



**Date:** March 28, 2022

**To:** Mayor and Council

**Author:** Paula Parker, Town Clerk

**RE:** 2022 02 22 – Committee of the Whole (COTW) Follow Up

**Report No.:** N/A

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## **RECOMMENDED ACTION**

1. That the Committee of the Whole recommendation from 2022 02 22 regarding Kingsville Water Meter Replacements and AMI Installation **BE APPROVED** as follows:
  - a. The Town of Kingsville implements AMI Technology to achieve both the non-financial and financial benefits associated with the business drivers listed in the report.
  - b. A “Turnkey” Procurement Strategy be implemented instead of soliciting the market for separate components for the AMI system.
  - c. Existing assets/infrastructure be allowed for during Procurement.
  - d. The Town changes all water meters ten (10) years or older as part of the project.
  - e. The Town installs mechanical meters up to 1.5” in diameter and non-mechanical meters for 2” and larger.
  - f. A 20% contingency on the installation portion of the project be budgeted to account for potential complications during meter replacements.
  - g. This project consists of a 6-month procurement phase beginning in 2022 with a 3-month startup and a 12-month implementation phase starting in 2023.

## **BACKGROUND**

Committee of the Whole met on February 22, 2022 and considered a report from the Manager of Public Works and Environmental Services regarding Kingsville Water Meter

Replacements and AMI Installation. Discussion ensued and Committee questions were answered.

## **DISCUSSION**

As a result of that discussion, the following motion was passed at COTW:

That the Committee of the Whole recommends to Council that:

- 1) The Town of Kingsville implements AMI Technology to achieve both the non-financial and financial benefits associated with the business drivers listed in the report.
- 2) A “Turnkey” Procurement Strategy be implemented instead of soliciting the market for separate components for the AMI system.
- 3) Existing assets/infrastructure be allowed for during Procurement.
- 4) The Town changes all water meters ten (10) years or older as part of the project.
- 5) The Town installs mechanical meters up to 1.5” in diameter and non-mechanical meters for 2” and larger.
- 6) A 20% contingency on the installation portion of the project be budgeted to account for potential complications during meter replacements.
- 7) This project consists of a 6-month procurement phase beginning in 2022 with a 3-month startup and a 12-month implementation phase starting in 2023.

This report brings the above motion to Council for ratification.

## **FINANCIAL CONSIDERATIONS**

As highlighted in the attached 2022 02 22 COTW report.

## **ENVIRONMENTAL CONSIDERATIONS**

As highlighted in the attached 2022 02 22 COTW report.

## **CONSULTATIONS**

COTW was consulted on February 22, 2022.



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Paula Parker  
**Town Clerk**