



Date: June 27, 2022
To: Mayor and Council
Author: John Quennell
RE: 2022 Kingsville Emergency Response Plan
Report No.: KFD 22-04

RECOMMENDED ACTION

1. That the updated Kingsville Emergency Response Plan (ERP) **BE APPROVED**, as submitted; and,
2. That By-law 27-2022 being a by-law to adopt an Emergency Response Plan governing the provisions of necessary services during emergencies be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

BACKGROUND

The Emergency Management and Civil Protection Act states that:

“Every municipality shall formulate an emergency plan governing the provision of necessary services during an emergency and the procedures under and the manner in which employees of the municipality and other persons will respond to the emergency and the council of the municipality shall by by-law adopt the emergency plan” (Section 3 (1)).

In addition, that:

4.1 Plan Maintenance

Kingsville Fire and Rescue (KFR) is responsible for maintaining the towns ERP.

Thus requiring:

4.2 Council Approval

Where significant portions of the Town of Kingsville’s ERP are revised, Council is required to adopt the plan by a by-law.

DISCUSSION

Our ERP has undergone many minor edits in its years since the last bylaw was passed in 2004, and with changes to staffing here at the Town of Kingsville it was felt that a major re-write was required to bring the wording, titles and format up to the 2022 standards of emergency planning. This allowed us to take the plan that was 58 pages in total to a more manageable 25 pages, which will allow future edits less needed as we moved from a generic format naming outdated roles/names to more of a specific to Kingsville's roles and titles, as they would apply to an emergency within our Town.

After the acceptance of this ERP, Town staff will exercise their role & responsibility and ensure that there is back-up for both, the ERP and day to day operations of our Town have been identified and trained.

FINANCIAL CONSIDERATIONS

None

ENVIRONMENTAL CONSIDERATIONS

None

CONSULTATIONS

Firefighter Sarah Campbell; BDEM, MSc

PREPARED BY:



John Quennell, Fire Chief, CEMC

REVIEWED BY:



John Norton, CAO

LINK TO STRATEGIC PLAN

Strive to make the Town of Kingsville a more accessible community.

Promote the betterment, self-image and attitude of the community.

To promote a safe community.

To become a leader in sustainable infrastructure renewal and development.

Support growth of the business community.

Manage residential growth through sustainable planning.

Manage growth through sustainable planning.

Improve recreational and cultural facilities and opportunities within the Town of Kingsville.

Effectively manage corporate resources and maximize performance in day-to-day operations.

Link to Council 2021-2022 Priorities

- ☒ COVID-19 and the health and safety of the community
- ☒ Customer Service: Training, Technology, Staff, Review Standards/Level of service
- ☐ Housing: Affordability (lot sizes, developer incentives, second dwellings, density, etc.)
- ☐ Greenhouse: lights & dark sky, odours (site plan compliance, bylaws, other tools)
- ☐ Programming Increase: Youth and Seniors
- ☐ A development plan for Downtown Kingsville / Main Street
- ☐ Financial savings: Schools closings, Migration Hall
- ☐ Economic Development: strengthen tourism/hospitality
- ☐ COVID - economic recovery
- ☒ Communications: Strategy – Policy (social media), Website refresh and other tools, Public engagement
- ☐ Housing: Migrant Worker Housing – Inspections (Building/Fire), regulate, reduce, or increase
- ☐ Committees / Boards: Review and Report
- ☒ Policy Update: Procedural Bylaw
- ☐ Economic Development: diversify the economy, create local jobs, industrial, Cottam

- ☐ Infrastructure (non-Municipal): Union Water expansion & governance
- ☐ Infrastructure (Municipal): Asset Management Plan update, the infrastructure funding deficit
- ☐ No direct link to Council priorities