



COMMITTEE AGENDA

FANTASY OF LIGHTS COMMITTEE OCTOBER 26, 2021 @ 4:30 P.M. Via - Zoom

A. CALL TO ORDER

Councillor T. Gaffan called the Meeting to order at 4:30 P.M. with the following persons in attendance:

MEMBERS OF FANTASY OF LIGHTS COMMITTEE:

Mayor N. Santos
Councillor T. Gaffan
C. Anson
D. Doey
L. Duhig
D. Laman
J. Mockler
J. Wiilloughby

MEMBERS OF ADMINISTRATION:

K. Loney Manager of Recreation Programs
and Special Events

B. DISCLOSURE OF PECUNIARY INTEREST

Councillor Gaffan reviewed, "When a member of the Committee has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of the Committee (or that was the subject of consideration at the previous Meeting of the Committee at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter".

C. STAFF REPORTS

1. **K. Loney**, Manager of Recreation Programs and Special Events
 - a. Parade
 - i. Volunteers needed for marshalling
 - ii. Will social distance as feasible
 - iii. Great response from people – over 60 entries
 - b. Christmas Market



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- i. Saturday, December 4, 2021, from 4:00 pm - 9:00 pm
 - Looking to have music and a campfire to draw people
- ii. Sunday, December 5, 2021, from 11:00 am - 4:00 pm
Lakeside Park Pavilion-
- c. Train Schedule
 - i. Need volunteers - sheet to be sent out.
 - ii. Reviewed cookies; opening night 300 cookies then each weekend 200 cookies and desire to use multiple stores as possible
 - ACTION: Janet to arrange cookies

D. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes October 4, 2021.

025-2021 Moved by J. Mockler seconded by J. Wiilloughby to receive the minutes of the Fantasy of Lights Committee Meeting dated October 4, 2021.

CARRIED

E. NEW AND UNFINISHED BUSINESS

1. Opening Ceremonies Schedule
 - a. Stage being arranged to rent
 - b. Entertainment is set-up by 7:15 pm
 - c. Santa to be transported to the bridge by Town staff
 - d. Erin School of Music confirmed
 - e. UMEI Choir confirmed
 - f. Darcy school of dance will not participate
 - g. Sound and lights are needed
 - h. Fireworks around 8:00 – 8:10 pm
2. Decorating Lakeside
 - a. Past decorations are tired
 - b. Janet has contacted Cindy's to see if they would decorate and be a sponsor
3. Breakfast with Santa
 - a. To now be Breakfast from Santa
 - b. To be a take-away for families to have an activity
 - c. To be given out the weeked of the Market or determine best time.
 - d. Donation of \$500 from Julia and Councillor Gaffan
 - e. To use money from Dinner with Santa if neded



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- f. Children's activities \$700
- g. Karen to order 200 pancake mix
- h. Lori to look into crafts
- i. Cl. Gaffan to ask if the church is interested in donating

4. Sponsorship

- Del Fresco Produce Ltd.
- EWC Electric Ltd.
- Golden Acre Farms Inc.
- Highline Produce Ltd.
- N. J. Peralta Engineering Ltd.
- N/A - "Friends of the Festival"
- Southwestern Sales Corporation Ltd.
- N/A - "Friends of the Festival"
- Windsor Family Credit Union
- Main Street Dental Centre
- No sponsorship from previous lead sponsors
- Plus sponsors of train

5. 2022 Budget

- a. Reviewed budget
 - i. Increased sponsorship with Train advertising
 - ii. Removed Dinner with Santa
 - iii. Increased special events

026-2021 Moved by J. Mockler seconded by J. Willoughby to approve the 2022 budget to be submitted to Council, with an ask of net operating revenue of \$30,4000.

CARRIED

F. NEXT MEETING DATE

- 1. November 23, 2021 via zoom

G. ADJOURNMENT

027-2021 Moved by J. Willoughby, seconded by J. Mockler to adjourn this Meeting at 5:50 P.M.

CARRIED



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CHAIR, Councillor T. Gaffan

**RECORDING SECRETARY,
K. Loney**