



COMMITTEE MINUTES

MIGRATION FESTIVAL COMMITTEE

JUNE 22, 2021, 2021 @ 6:00 P.M.

Via - Zoom

A. CALL TO ORDER

R. Braybrook-Gard called the Meeting to order at 6:00 P.M. with the following persons in attendance:

MEMBERS OF MIGRATION FESTIVAL COMMITTEE:

Councillor L. Lucier
R. Braybrook-Gard
S. Allen-Santos
S. Girardin
D. Swiderski
M. Fogal
S. Wye

MEMBERS OF ADMINISTRATION:

K. Loney, Manager of Programs and
Special Events

Absent: M. Law, S. Wye

B. DISCLOSURE OF PECUNIARY INTEREST

Co-Chair R. Braybrook-Gard reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. AMENDMENTS TO THE AGENDA

- a. Risk Mitigation

D. MINUTES OF THE PREVIOUS MEETING

1. Migration Festival Committee Meeting Minutes May 26, 2021

009-2021 Moved by D. Swiderski seconded by S. Girardin to receive the minutes of the Migration Festival Committee Meeting dated May 26, 2021

CARRIED



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E. NEW AND UNFINISHED BUSINESS

1. Risk Mitigation Planning

- a. Each activity to consider what could be done if event had to pivot due to COVID.
- b. Consider what would happen if there are weather issues?
- c. Consider how you will run the event if you are sick or volunteers do not come? Good to work in pairs to share information so that another person can step into the area.

2. Structure of Event – days, locations

- a. Thursday
 - i. 6:00 P.M. Opening Ceremonies - Grovedale
 - ii. Launch for artist
 - iii. Invite Mayor
 - iv. BBQ - comes from committee budget
 - v. Look if live music could be hosted
 - vi. Communicate what is occurring; where artists are? (Include this in the registration form)
- b. Friday
 - i. Potential tasting beer/ pairing event
- c. Saturday
 - i. Market at the Carnegie and Lakeside 10 – 4 P.M.
 - ii. Guide walks
 - iii. Children activities
 - iv. OPP – pumpkin carving, fingerprinting, fall theme event
 1. ACTION: Karen to ask OPP and Fire if they would do anything in Kingsville and Cottam
- d. Sunday
 - i. Cottam Ridgeview Park
 - ii. Guided walks

3. Work Group Updates

- a. Guided Walks - Robyn
 - i. Deputy Mayor has provided a historical summary
- b. Children's Activities - Diane, Stephanie, Michele
 - i. Was not able to meet
- c. Market Place – Sue, Councillor Lucier
 - i. Will need new vendor form
- d. Parade
 - i. Where should the parade be?
 - ii. Will a parade be possible?



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- e. Opening Ceremonies - Councillor Lucier
 - f. Promotions – Shelby, Michele
 - i. Need content provided to landing page
 - ii. Committee to provide details to Karen
 - g. Partnerships – Marcy
 - i. To connect with Anne from ARTS Society of Kingsville if they could do something the Friday night as part of Migration Fest
 - ii. Forest Walks – could happen any time of the weekend
 - h. New Idea – engaging woodworking
 - i. ACTION – everyone to connect with any contacts they have
 - ii. ACTION – Karen to investigate groups who do this and share with Robyn who will call them
4. Budget - Diane
- a. Budget summary sent out to committee
 - b. Everyone to send to Diane what their needs are for the budget
 - c. Great migration paint out to be included in the budget
5. Volunteers to promote Migration Festival at Open Streets
- a. June 19th – September 11th 3:45 P.M. to dusk
 - b. Sign up at www.kingsville.ca/openstreets

F. NEXT MEETING DATE

- 1. The next meeting of the Migration Festival Committee shall take place on July 27, 2021, via - zoom @ 6:00 P.M.

G. ADJOURNMENT

010-2021 Moved by, D. Swiderski, seconded by M. Fogal to adjourn this Meeting at 7:12 P.M.

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CHAIR, Sue Girardin



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RECORDING SECRETARY,
K.Loney