement of those regulations. No further action was directed at this time.

At 8:52 p.m. Chair Queen called for a ten minute recess and the meeting resumed at 9:03 p.m.

**I. CLOSED SESSION**

**COTW35-05162022**

Moved by Councillor Larry Patterson

Seconded by Councillor Kimberly DeYong

At 9:04 p.m. pursuant to section 239(2) of the Municipal Act, 2001, the Committee enter into Closed Session to address the following item:

**Item I) Personnel matters pertaining to identifiable municipal employees -**  
Subsection 239(2)(b) - personal matters about identifiable individuals, including municipal or local board employees. This is a verbal report by Manager of Human Resources J. Galea and CAO J. Norton.

**CARRIED**

**J. ADJOURNMENT**



As there would be no closed session rising report at this Committee of the Whole meeting, the open session adjourned at 9:04 p.m.