



# COMMITTEE MINUTES

## KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE TUESDAY, JULY 20, 2021 at 4:30 P.M. VIA ZOOM

### A. CALL TO ORDER

Chair Sacheli called the Meeting to order at 4:32 p.m. with the following Members in attendance:

#### MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Kimberly DeYong  
Bruce Durward  
Christine Mackie  
Anna Lamarche  
Margie Luffman  
Sarah Sacheli  
Matt Biggley

#### MEMBERS OF ADMINISTRATION:

Kristina Brcic, Town Planner

**Absent:** Shannon Olson and Elvira Cacciavillani

### B. DISCLOSURE OF PECUNIARY INTEREST

Ms. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

### C. REPORTS AND ACCOUNTS

1. Accounts to date (see attached).

Chairperson, Sarah Sacheli asked if we have plaques pre-paid. Town Planner, Kristina Brcic to investigate.

### D. MINUTES OF THE PREVIOUS MEETINGS

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes —  
June 15, 2021

**MHC32-2021** Moved by Christine Mackie, seconded by Anna Lamrche to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated June 15, 2021.

**CARRIED**

## **E. BUSINESS / CORRESPONDENCE – INFORMATIONAL**

### **F. NEW AND UNFINISHED BUSINESS**

#### 1. Plaque Install Updates – S. Olson

Chairperson, Sarah Sacheli decided to revisit this item since Committee Member Shannon Olson is absent to provide information.

#### 2. Jack Miner Bird Sanctuary update—B. Durward

Committee Member, Bruce Durward explained that he and Sarah Sacheli met with Amanda Everaert, the Executive Director, for a site visit and discussed potential roof improvements. Preference to present the report next year in 2022 to align with the 10<sup>th</sup> Anniversary of the house.

Sarah explained that it is difficult to have the tiled roof repaired, but the Committee may choose to omit the roof due to such repair issues. The Committee members discussed the size of the subject property and questioned the precise house address.

Chairperson, Sarah Sacheli asked the Town Planner, Kristina Brcic to confirm the address as 332 Rd 3 W.

#### 3. Heritage-themed photography contest by subcommittee, M. Biggley, K DeYong and A. Lamarche: Meeting from May 25<sup>th</sup> Update, deferred discussion from June meeting

Committee member, Matthew Biggley conferred via email with the group and will plan to have something to present at the next meeting.

Chairperson, Sarah Sacheli asked if there is a rule for contests that social media sites like Twitter and Facebook require. Mr. Biggley will look into this info and provide the committee with an update.

#### 4. Heritage Brochure updates by B. Durward, M. Biggley and A. Lamarche.

Committee Member, Bruce Durward informed the committee that that he is organizing folders, pictures and a google drive for all to access. Committee member, Anna Lamarche provided that the committee has a copy of the Hertiage booklet in digital format somewhere and asked Ms. Brcic how many properties we currently have designated. Town Planner, Kristina Brcic provided that there are 37 properties currently designated.

Ms. Lamarche also informed that she has copies of Kingsville Reporter articles from January 2016 until the Kingsville Reporter closed. Sarah requested Kristina to provide the committee with the list.

#### 5. Designations / Report Progress Updates – All

Margie – Conklin Block / Bruce –DeJean Block / Anna & Shannon – remainder of Union Block

Chairperson, Sarah Sacheli asked Ms. Brcic to find the original research report for 29 Main St W – St Georges Lodge.

Town Planner, Kristina Brcic informed the committee of an inquiry received from Richard Colasanti on plaque installation and property designation requests.

Committee member Elvira Cacciavillani was absent and an update on 1417 Rd 3 E research will be revisited at the next meeting.

Chairperson, Sarah Sacheli requested Town Planner, Kristina Brcic to write an email to Committee Member Elvira Cacciavillani to find out how long this research has been outstanding and to find the scoresheet for 1417 Rd 3 E.

Chairperson, Sarah Sacheli encouraged committee members to help Mayor, Nelson Santos to complete his designation report, to which Committee Member, Bruce Durward volunteered.

6. Planning Application Update – K. Brcic - 183 Main St E - Consent Application File B/11/21

Town Planner, Kristina Brcic explained the requested consent application:

The parcel is a 0.43 ha (1.05 ac.) residential lot with an existing single detached dwelling and a detached garage. In March of 2021 a development proposal (zoning by-law amendment) was presented to Council that included the severance of the existing dwelling on a separate lot in order to preserve the home. The balance of the property was intended for the development of a three storey, 22-unit apartment. Council denied the zoning amendment and an appeal has been filed with LPAT.

Despite this, the applicant wishes to move forward with a consent application to establish the existing dwelling on a separate lot. The proposed severed lot would have a frontage of 26.3 m (86 ft.) and lot area of 1,155 sq. m (12,431 sq. ft.). The retained lands on which the development was proposed will have a frontage of 16.2 m (53 ft.) and lot area of 3,050 sq. m (32,830 sq. ft.). A condition of the approval will be that the zoning, currently under appeal, be approved by LPAT. The consent would also require the establishment of a right-of-way over the retained parcel for shared access purposes.

Chairperson, Sarah Sacheli explained that the intention was that the property be preserved in its entirety. Committee Member, Bruce Durward requested that the committee write a letter to Council regarding the application.

**MHC33-2021** Moved by Brice Durward, seconded by Anna Lamarche that the Kingsville Municipal Heritage Advisory Committee Meeting provide a written comment to Council regarding the Consent Application File B/11/21 for 183 Main St E being presented to Council on July 26, 2021.

**CARRIED**

Chairperson, Sarah Sacheli explains that the severance would diminish the heritage component of the lot.

Committee Member, Bruce Durward added that some windows have been left open on the house for quite some time which would lead to damages, and questions if the property has been maintained. Ms. Sacheli will include these concerns in her comments to Council.

## 7. Other

Councillor, Kim DeYong informed of the committee of the guided walks planned for the upcoming Migration Festival and asked the committee if they would want to provide a guided walk. Chairperson, Sarah Sacheli suggested tying this together with the new brochure work. Councillor DeYong suggested having the researcher Veronica Brown to conduct the work. Ms Sacheli preferred Ms. Brown to work on the buildings the Main Street Development Review Committee recommended for designation.

Committee Member, Bruce Durward questioned accessibility for the guided walk. Ms. Sacheli suggests giving them the brochure and to look to the Division in Time website for information. Sarah suggests the brochure sub-committee to take on the walking tour assignment since it relates to their current tasks. Committee member, Matthew Biggley responds that it is related and he would be willing to assist the Migration Festival Committee with the guided tour information. Councillor DeYong requested direction for moving forward. Ms. Sacheli will email Ms. DeYong and Mr. Biggley further information and they will work on it.

Chairperson, Sarah Sacheli informed the committee that she connected with the owner of 98 Division St S. regarding the request of designation and that the interior has been gutted and the exterior is sided but the look of the building is unchanged. Ms. Sacheli informed the owner to submit a letter to request designation. Ms. Brcic to follow up with Deputy Clerk, Sandy Kitchen on any other outstanding designation requests. Ms. Brcic will look into updating the current excel identifying properties of interest and their status.

## G. NEXT MEETING DATE

1. August 17<sup>th</sup>, 2021 at 4:30 PM via ZOOM (unless otherwise informed)

## H. ADJOURNMENT

**MHC34-2021** Moved by Bruce Durward, seconded by Christine Mackie that the Meeting adjourn at 5:48 p.m.

**CARRIED**

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**CHAIR, Sarah Sacheli**

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**TOWN PLANNER,  
Kristina Brcic**