



# COMMITTEE MINUTES

## KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE TUESDAY, SEPTEMBER 21, 2021 at 4:30 P.M. VIA ZOOM

### A. CALL TO ORDER

Chair Sacheli called the Meeting to order at 4:32p.m. with the following Members in attendance:

#### MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Anna Lamarche  
Bruce Durward  
Christine Mackie  
Kimberly DeYong  
Margie Luffman  
Matt Biggley  
Sarah Sacheli  
Shannon Olson

#### MEMBERS OF ADMINISTRATION:

Kristina Brcic, Town Planner

**Absent:** Elvira Cacciavillani

### B. DISCLOSURE OF PECUNIARY INTEREST

Ms. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

### C. REPORTS AND ACCOUNTS

1. Accounts to date
  - a. Dated August 31<sup>st</sup>, 2021
2. V. Brown Invoices

**MHC41-2021** Moved by Bruce Durward seconded by Kimberly DeYong that the Committee receive the August 31<sup>st</sup>, 2021 Accounts.

**CARRIED**

**MHC42-2021** Moved by Christine Mackie seconded by Matt Biggley that the Committee receive the August, 2021 Invoice for Veronica Brown.

**CARRIED**



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### D. MINUTES OF THE PREVIOUS MEETINGS

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes — August 17, 2021

**MHC43-2021** Moved by Matt Biggley, seconded by Bruce Durward, to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated August 17, 2021.

**CARRIED**

### E. BUSINESS / CORRESPONDENCE – INFORMATIONAL

1. Research Report 09-2021: V. Brown
  - A. Veronica Brown provided research report dated September 2021.

**MHC44-2021** Moved by Bruce Durward, seconded by Anna Lamarche, to receive the September 2021 Research Report as presented by Veronica Brown.

**CARRIED**

2. 189 Division St S – Construction Without Permit - REVIEW
  - A. The homeowner, Logan KANE provided the committee with a detailed list of the materials, and photographs of the property giving a visual aid to the committee.

Veronica Brown found a map from 1917 showing a porch across the front of the house. Christine Mackie indicated square spindles are not quite in keeping with the Victorian Architecture character of the home, apposed to the Arts and Crafts Architecture. The committee's recommendation to the homeowner to use turn spindle and baluster suggestion.

**MHC45-2021** Moved by Bruce Durward, seconded by Christine Mackie, to recommend turned wood spindles, referencing a photo of front street scape and fire insurance map from Veronica Brown (202 Division St S), for the front porch construction at 189 Division St S.

**CARRIED**

### F. NEW AND UNFINISHED BUSINESS

1. Migration Fest 2021: Volunteers – K. DeYong



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- a. Looking for volunteers to be located outside Carnegie on October 16<sup>th</sup>, 2021, Sarah Sacheli offered her time (12pm – 2pm). Anna Lamarche (2pm – 4pm) offered her time to help out as well. Matt Biggley will check his calendar and let Kimberly DeYong know if he can assist.
2. Heritage-themed photography contest - subcommittee Matt Biggley, Kimberly DeYong and Anna Lamarche
  - a. General Update the poster has been created and the upload link is about ready to go. Submission deadline will be the last day of October, 2021. Highlight a few of the submission on Social media. The winners of the various categories will be by draw.
3. Heritage Brochure
  - a. General Update - subcommittee Bruce Durward, Matt Biggley and Anna Lamarche  
Bruce Durward spoke to the work is in progress, using the existing walking brochure. A rough draft should be ready for next committee meeting for the committee to review.
4. Report Progress Update
  - a. The Conklin Block – Margie Luffman
    - i. Making progress
  - b. The Union Block – Anna Lamarche and Shannon Olson
    - i. Shannon Olson has not had a chance to look at it, due to the busy summer.
  - c. The DeJean Block – Bruce Durward
    - i. 50% done
  - d. The David Block – Matt Biggley
    - i. Not yet started - to reach out to Veronica Brown for more info
  - e. The Fox Block – Christine Mackie
    - i. Not yet started - to reach out to Veronica Brown for more info
5. Designation Report Progress Update
  - a. 208 County Road 34 E. Cottam – K. DeYong
    - i. Research is being collected, in progress
  - b. 257 Lakeview – B. Durward
    - i. A site visit is required to be scheduled with the homeowner, to obtain photos of the interior.
  - c. 1417 Road 3 E – E. Cacciavillani
    - i. No update
  - d. 1961 Seaclyff (property not scored) – C. Mackie
    - i. A site visit is required to be scheduled with the homeowner.



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- e. Jack Miner
  - i. Amanda confirmed house is addressed 332 Rd 3 Wand that they would like to wait until next April 2022 to install the plaque in conjunction with the 100 year celebration of Jack Miner.

### 6. Other

#### a. Plaques

- i. Shannon Olson provided update on installing plaques. Waiting for home owners to confirm date and time, with hopes to get all three properties done the same day.
  - ii. Kristina Brcic updated that plaques are ordered as needed, inscribed at the time of ordering.
- b. Kristina – to check if the committee needs to put out a tender before ordering more plaques
  - c. What is the plan to do with all these research reports from Veronica?

### G. NEXT MEETING DATE

- 1. October 19<sup>th</sup>, 2021 at 4:30pm via Zoom (unless in person meeting is permitted)

### H. ADJOURNMENT

- MHC46-2021** Moved by Bruce Durward, seconded by Shannon Olson that the Meeting adjourn at 6:00 p.m.

**CARRIED**