



COMMITTEE MINUTES

HIGHLAND GAMES COMMITTEE NOVEMBER 18TH, 2021 @ 7:00 P.M. Via-Zoom

A. CALL TO ORDER

Doug Plumb (Chair) called the Meeting to order at 7:08 P.M. with the following persons in attendance:

MEMBERS OF HIGHLAND GAMES COMMITTEE:

Doug Plumb (Chair)
Kimberly DeYong
Barry Wilson
Robyn Braybrook-Gard
Patricia Reid Crichton
Douglas Robinson
Wendy Musselman
Amanda Everaert
Tim Fuerth

MEMBERS OF ADMINISTRATION:

Karen Loney Manager

Guest: John Musselman

Absent: Robert Stafford, Matthew Dick, Vic Chepeka

B. DISCLOSURE OF PECUNIARY INTEREST

Doug Plumb (Chair) reminded the Committee Members that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. APPROVAL OF THE AGENDA

022-2021 Moved by B. Wilson, seconded by D. Robinson to approve the agenda of Highland Games Committee Meeting dated November 18, 2021.



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D. MINUTES OF THE PREVIOUS MEETING

023-2021 Moved by T. Fuerth, seconded by B. Wilson to receive the minutes of Highland Games Committee Meeting dated October 21, 2021.

CARRIED

E. COMMITTEE REPORTS

Accepting Reports and additional notes

- A new contact is being sourced for the Tug of War competition as Robbie Burns (2019 coordinator) has relocated outside the Windsor Essex area.
- Patty Mueser will be returning as the event's Graphic Designer.
- The parade float should be completed by Friday November 19th, 2021
- The breweries previously partnered with, have expressed intent to promote and participate in the 2022 event. Wolfhead Distillery has yet to respond.
- Golf cart rentals are still being explored.
- Kingsville Plastics Limited is being investigated as a potential location for off site parking. K. Loney is working with this location with respect to the upcoming Kingsville Santa Claus parade. She will provide D. Plumb with maps and contact information. Free passes for KPL employees was suggested as an incentive but no decision was made.
- D. Plumb will be presenting the Pipers' and Pipe Band Society of Ontario (PPBSO) contract shortly. This year marks their 75th anniversary and they will be looking to make it a special year.
- Due to COVID 19, many of the bands have been unable to practice in groups so their involvement could be a challenge. The committee will need to be creative on ways to incorporate pipers into the 2022 event.

024-2021 Moved by A. Everaert, seconded by T. Fuerth to accept the Committee Reports.

CARRIED



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F. NEW AND UNFINISHED BUSINESS

Water Source Availability

- Verbal approval has been provided by Kingsville Fire Department to use the fire hydrant on Division Street as a water source. R Braybrook-Gard will inquire about the availability for two water buggies from the Ontario Clean Water Agency.

Art Society of Kingsville (ASK) Involvement

- ASK has confirmed their intent to participate in the 2022 event. They are meeting to finalize their commitment and will provide an update shortly.

Volunteer Requests

- The committee was asked to review the Volunteer Spreadsheet and provide any necessary updates for number of volunteers and start/end times to K. DeYong by the end of January 2022. K. DeYong will recruit and place volunteers in the appropriate time slots.
- Admission and security for Sunday is not needed.
- K. DeYong will recruit volunteers for onsite parking and D. Plumb will explore service groups for offsite parking.
- K. DeYong & K. Loney will connect to discuss best solutions for online volunteer applications and ensure all legal requirements are met.

Electronic Payments at the park

- The committee agreed that electronic payment options were important. K. Loney has provided D. Plumb with rental options used for town events in the past. D. Plumb will continue to explore.
- K. Loney requested all cash float needs be submitted one month prior to the 2022 event.

Report on Website Update

- D. Plumb has provided requested updates to Tara Hewitt for the Highland Games website and will continue follow up.



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Other Business

- D. Plumb will provide R. Braybrook-Gard with contact information for the Ceilidh performers to facilitate sourcing of sound equipment.
- The committee was asked to submit all tent requests to D. Plumb to centralize rentals.
- Tourism Windsor Essex Pelee Island (TWEPI) has expressed intent to be involved in the 2022 event.
- K. Loney confirmed Highland Games could be incorporated into the Town of Kingsville's existing Digital Fly advertisements.
- D. Plumb will provide logos to K. DeYong and W. Musselman.
- Hogs for Hospice has offered to share vendor contacts and will provide reciprocal booth space at their 2022 event.
- Vendor registration and Town of Kingsville permits were discussed. K. Loney will connect with J. Musselman and W. Musselman to discuss vendor fees.

G. NEXT MEETING DATE

January 27th, 2022 at 7:00 P.M. Via Zoom

H. ADJOURNMENT

025-2021 Moved by K. DeYong, seconded by T. Fuerth to adjourn meeting at 7:59 P.M.

CARRIED

Doug Plumb CHAIR

**RECORDING SECRETARY, Robyn
Braybrook-Gard**