



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
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kingsvilleworks@kingsville.ca

**NOTICE OF COMPLETE APPLICATION AND PUBLIC MEETING:
ZONING BY-LAW AMENDMENT**

APPLICATION: ZONING BY-LAW AMENDMENT FILE ZBA/17/21
(Section 34 of the Planning Act, R.S.O. 1990, C.P. 13)

APPLICANT: Julie Sherman-Dann

LOCATION OF PROPERTY: 1775 Division Rd N (County Rd 29)

PURPOSE OF APPLICATION: The parcel is a 0.21 ha (0.52 ac.) residential lot with 24.1 m (79 ft.) frontage onto Division Rd N. The property currently contains a single detached house and a shed (to be removed). The applicant is looking to construct a new 133.78 sq. m (1,440 sq. ft.) detached garage in the rear yard with 93.6 sq. m (1,008 sq. ft.) living quarters above. In order to comfortably accommodate the secondary dwelling unit above the garage, the applicant is requesting an increase in height from the permitted 5 m (16.4 ft.) for an accessory structure to 6.58 m (21.6 ft.). The current zoning of the property permits a single family dwelling and accessory structures. A site-specific zoning amendment is proposed to permit the second dwelling unit, as per *Section 2.10* of the Official Plan for a property not on full servicing, where the subject property is on private septic and will include the increased height to 6.58 m (21.6 ft.) in order to build a comfortable upper floor living space. The applicant provided a septic analysis for the proposed secondary dwelling unit for review.

A PUBLIC MEETING OF COUNCIL will be held on:

WHEN: September 27, 2021
WHERE: **ELECTRONIC MEETING ON ZOOM**
TIME: 6:00 p.m.

If you have comments on this application, they may be forwarded by email, or letter mail to the attention of: **Kristina Brcic, Town Planner**, 2021 Division Road North, Town of Kingsville, ON N9Y 2Y9 or kbrbic@kingsville.ca. Comments and opinions submitted on these matters, including your name and address, may become part of the public record and may be viewed by the general public and may be published in a planning report or reproduced in a Council agenda and/or minutes.

IF A PERSON or public body would otherwise have an ability to appeal the decision of Council for the Town of Kingsville to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submission to the Town of Kingsville before the zoning by-law is adopted, the person or public body is not entitled to appeal the decision.

IF A PERSON or public body does not make oral submissions at a public meeting, or make written submission to Council before the zoning by-law is adopted or the zoning by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

ADDITIONAL INFORMATION relating to this matter is available for review at the Kingsville Municipal Office during regular office hours.

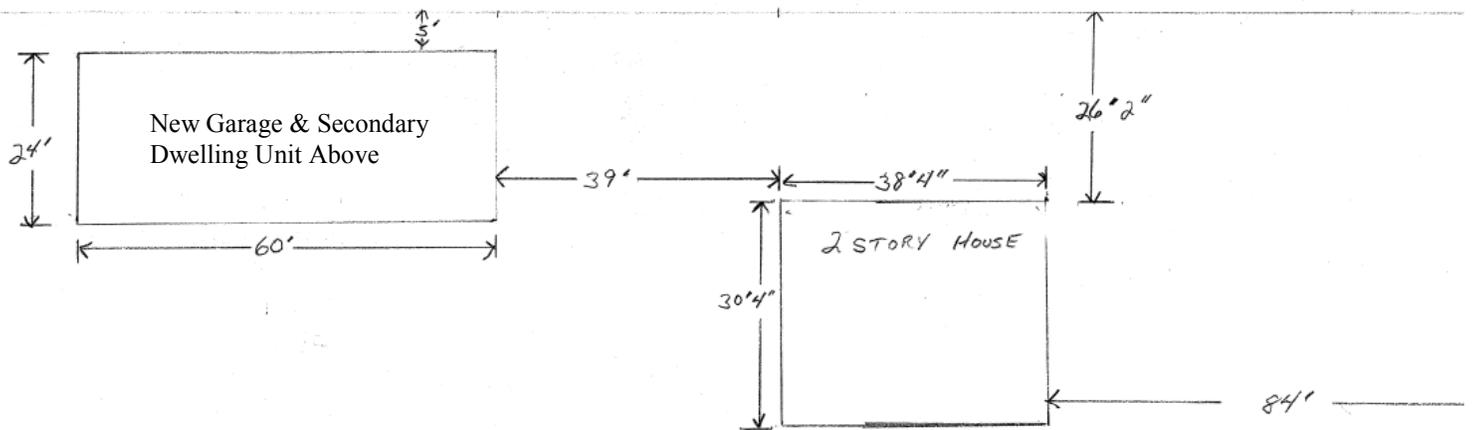
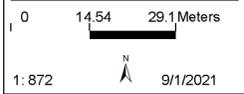
DATED this 1st day of September 2021
Kristina Brcic, MSc, BURPI, Town Planner



