



COMMITTEE MINUTES

KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE TUESDAY, DECEMBER 21, 2021 at 4:30 P.M. VIA ZOOM

A. CALL TO ORDER

Chair Sacheli called the Meeting to order at 4:34p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL

HERITAGE ADVISORY COMMITTEE:

Anna Lamarche
Christine Mackie
Margie Luffman
Sarah Sacheli
Shannon Olson
Kimberly DeYong

MEMBERS OF ADMINISTRATION:

Town Planner, Kristina Brcic

Absent:

Matt Biggley
Bruce Durward

B. DISCLOSURE OF PECUNIARY INTEREST

Ms. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. REPORTS AND ACCOUNTS

1. Accounts to date: Last update November 30th, 2021

MHC62-2021

Moved by Christine Mackie seconded by Shannon Olson that the Committee receive the November 30th, 2021 Accounts.

CARRIED

D. MINUTES OF THE PREVIOUS MEETINGS

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes —
November 16, 2021



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MHC63-2021

Moved by Anna Lamarche, seconded by Shannon Olson, to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated November 16th, 2021.

CARRIED

E. BUSINESS / CORRESPONDENCE – INFORMATIONAL

1. 183 Main St E: S. Kitchen

Prior to this meeting, Sandy Kitchen provided details to Sarah Sacheli that at the last Council meeting, the designation of 183 Main St E passed and the appeal to the conservation review board was abandoned. The appeal on planning matters remain.

2. Elvira Cacciavillani Resignation: S. Sacheli

Sarah Sacheli informed the committee that she received an email months ago from Elvira Cacciavillani to serve as her resignation.

F. NEW AND UNFINISHED BUSINESS

1. Finalize 2022 Meeting Dates/Time to publish on website: K. Brcic

Kristina Brcic presented a 2022 meeting calendar and asked the committee to confirm the time of meetings in 2022. Sarah Sacheli suggested the committee revert to a 7pm meeting time. Shannon Olson agreed with the 7pm meeting start.

MHC64-2021

Moved by Shannon Olson, seconded by Anna Lamarche, to approve the proposed 2022 meetings at 7pm.

CARRIED

2. January 2022 Meeting Preparation: K. Brcic

A. Kristina Brcic explained upcoming requirements per by-law 43-2004

I. Committee shall at it's first meeting of each year elect a Chair. Sarah Sacheli suggested the committee think about it over the holidays if any other member would like to be chair.

II. Prepare, a report of the previous year's activities.



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- III. Establish goals for 2022. Kristina Brcic invited the committee members to prepare ideas for discussion at the next meeting to establish committee goals for 2022.

3. Plaques Update: S. Kitchen

Sandy Kitchen provided Sarah Sacheli information prior to the meeting that the committee previously received 100 year plaques, cemetery grade. Currently, attempts are being made to lock in the 2021 fees and make an order of plaques.

4. Sandy Kitchen prior to the meeting updated Sarah Sacheli that attempts will be made to contact the owner of 189 Division St S find out what happened to the plaque that was supposed to be on the house, and provide an update at the January meeting.

G. NEXT MEETING DATE

1. January 11th, 2022 at 7:00pm via Zoom (unless in person meeting is permitted)

H. ADJOURNMENT

MHC65-2021 Moved by Shannon Olson, seconded by Christine Mackie that the Meeting adjourn at 5:14 p.m.

CARRIED

CHAIR, Sarah Sacheli

**TOWN PLANNER,
Kristina Brcic**