



# JOINT BOARD OF MANAGEMENT

Wednesday, May 18, 2022

9:00 AM

Virtually in Zoom

## MINUTES

**Members Present** Mayor MacDonald (Vice-chair); Deputy Mayor Verbeke, Councillors Dunn, Hammond, Tiessen - Leamington  
Mayor Santos (Chair), Deputy Mayor Queen, Councillor DeYong, Patterson - Kingsville  
Councillor VanderDoelen - Essex  
Councillor Walstedt - Lakeshore

**Members Absent** Councillor Jones (Temporary Leave of Absence)

**Also in Attendance:** Rodney Bouchard, Union Water Supply System Manager  
Khristine Johnson, Recording Secretary

**Municipal Staff Present:**  
Kevin Girard - Town of Essex  
Andrew Plancke, Shaun Martinho - Town of Kingsville  
Albert Dionne - Municipality of Lakeshore  
Shannon Belleau - Municipality of Leamington

**OCWA Staff Present:** Dale Dillen, Robin Trepanier

**OGVG** Rob Petro

**Call to Order:** 9:01 am

**Disclosure of Pecuniary Interest:** none

**Adoption of Board Minutes:**

**No. UW-22-22**

**Moved by:** Councillor Dunn

**Seconded by:** Councillor DeYong

That the Minutes of the UWSS Joint Board of Management meeting of Wednesday, April 20, 2022 is received.

Carried

---

**Business Arising out of Minutes:**

There was none

**Report UW/11/22 dated May 13, 2022 re: Status Update of the UWSS Operations and Maintenance Activities and Capital Works to May 13, 2022**

The Manager reviews his report with members of the Board. He explains that Filter #6 flow control actuator failed. This item has now been replaced with an electrically control one and is working well according to staff.

The Manager reminds members of the Board of the ongoing hydrant/pressure monitoring devices that are being installed throughout the system. He confirms they were installed on April 21<sup>st</sup> and will complement the real time pressure monitoring network. He further notes that an additional 10 smart hydrant devices are being ordered for July 2022 installation. These new devices will be divided amongst all four (4) municipalities. This system will also run on a cloud based website and allow the operator to see what is happening in real time.

The Low Lift pump #7 rehabilitation work is now complete and the pump has been reinstalled by OCWA staff. At this current time the pump is sitting idle as balancing services cannot be completed at this time. The Manager is hoping all of the work can be completed by the end of May. The Manager notes that High Lift pump #9 is still inoperable. The operations staff are reaching to other water treatment plants to locate air relief parts. This is due to current back order of parts.

The new Pipescan analyzer has been installed at the AWT by the supplier, Aquatic Life, Ltd. This unit can analyze 30+ parameters and provide report on the water quality. This piece of equipment is hooked into the operator's screen. The Manager notes that this analyzer will assist in the management of the system. The main wash #2 flow control valve will be converted from pneumatic over to an electric actuator.

The Manager notes that the Leamington Water Tower (LWT) will be taken offline on May 30<sup>th</sup> for cathodic protection servicing. The Manager explains that that this work is also part of the inspection taking place. He notes that there should be no pressure issues during this down time.

The Manager explains that the Reservoir #2 has a suspected leak. Watech services has been retained to inspect the leak. The divers are expected to be on site at the end of May or beginning of June. The Manager is hoping that the leak can be managed just like last time and he will report if there are any further concerns.

The Manager updates the Board on the DAF project. He notes that a lot of work is occurring at this time. The weather has been cooperating and all the parts have been received. He notes that the auxiliary building is coming along, the wall extension is basically complete, brick work will start shortly and the centre pipe column and bridge work is scheduled to be completed soon, depending on crane services. He notes that an engineering strike has potentially delayed crane services, but he is hoping this will be resolved shortly. He further explains that the project is approximately 10 weeks behind.

Finally, he notes that the flows are down over last year slightly, but still above the four (4) year average. He reminds members of the Board that the system is currently running on three (3) clarifiers and a news release will be forthcoming to inform residents of the delay of the project as well as serve as a reminder of the lawn watering by-laws.

Councillor Dunn asks the Manager if there is an extra pump, as High Lift Pump #9 is out of service at the moment. The Manager explains that UWSS has two (2) other pumps but just not as efficient as #9.

