



**COMMITTEE OF THE WHOLE  
MINUTES**

**Monday, September 20, 2021  
6:00 PM  
Council Chambers  
2021 Division Road N  
Kingsville, Ontario N9Y 2Y9**

Members of Council    Mayor Nelson Santos  
                                 Deputy Mayor Gord Queen  
                                 Councillor Tony Gaffan  
                                 Councillor Thomas Neufeld  
                                 Councillor Larry Patterson  
                                 Councillor Kimberly DeYong  
                                 Councillor Laura Lucier

Members of                J. Galea, Human Resources Manager  
Administration

                                 S. Kitchen, Acting Clerk  
                                 R. McLeod, Director of Financial & IT Services  
                                 A. Plancke, Director of Infrastructure & Engineering  
                                 R. Baines, Deputy Clerk - Administrative Services  
                                 J. Norton, CAO  
                                 J. Quennell, Fire Chief  
                                 S. Hirota, Director of Legal and Clerk Services  
                                 R. Wyma, Director of Community and Development Services

**A.     CALL TO ORDER**

Chair Queen called the Committee of the Whole meeting to order at 6:00 p.m. with all members in attendance. Members participated in the meeting through video conferencing technology from remote locations.

**B. NOMINATION AND ELECTION OF VICE CHAIR**

Chair Queen called for nominations for Vice Chair.

Councillor Lucier nominated Councillor DeYong for the position of Vice Chair.

Chair Queen called for further nominations.

Chair Queen called for further nominations.

Chair Queen made a final call for nominations.

There being no further nominations, nominations were closed and Ms. DeYong indicated she would be honoured to accept the nomination of Vice Chair by acclamation.

**COTW1-2021**

Moved by Councillor Larry Patterson

Seconded by Councillor Thomas Neufeld

That Councillor Kim DeYong be and is hereby appointed as Vice Chair for the Committee of the Whole.

**CARRIED**

**C. DISCLOSURE OF PECUNIARY INTEREST**

Chair Queen reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

**D. STAFF REPORTS**

**1. Albuna Townline Road South Unopened Road Allowance**

G. A. Plancke, Director of Infrastructure and Engineering

**COTW2-2021**

Moved by Councillor Laura Lucier

Seconded by Councillor Thomas Neufeld

That the Committee of the Whole receives the Albuna Townline Road South Unopened Road Allowance report as presented by Director G. A. Plancke.

**CARRIED**

**E. PRESENTATIONS/DELEGATIONS**

**COTW3-2021**

Moved by Councillor Laura Lucier

Seconded by Councillor Tony Gaffan

That the Committee allow Dr. Russell to speak as a delegation.

**CARRIED**

1. **Solicitor Frank Ricci, representing abutting landowners of 86 Townline Road South, Leamington**

Solicitor Ricci and his client, Dr. Russell, addressed the Committee.

2. **Solicitor Ryan Solcz, representing Tim and Patricia Wilson, residents of 3071 Centennial Drive, Leamington (geographic region of Kingsville)**

Solicitor Ryan Solcz had withdrawn his request to be a delegate.

3. **Ian Musgrave, 3066 Centennial Crescent, and Alison Postma, Resident, representing a group of residents residing on Centennial Crescent, Leamington (geographic region of Kingsville) who are members of the Lot 34 Owners Association**

Ian Musgrave and Alison Postma addressed the Committee.

4. **Reiner Neumann, 12 Longbeach Drive, Leamington**

Mr. Neumann addressed the Committee.

5. **Nikolaus Lutsch, 88 Townline Road South, Leamington**

Nik Lutsch addressed the Committee.

6. **Frank Hawkins, 3075 Centennial Crescent**

Frank Hawkins addressed the Committee.

7. **Mike Nedzelski, 3073 Centennial Crescent**

Mike Nedzelski addressed the Committee.

**COTW4-2021**

Moved by Councillor Kimberly DeYong

Seconded by Councillor Tony Gaffan

To receive all information in connection with the Albuna Townline Road South unopened road allowance as presented by the delegates.

**CARRIED**

**F. CLOSED SESSION**

**COTW5-2021**

Moved by Councillor Laura Lucier

Seconded by Councillor Larry Patterson

At 7:15 p.m. pursuant to Subsection 239(2) of the *Municipal Act, 2001*, Council entered into Closed Session to address the following items:

- i) Subsection 239(2)(f) [advice that is subject to solicitor-client privilege, including communications necessary for that purpose] RE: Albuna Townline Road;
- ii) Subsection 239(2)(b) [personal matters about an identifiable individual] RE: Kingsville Highland Games Committee--Selection of members to fill vacancies;
- iii) Subsection 239(2)(b) [personal matters about an identifiable individual, being a report of J. Galea, Manager of Human Resources, in regard to a municipal employee.

**CARRIED**

**G. RISE FROM CLOSED SESSION**

The Committee rose from Closed Session at 8:36 p.m.

Chair Queen reported that the Committee had entered into closed session to discuss three (3) items pursuant to Subsection 239(2)(f) and 239(2)(b) as outlined above.

**H. STAFF REPORTS**

**1. Discussion re: Draft Proposed Procedure By-law**

J. Norton, CAO

The draft by-law was reviewed 'page by page' and the Committee made suggested changes to the document.

**COTW6-2021**

Moved by Councillor Kimberly DeYong

Seconded by Councillor Laura Lucier

That the Committee direct that an amendment be made to Section 12.10. to state that the recorded vote shall be called upon by the Clerk in 'rotating alphabetical order'.

**CARRIED**

**COTW7-2021**

Moved by Councillor Kimberly DeYong

Seconded by Councillor Larry Patterson

That the Committee receive all changes for the proposed Procedure By-law.

**CARRIED**

**I. COUNCIL QUESTIONS / STAFF REPLIES**

Mayor Santos asked if there could be a crosswalk designed and installed in time for the September 30 National Day of Truth and Reconciliation. Councillor DeYong asked how long Division St. South would remain closed. Councillor Gaffan asked if Administration could look into making a hybrid working situation for town staff enable some to work from home, having in mind the lack of office space at the Town Hall. Councillor Gaffan also asked if additional generators need to be purchased by the Town for municipal facilities, having in mind the ongoing climate change and hydro supply issues. Staff responded to such inquiries.

**J. ADJOURNMENT**

**COTW8-2021**

Moved by Councillor Kimberly DeYong

Seconded by Councillor Tony Gaffan

That the Committee adjourn at the hour of 9:37 p.m.

**CARRIED**