- Legend**
- Essex Municipalities
 - all other values-
 - Kingsville
 - Street
 - Severance
 - Kingsville Assessment

Notes

THIS MAP IS NOT TO BE USED FOR NAVIGATION
 Copyright the Corporation of the County of Essex, 2012. Data herein is provided by the Corporation of the County of Essex on an 'as is' basis. Assessment parcel provided by Teranet Enterprises Inc. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.



Electronic Participation

This Meeting will be held through Electronic Participation in accordance with the Town of Kingsville's Procedure By-law, by-law 55-2016, as amended, and the provision of the Municipal Act, 2001

The Town of Kingsville continues to take COVID-19 seriously, and in following the advice of provincial and federal governments, is making significant changes to services and programming to help protect health and wellbeing of the community. In this regard, Council and Committee meetings are being conducted electronically until further notice.

Remote Participation

The electronic public meeting will take place via Zoom. Elected Officials, Committee Members, Town Staff and Applicants or those representing them will be given access to the meeting. If you wish to participate please read the instructions below.

Public Comments

a) **Submit comments in writing: WRITTEN COMMENTS ARE STRONGLY ENCOURAGED.**

Please provide your name (first and last), your address and which item you are commenting on. They may be submitted in writing or by email, to Robert Brown, Manager, Planning Services (see contact info). Comments received **by 4:00 PM on Monday, September 20th** will be part of the Council Agenda package prior to the meeting. Comments received after this time will be forwarded to Members of Council as soon as possible, and prior to the meeting.

b) **Request to speak at the Council Meeting:** Prior to 4:00 PM on Wednesday, September 22nd you must contact Kristina Brcic, Town Planner, (see contact info), to request to speak during the meeting. Please provide your name (first and last), your address, the item/application you wish to speak on and your email address and/or phone number.

Remote participation for public comments

Upon receipt of your request to speak at the meeting participants will be provided the Zoom meeting details and password prior to the meeting.

Please note that neither a computer, nor a video sharing device, is required to participate in the meeting via Zoom. You may also opt to call in from a cell phone or landline. Persons who intend to participate during the meeting may wish to register/sign up in Zoom, if they have not already done so. The following information is provided for your consideration and guidance during remote participation in the meeting:

- Please join the meeting at 5:50 PM in order to avoid any delays. If you have not joined the public meeting while your Agenda Item is up for public comment you will have forfeited your request.
- When you join the meeting, either by phone or online, you will be admitted in as an attendee. You will not be greeted upon joining the call. You will be able to hear the meeting and see the active speaker (if you have video capability), but your mic will be muted until it is your turn to speak.
- If you join the Zoom meeting through your phone, please Do not put the phone on hold at any time, as this will result in broadcasting "hold music" online once your mic function is unmuted.
- To optimize call quality when using a laptop, a headset with microphone is best if available to you; otherwise, whether using your laptop microphone or cell phone, please speak directly into the receiver and do not use speaker phone
- Please do not forward the Zoom meeting details to anyone or post through social media. Only registered participants will be admitted to the meeting.
- Participants should keep comments directly related to the matter to which they are speaking to. Questions are to be directed to the Council chairperson. Council members may choose to ask you follow-up questions following your remarks, comment, or ask staff to respond to what you have said.
- After providing your comments and answering any questions that may be directed to you, the Meeting Coordinator will disconnect you from the Zoom meeting.

For more information, please contact:

Kristina Brcic, Town Planner

Phone: 519-733-2305 Ext. 249

Email: kbrbic@kingsville.ca