



## COMMITTEE MINUTES

### KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE

TUESDAY, OCTOBER 19, 2021 at 4:30 P.M.

VIA ZOOM

Meeting ID: 933 9687 9806 / Passcode: 768871

#### A. CALL TO ORDER

Chair Sacheli called the Meeting to order at 4:33 p.m. with the following Members in attendance:

##### MEMBERS OF MUNICIPAL

##### HERITAGE ADVISORY COMMITTEE:

Anna Lamarche  
Christine Mackie  
Kimberly DeYong  
Margie Luffman  
Sarah Sacheli  
Shannon Olson

##### MEMBERS OF ADMINISTRATION:

Robert Brown, Manager of Planning Services  
Stephanie Coussens, Administration

##### Absent:

Town Planner, Kristina Brcic; Bruce Durward; Elvira Cacciavillani; Matt Biggley

#### B. DISCLOSURE OF PECUNIARY INTEREST

Ms. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

#### C. REPORTS AND ACCOUNTS

1. Accounts to date: Last update August 2021
2. Invoices:
  - a. V. Brown – September 2021
  - b. S. Olson – September 25, 2021 – Bolts for Plaques

##### MHC47-2021

Moved by Anna Lamarche seconded by Margie Luffman that the Committee receive the August 31st, 2021 Accounts.

**CARRIED**

##### MHC48-2021

Moved by Kim DeYong seconded by Christine Mackie that the Committee receive the August 2021 Invoice for Veronica Brown and Shannon Olson.

**CARRIED**



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### D. MINUTES OF THE PREVIOUS MEETINGS

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes — September 21, 2021

**MHC49-2021** Moved by Shannon Olson, seconded by Margie Luffman, to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated September 21, 2021.

**CARRIED**

### E. BUSINESS / CORRESPONDENCE – INFORMATIONAL

1. Ontario Land Tribunal (OLT) Case: 183 Main St E

The Manager of Planning Services advised that this item is currently under review and additional research is required with respect to heritage attributes. The additional research will be completed and provided to the Solicitor.

2. Designation Request: 98 Division St S

The homeowner, Justin Lafontaine spoke to the committee regarding his property. 98 Division Street South; Yellow sided house with a porch that runs across the front of his house on the West side of Division Street S. Ms. Sacheli explained the designation process to Mr. Lafontaine, noting that there are 5 houses on the list ahead of his designation request.

Mr. Lafontaine asked the committee members if an Insurance Company would cancel their coverage if they designate. Sarah Sacheli spoke to her personal experience owning a heritage home; noting that “replacement insurance” maybe something that is required. Discussion on different scenarios of insurance requests were had.

Ms. Sacheli went through the steps of designation; a letter submission by the property owner. Site visit will take place to score the house. This information would be shared with the homeowner. The process could take up to a year’s time. Preliminary research can be found in “A Division in Time”. Mr. Lafontaine has some photos of before and after renovations from the previous owner as well as news paper clippings. Mr. Lafontaine would be willing to share the information with the committee. Ms. Sacheli thanked Mr. Lafontaine for the information provided in his letter to the committee. Mr. Lafontaine thanked the committee for the opportunity.

**MHC50-2021** Moved by Margie Luffman, seconded by Anna Lamarche, to receive the letter from Mr. Lafontaine and add the property at 98 Division Street South to the research list.



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**CARRIED**

3. Research Report 10-2021: V. Brown

25 Elm St	Built in 1882 James H Smart
29 Elm St	Built in 1882 Thomas Graveline
31 Elm St	Built in 1882 Thomas Graveline
43 Elm St	Built in 1882 Patrick Brennan
45 Elm St	Built in 1875 Nicholas & Ruth Scratch
63 Elm St	Built in 1883 Nelson P & Louisa Wigle
77 Elm St	Built in 1884 Edwin James & Minnie Wigle
83 Elm St	Built in 1880 Dennis & Margaret Bauslaugh
91 Elm St	Built in 1900 Walter & Annie Howlett
97 Elm St	Built in 1912 Jane Howlett

**MHC50-2021** Moved by Christine Mackie, seconded by Anna Lamarche, to receive the September 2021 Research Report as presented by Veronica Brown.

**CARRIED**

### **F. NEW AND UNFINISHED BUSINESS**

Tender for Plaques: K. Brcic - Deferred until next meeting.

Kim DeYong gave an update on a CBC interview she participated in on the designation of the Dresser house in Cottam.

Shannon Olson updated the committee on the installation of the Plaques on the Dresser house and Valentine House

Sarah Sacheli updated the committee on a time capsule that was found in a monument at Greenhill cemetery when it was re-bricked. The capsule dates back to 1955. The Town will reach out to the Oddfellows to arrange for opening or returning the capsule to the monument.

Jack Miner would like to have their designation completed soon. They would like to plan a Birthday celebration in April for Jack Miner and have the plaque presented at the ceremony. Sarah Sacheli will finalize the designation and confirmation of the legal description.



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### G. NEXT MEETING DATE

1. November 16<sup>th</sup>, 2021 at 4:30pm via Zoom (unless in person meeting is permitted)

### H. ADJOURNMENT

**MHC46-2021** Moved by Shanon Olson, seconded by Margie Luffman that the Meeting adjourn at 5:06 p.m.

**CARRIED**

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**CHAIR, Sarah Sacheli**

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**TOWN PLANNER,  
Kristina Brcic**