



# JOINT BOARD OF MANAGEMENT

Wednesday, February 16, 2022

9:00 AM

Virtually in Zoom

## MINUTES

**Members Present** Mayor MacDonald (Vice-chair); Deputy Mayor Verbeke, Councillors Dunn, Hammond, Jones, Tiessen - Leamington  
Mayor Santos (Chair), Deputy Mayor Queen, Councillor DeYong, Patterson - Kingsville  
Councillor VanderDoelen - Essex  
Councillor Walstedt - Lakeshore

**Also in Attendance:** Rodney Bouchard, Union Water Supply System Manager  
Khristine Johnson, Recording Secretary

**Municipal Staff**

**Present:** Kevin Girard, Andy Graf - Town of Essex  
Andrew Plancke, Shaun Martinho - Town of Kingsville  
Albert Dionne - Municipality of Lakeshore  
Laura Rauch, Shannon Belleau - Municipality of Leamington

**OCWA Staff** Dale Dillen, Robin Trepanier, Susan Budden  
**Present:** Ken Penney, Dave Jubenville

**Call to Order:** 9:00 am

**Disclosure of Pecuniary Interest:** none

**Adoption of Board Minutes:**

**No. UW-06-22**

**Moved by:** Deputy Mayor Verbeke

**Seconded by:** Councillor Dunn

That the Minutes of the UWSS Joint Board of Management meeting of Wednesday, January 19, 2022 is received.

Carried

## **Business Arising out of Minutes:**

There was none

### **Report UW/03/22 dated February 11, 2022 re: Status Update of the UWSS Operations and Maintenance Activities and Capital Works to February 11, 2022**

The Manager reviews his report with members of the Board. He explains that Clarifier #1 was put back into service on February 4, 2022. It had been out of service for winter maintenance and valve work. The chemical blanket was in place by February 14<sup>th</sup> and the clarifier is now back in full service, this is good news as flows are starting to increase.

The new flange and piping were installed in the valve room during the week of February 4<sup>th</sup>. This project was a bit challenging in sourcing the necessary parts but operations staff worked with the contractors on site to secure the items needed. The Manager notes that some of the filters were offline for maintenance and the valve work. He anticipates that the filters will be back online in the coming weeks. He further notes that there has been a string of back luck with operational parts breaking over the last little bit. Staff is working hard to maintain these items.

New radar level transmitters were installed on Filters 1-4, while they were out of service, and on influent channel #1. He explains that these transmitters are more responsive to changes and will improve the efficiency of the filters.

The Manager reminds the members of the hydrant pressure monitoring system in place throughout the UWSS supplied distribution systems. He further notes that some of the hydrants monitors have failed due to a processor/board issue. The equipment supplier has completed the upgrades and the new hardware will be installed this week. A few more hydrants monitors will be added this year in areas where watermain breaks tend to occur.

Work on the former lab and the new washroom area is expected to start in the coming weeks.

The Manager provides an update on the DAF project. He notes that there has been some delays in the shipping of some of the materials, as they are coming from overseas. This does put the project a few weeks behind. He explains that there are weekly meetings and engineering staff is tracking and monitoring the supply chains. He notes that the project is about 2-3 weeks behind. Once the project has been completed in April, the Manager indicates that it will take approximately 2-3 weeks to bring the system online. He notes that the auxiliary building is moving ahead and the piping work is being done.

Part of the DAF system is scheduled to arrive on Feb. 18. The remaining components are scheduled to arrive in early to mid-March. The Manager directs the Board to the latest DAF report provided by Associated Engineering to see how the project is progressing.

The Low Lift pump #7 rehabilitation is ongoing by OCWA maintenance staff, as part of their maintenance program. The Manager notes that High Lift pumps #7 and #8

components failed. Parts are somewhat difficult to get but staff seems to be managing the situation well.

The Manager notes that flows are similar to last year and it is too early in the year to determine any pattern.

**No. UW-07-22**

Moved by: Deputy Mayor Queen

Seconded by: Councillor Jones

That Report UW/03/22 dated February 11, 2022 re: Status Update of the UWSS Operations and Maintenance Activities and Capital Works to February 11, 2022 is received.

Carried (UW/03/22)

**Report UW/04/22 dated February 11, 2022 re: 2021 Annual Report under the Safe drinking Water Act and Ontario Regulation 170/03**

This report is provided to the Board each year as a requirement under the Safe Drinking Water Act. The report is then posted to the public and provided to the municipalities. The report contains details regarding weekly sampling for raw water and treated water, systems operations and upgrades that have taken place throughout the Union Water Supply System. The Manager notes that there was no areas of non-compliance for the year 2021.

**No. UW-08-22**

Moved by: Councillor Patterson

Seconded by: Councillor Walstedt

That Report dated February 11, 2022 re: 2021 Annual Report under the Safe Drinking Water Act and Ontario Regulation 170/03 is received.

Carried (UW/04/22)

**Report UW/05/22 dated February 11, 2022 re: 2021 Summary Report for Municipalities under Regulation 170/03 made under the Safe Drinking Water Act**

The Manager notes that this report is another yearly report that is to be provide to the Board and owners of the water system. This report provides more specific details regarding the flows pertaining to raw and treated water within the Union Water Supply System. This report also provides information pertaining to whether the UWSS was out of conformance. The Manager notes that there was one item within the Lakeshore zone, but was more of a sampling issue.

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**No. UW-09-22**

Moved by: Councillor Hammond

Seconded by: Councillor Tiessen

That report UW/05/22 dated February 11, 2022 re: 2021 Summary Report for Municipalities under Regulation 170/03 made under the Safe Drinking Water Act is received.

Carried (UW/05/22)

**New Business:**

The Manager notes that Susan Budden, former OCWA business manager for UWSS was participating in today's meeting and wanted to address the Board. Susan speaks to the Board and thanks them for the opportunity to work with UWSS over the years. She looks forward to seeing members and upcoming conferences.

The Chair thanks Susan for her years of service to UWSS.

**Adjournment:**

**No. UW-10-22**

Moved by: Councillor Dunn

Seconded by: Councillor DeYong

**Date of Next Meeting:** March 16, 2022 - virtually in zoom.

/kmj