



**JOINT BOARD OF
MANAGEMENT**
Wednesday, August 11, 2021
9:00 AM
Virtually in Zoom

MINUTES

Members Present Mayor MacDonald (Vice-chair); Deputy Mayor Verbeke, Councillors Dunn, Hammond, Jones, Tiessen - Leamington
Mayor Santos (Chair), Deputy Mayor Queen, Councillor DeYong, Patterson - Kingsville
Councillor VanderDoelen - Essex
Councillor Walstedt - Lakeshore

Members Absent:

Also in Attendance: Rodney Bouchard, Union Water Supply System Manager
Khristine Johnson, Recording Secretary

Municipal Staff Present: Andy Graf, Kevin Girard - Town of Essex
Albert Dionne - Municipality of Lakeshore

OCWA Staff Present: Dale Dillen, Susan Budden
Ken Penney

Call to Order: 9:00 am

Disclosure of Pecuniary Interest: none

Adoption of Board Minutes:

No. UW-47-21

Moved by: Councillor Dunn

Seconded by: Deputy Mayor Queen

That the Minutes of the UWSS Joint Board of Management meeting of Wednesday, July 21, 2021 is received.

Carried

Business Arising out of Minutes:

There was none.

Report UW/28/21 dated August 6, 2021 re: Status Update of the UWSS Operations and Maintenance Activities and Capital Works to August 6, 2021

The Manager reports that a lot of the projects and maintenance items are moving along smoothly, but notes the report may be shorter due to the shortened time since last meeting.

The Kingsville Water Tower (KWT) rehabilitation is moving along ahead of schedule. The Manager explains that the interior coating should be completed within the next day, with exterior work completed shortly as well. The Manager anticipates that the KWT will be filled within the next week for disinfection and the remaining safety issues can be completed. This project should be completed ahead of the September 29th, 2021 deadline.

DiMenna Excavating has cleaned out the North Settling Pond and the material is off to the side for dewatering. The Manager expects that the material will be removed to the landfill sometime in the fall. The settling pond is now back in service. The south settling pond has been observed to be filling up quickly as well and will be taken off line so that it can drain during the fall and winter for cleaning in 2022.

The contract with Maple Reinders for the DAF Phase 1 project has been executed. The Notice to Proceed was issued to Maple Reinders on August 6th, 2021. Some staff have arrived and are beginning to mobilize equipment.

The Manager confirms that a meeting occurred with the CAOs, Treasurers to review and discuss the documents and financial information related to the proposed UWSS restructuring. The UWSS consultants of Price Waterhouse Coopers (PwC) and Willis Business Law have been tasked with developing a few documents to facilitate this work to move forward. A follow up meeting will be scheduled shortly.

The Manager reminds members of the Board that OCWA staff, along with their engineering consultant Associated Engineering, will be completing a stress test over three (3) days in mid to late August. The main components of the stress test will be completed over three (3) days and other components will be completed over the following weeks. This test will allow staff to identify the maximum outputs of individual treatment processes such as clarification and filtering.

The flows this summer have been manageable and actually down quite a bit. The Manager notes that a lot of greenhouses do not have crops in at the moment.

The Manager does add an extra item to the report that occurred about the preparation of the agenda. He notes that a watermain break occurred along County Road 34 on the 12" pipe, on the way to Cottam. The Manager explains that there could be potential government grant funding for improvement projects such as this particular watermain, but is not directly available to the UWSS. We are not structured in a way that allows for easy access to Provincial/Federal funding.

The Vice-Chair explains that it should be crucial for our members to get behind the CAOs and find a new structure that allows for the UWSS to tap into any potential funding that exists out there.

Councillor Patterson explains that another break occurred on County Road #27 recently as well and knows that many pipes are really starting to show their age. There is a brief discussion on the 12" pipe to Cottam and the potential of oversizing this watermain to a 20" in the future.

The Manager notes that he would like to potentially see oversizing on the watermain to Cottam as well as the one that runs along Seacliff Drive. He notes that it may depend on where things are with regard to the UWSS structure.

Councillor Patterson notes that the Municipality of Leamington has been able to provide some necessary repair equipment and he would like to see a common watermain type, wherein parts are easily obtained and shared across the municipal boundaries.

No. UW-48-21

Moved by: Deputy Mayor Queen

Seconded by: Mayor MacDonald

That Report dated UW/28/21 dated August 6, 2021 re: Status Update of the UWSS Operations and Maintenance Activities and Capital Works to August 6, 2021 is received.

Carried (UW/28/21)

Report UW/29/21 dated August 6, 2021 re: Payments from July 13 to August 6, 2021

No. UW-49-21

Moved by: Councillor Tiessen

Seconded by: Councillor Hammond

That report UW/29/21 dated August 6, 2021 re: Payments from July 13 to August 6, 2021 is received.

Carried (UW/29/21)

Time: 9:15 am

The Union Water Supply System Joint Board of Management then moved into an in-camera session:

No. UW-05-21

Moved by: Councillor Jones

Seconded by: Councillor Dunn

That the UWSS Joint Board of Management moved into a closed session for the verbal discussion under Municipal Act Section 239 (2)(c) regarding a proposed or pending acquisition or disposition of land by the Union Water Supply System Joint Board of Management.

Carried

Disclosure of Pecuniary Interest and General Nature Thereof

There was none.

No. UW-06-21

Moved by: Councillor Walstedt

Seconded by: Councillor Jones

That the UWSS Joint Board of Management move out of closed session and return to the regular meeting

Carried

Report on Closed Session

The Chair provides a report on closed session. He notes that a discussion took place regarding an opportunity to purchase a property that is beneficial to the UWSS. The Board approved the Manager to move forward with the purchase of the property. The Manager was given a budget approved for the purchase price and was instructed to enlist William Willis Business Law to assist with the transaction and prepare all of the necessary documentation.

New Business:

There was none.

Adjournment:

No. UW-50-21

Moved by: Councillor Tiessen

Seconded by: Councillor Dunn

Time: 9:50 am

Date of Next Meeting: September 22, 2021, 9 am via Zoom