



COMMITTEE MINUTES

FANTASY OF LIGHTS COMMITTEE

AUGUST 24, 2021 @ 4:00 P.M.

Via - Zoom

A. CALL TO ORDER

Councillor T. Gaffan called the Meeting to order at 4:02 P.M. with the following persons in attendance:

MEMBERS OF FANTASY OF LIGHTS COMMITTEE:

Mayor N. Santos
Councillor T. Gaffan
C. Anson
J. Mockler
D. Laman

MEMBERS OF ADMINISTRATION:

K. Loney Manager of Recreation Programs
and Special Events
R. Wyma Director of Community and
Development Services

Regrets: L. Duhig, S. l'Anson and D. Doey

B. DISCLOSURE OF PECUNIARY INTEREST

Councillor T. Gaffan reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

1. PARADE CORPORATION – Christine Bedal and Jeremy Pillon
 - Agree that they should not proceed with a reverse parade
 - Last Year: Had five local entries, three live acts, mascots, horse entries and six of their own floats
 - For 2021 – looking for community bands as US border may not be open
 - Getting musical talent is challenging this year and can not guarantee a set amount of groups
 - Direct expenses out of pocket was \$14,000 and Kingsville Insurance for \$5,000
 - Can cancel at any time but once started unable to refund the money



COMMITTEE MINUTES

D. STAFF REPORTS

1. **K. Loney** Manager of Recreation Programs and Special Events

Colasanti's Bird Quote

Total Linear Feet of Fixture to be Serviced (Paint and Lighting): approx. 700'

Proposed lighting colours of fixture: Warm White / Red / Blue

RED – (3) spools of LED rope lighting

BLUE – (2) spools of LED rope lighting

WHITE- (2) spools of LED rope lighting

Cost per spool of LED rope lighting: \$350.00/ea \$350.00 x 7

Total:

\$2450.00

Materials - Paint, Electrical Components +/- \$400.00 (excludes HST)

Estimated Amount of Labour Hours: 50 hours (one staff) 50 x \$30.00

Total: \$1500.00

Total estimated Costs to completely refurbish: +/- \$4500.00 (excludes HST)

- Tunnel Quote
- Sponsorship in 2020 - \$620
- Holiday Stroll

R. Wyma – Director of Community and Development Services

- Update to Committees
 - Removal and /or amalgamation of committees including PRAC.
 - Council will have a Committee of the Whole model; lay members of committees are welcome to provide deputations or observe
 - Changes in committee commits to engaging a broader group than has been done in the past
 - Special events committee will have their own review beginning end of 2021 with recommendations to Council in early 2022.

E. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes June 22, 2021



COMMITTEE MINUTES

016-2021 Moved by J. Mockler, seconded by D. Laman to receive the minutes of the Fantasy of Lights Committee Meeting dated June 22, 2021

CARRIED

F. NEW AND UNFINISHED BUSINESS

- Work Plan
 - Review template that provides an overview of all items and what is needed
- Parade Decision
 - To determine at the next meeting
- Light Displays
 - Dan provided an update on the Tunnel and Bird; agreed to use the funds in the budget for this. Cl. Gaffan to ask for sponsorship for the bird.
- Opening Ceremonies
 - Agenda will be set based on what is able to occur. K. Loney to tentatively book fireworks.
- Kingsville Train
 - Reviewed schedule and call out of volunteers and service groups will be needed.
- Breakfast with Santa
 - Location booked and sponsorship for food confirmed if proceeding.
- Children activities
 - Will be reviewing activities that can be completed.
- Dinner with Santa
 - May have to limit the number of people due to COVID and look at how people are rotated out
 - K. Loney to look for past decorations that were used
- Sip Shop
 - Have many vendors interested in Migration Fest and after that invitations will be sent out
- Volunteer schedule
 - Each group to determine what their needs are for volunteers and if they can approach any groups for help
- Formate of Meeting
 - Reviewed that in-person meeting would be nice but will be COVID dependant



COMMITTEE MINUTES

G. NEXT MEETING DATE

1. The next meeting of the Fantasy of Lights Committee shall take place on September 28, 2021 via Zoom at 4:00 P.M.

H. ADJOURNMENT

017-2021 Moved by D. Laman, seconded by J. Mockler to adjourn this Meeting at 5:35 P.M.

CARRIED

CHAIR, Councillor T. Gaffan

**RECORDING SECRETARY,
K. Loney**