



COMMITTEE MINUTES

KINGSVILLE BIA
SEPTEMBER 14, 2021 @ 6:15P.M.
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:20 p.m. with the following Members in attendance:

MEMBERS OF BIA BOARD:

Beth Riddiford
Councilor Tony Gaffan
Councilor Laura Lucier
Heather Brown
Amanda Everaert
Maria Edwards
Izabel Muzzin
Jason Martin
Roberta Weston

MEMBERS OF ADMINISTRATION:

Christina Bedal

ABSENT:

NONE

REGRETS:

Dave Debergh

GUESTS:

Doug Plumb – Highland Games Committee

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.



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C. PRESENTATIONS/DELEGATIONS

DOUG PLUMB from Highland Games Committee updated on the event and expressed interest in partnering with the BIA.

D. AMENDMENTS TO THE AGENDA

NONE

E. ADOPTION OF ACCOUNTS

1. BIA Accounts – RE: Budget actuals ending August 2021

BIA-245-2021 Moved by Amanda Everaert, seconded by Tony Gaffan to receive the accounts ending AUGUST 2021

CARRIED

F. STAFF REPORTS

1. BIA COORDINATOR PRESENTED HER REPORT- Membership update, administrative duties updates, membership support and communications updates, upcoming promotions, sponsorship update, budget preparation, 2022 flower program.

BIA-246-2021 Moved by Maria Edwards, seconded by Roberta Weston to approve the flower quote and contract for 2022 with Cindy's Gardens.

CARRIED

2. LAURA LUCIER PRESENTED HER REPORT – Updated on mandatory vaccination policy at the town, ASK has a 5 year lease at Carnegie, Lakeside park to have paved trails, BIA grant request has been sent to administration for a report.

3. EDDK REPORT – member updates in progress.



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G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

- BIA-247-2021** Moved by Maria Edwards, seconded by Roberta Weston to approve \$500 of Facelift Grant to Pelee Island Winery.
CARRIED
- BIA-248-2021** Moved by Roberta Weston, seconded by Tony Gaffan to approve \$382 of Facelift Grant to Mary Kathryn's Ladies Shop.
CARRIED
- BIA-249-2021** Moved by Roberta Weston, seconded by Heather Brown to approve \$500 of Facelift Grant to Ian Murray Insurance.
CARRIED
- BIA-250-2021** Moved by Izabela Muzzin, seconded by Amanda Everaert to approve \$500 of Facelift Grant to Towne Emporium
CARRIED
- BIA-251-2021** Moved by Tony Gaffan, seconded by Roberta Weston to approve Associate Membership for F45 Kingsville.
CARRIED

H. MINUTES OF THE PREVIOUS MEETING

1. Kingsville BIA Committee Meeting Minutes—August 10, 2021

- BIA-252-2021** Moved by Laura Lucier, seconded by Heather Brown to receive the minutes of the Kingsville BIA Meeting dated August 10, 2021
CARRIED



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I. NEW AND UNFINISHED BUSINESS

1. 2022 BIA BUDGET

BIA-253-2021 Moved by Tony Gaffan, seconded by Izabela Muzzin to approve the 2022 BIA Budget

CARRIED

2. TOURISM GRANT REQUEST – approach is liked by the Board and is to be requested to take it to the Committee of a Whole for consideration.

3. FALL BIA DOLLAR PROGRAM DISCUSSION

BIA-254-2021 Moved by Tony Gaffan, seconded by Heather Brown to approve offering the BIA Dollar program that must include an agreement for participants to sign in order to participate and the maximum amount for purchase per person is \$1000.

CARRIED

ADDITIONAL ITEMS:

NONE

J. NEXT MEETING DATE

The next meeting of the Committee will be held on Wednesday, October 13, 2021 at 6:15 PM via zoom.

K. ADJOURNMENT

The meeting adjourned 8:29 pm.



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Tony Gaffan

CHAIR, Tony Gaffan

Christina Bedal

**RECORDING SECRETARY,
Christina Bedal**