

SCHEDULE B

CODE OF CONDUCT

PURPOSES

The following are the purposes of this Code of Conduct:

1. To promote appropriate standards of behaviour and enforcement actions by the Chief Building Official and Inspectors in the exercise of a power or the performance of a duty under the *Building Code Act, 1992*, S.O. 1992, c. 23 (the “Act”) or the Building Code (the “Code”).
2. To prevent practices, which may constitute an abuse of power, including unethical or illegal practices, by the Chief Building Official and Inspectors in the exercise of a power or the performance of a duty under the Act or the Code.
3. To promote appropriate standards of honesty and integrity in the exercise of a power or the performance of a duty under the Act or the Code by the Chief Building Official and Inspectors.

THE CODE

4. In exercising powers and performing duties under the Act, the Chief Building Official and Inspectors shall:
 - a) exercise powers in accordance with the provisions of the Act, the Code and other applicable law that governs the authorization, construction, occupancy and safety of buildings and designated structures, and the actions, duties and qualifications of the Chief Building Official and Inspectors;
 - b) act to identify and enforce compliance where significant contraventions of the Act or the Code are known to exist;
 - c) apply all relevant building bylaws, regulations, statutes and standards in a consistent and fair manner, independent of any influence by interested parties;
 - d) not accept any personal benefit, financial or otherwise which may create a conflict with their duties or perform duties where a personal interest may create a conflict;
 - e) obtain the counsel of persons with expertise where the Chief Building Official or Inspector does not possess sufficient knowledge to make an informed judgment; and

- f) act honestly, reasonably and professionally in the discharge of their duties.

ENFORCEMENT

5. Compliance with this Code of Conduct shall constitute a condition of employment as a Chief Building Official or Inspector appointed under the Act. Any appointed Chief Building Official or Inspector who fails to act in accordance with the provisions of this Code of Conduct may be subject to disciplinary action appropriate to the seriousness of the breach.
6. All allegations concerning a breach of this Code of Conduct shall be made in writing. Any person who has reason to believe that this Code of Conduct has been breached may report the matter to the Chief Building Official. Where the allegation concerns the actions of the Chief Building Official, the matter may be reported to the Manager of Development Services (or designate) to whom the Chief Building Official reports.
7. The Chief Building Official or Manager of Development Services (or designate), as the case may be, upon receipt of an allegation concerning a breach of this Code of Conduct shall investigate the matter, and, where appropriate, may commence disciplinary action.
8. Where there is any conflict between the provisions of this Code of Conduct and the any other Employee Code of Conduct in place from time to time, the higher standard shall apply.

I, _____ have read and understand the contents of this Code of Conduct and agree to be governed by its terms.

DATED this _____ day of _____, _____.

Signature