



20 October 2021
File No.: 20-971

**The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario N9Y 2Y9**

**Attention: Mr. Andrew Plancke, Civil Eng. Tech (Env)
Director of Infrastructure and Engineering**

**Re: Sun Valley Estates Phase 4
Town of Kingsville**

Dear Andrew:

Please be advised that the road and sewers for the above noted subdivision have been substantially completed in accordance with the Town of Kingsville requirements. The following outstanding items were noted during the pre-maintenance inspection meeting held on Friday, 15 October 2021:

1. Installation of gas main by Enbridge Inc. This will be completed in late October to early November of 2021.
2. Installation of concrete sidewalk. Commencement of sidewalk installation by 15 May 2022.
3. Submission of as-constructed drawings for hydro and streetlights.

The developer is committed to address the outstanding items noted above. We therefore recommend that Sun Valley Estates Phase 4 be placed on one-year maintenance and that building permits be made available. We also request reduction of securities as required.

Yours Truly,
RC Spencer Associates Inc.

**Richard C. Spencer, M.A.Sc., P.Eng.
President**

cc: Walter Branco
Rob Molliconi