**No. UW-23-22**

Moved by: Mayor MacDonald

Seconded by: Councillor Walstedt

That Report dated May 13, 2022 re: Status Update of the UWSS Operations and Maintenance Activities and Capital Works to May 13, 2022 is received.

Carried

**Report UW/12/22 dated May 12, 2022 re: UWSS - WUC Water Supply Emergency Servicing Study - Next Steps**

The Manager reminds members of the Board that the UWSS and the WUC have been conducting a study over the last two years. Most of that initial work has been completed. This study was more than just a desk top analysis, but also involved some hydraulic analysis. The question was posed whether or not emergency servicing could be achieved, in order keep water flowing.

The Manager reported that a meeting has occurred between both systems' management, Chairs and Vice-Chairs to discuss several different scenarios to determine which one might be feasible. From this meeting one preferred scenario was considered the best option.

The Manager then went through the scenarios and options that were considered. He outlined the costs of each scenarios and why the final scenario was the best option for both UWSS and WUC.

The next step in the process is to have a meeting between both boards and determine whether it is feasible to continue with the process.

**No. UW-24-22**

Moved by: Deputy Mayor Queen

Seconded by: Mayor MacDonald

That report UW/12/22 dated May 12, 2022 re: UWSS - WUC Operations and Maintenance Activities and Capital Works to May 13, 2022 is received.

And further, that the Board agrees to a joint meeting between the UWSS Board and Windsor Utilities Commission (WUC) Board to review and identify next steps in regards to the UWSS-WUC Water Supply Emergency Servicing work.

Carried

**Correspondence from Nevan Developments dated May 11, 2022 re: Ruthven Hamlet - Settlement Area**

The Manager explains that he received this correspondence from Nevan Developments and had a phone call with Robert Molliconi, of Nevan. He notes that Nevan is looking to have the new properties purchased by UWSS at the south end of Union Avenue to be moved from residential designation over to institutional designation. By UWSS maintaining the new property as institutional this would allow for further residential designated properties to become available for development. The manager indicates that the redesignation would have no effect on proposed UWSS uses, however, a decision on this matter is not within UWSS' mandate.

Deputy Mayor Queen explains that this is a matter that should be dealt with at the Town of Kingsville Council level prior to dealing with the UWSS.

Councillor DeYong asks whether there are details regarding the development mentioned in the letter, specifically Hope Valley Estates. The Manager explains that he only received the attached correspondence.

Mayor Santos also explains that this type of issue should be dealt with at a County level as trading off lands for different designations is not something that has been practised for over 10 years and is not in keeping with the Planning Act.

**No. UW-25-22**

Moved by: Deputy Mayor Queen

Seconded by: Councillor Walstedt

That correspondence from Nevan Developments dated May 11, 2022 re: Ruthven - Hamlet Settlement Area is received only.

Carried

**New Business:**

The Manager notes that with only three (3) clarifiers currently working at regular capacity he will be putting out a News Release regarding water capacity and inform the users of the current situation. He will reach out to OGVG to ensure that they are aware of the situation.

Councillor DeYong notes that there was a small leak in the Cottam area that has been delayed in getting repaired due to locate services. With the information regarding reduced water capacity she is concerned that perhaps this leak should be now considered an emergency. The Manager explains that Town staff would be better able to answer that question. Andrew Plancke, Director of Municipal Services for Town of Kingsville, notes

that the leak in question is not an emergency nor a safety issue. He notes the concerns of the residents but this is considered a very small leak. Councillor Patterson notes that the crew is currently on scene. Shaun Martinho, Manager of Public Works and Environmental Services, Town of Kingsville, explains difference between what is considered an emergency and what isn't. He further notes that the Town of Kingsville has a very low water loss rate

There is a brief discussion about the upcoming June meetings and whether they should be in person. It is noted that there should be enough space within any room chosen to ensure that we are able to distance ourselves from each other.

### **Adjournment:**

**No. UW-26-22**

**Moved by:** Deputy Mayor Verbeke

**Seconded by:** Councillor Dunn

**Time:** 9:42 am

**Date of Next Meeting:** June 15, 2022, Ciociaro Club, 3745 N. Talbot Rd.  
Oldcastle, NOR 1L0 - start time 9:30 am

Joint meeting with Windsor Utilities Commission to start at 10:30am following our regular board meeting

/kmj