



# COMMITTEE MINUTES

**KINGSVILLE BIA**  
**JULY 13, 2021 @ 6:16 P.M.**  
**Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville**

## **A. CALL TO ORDER**

Beth Riddiford called the Meeting to order at 6:17 p.m. with the following Members in attendance:

### **MEMBERS OF BIA BOARD:**

Beth Riddiford  
Councilor Tony Gaffan  
Councilor Laura Lucier  
Heather Brown  
Amanda Everaert  
Maria Edwards  
Izabel Muzzin  
Jason Martin

### **MEMBERS OF ADMINISTRATION:**

Christina Bedal

### **ABSENT:**

### **REGRETS:**

Trevor Loop  
Dave Debergh  
Roberta Weston

## **B. DISCLOSURE OF PECUNIARY INTEREST**

Beth Riddiford reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

## **C. PRESENTATIONS/DELEGATIONS**

NONE



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## **D. AMENDMENTS TO THE AGENDA**

NONE

## **E. ADOPTION OF ACCOUNTS**

1. **BIA Accounts** – RE: Budget actuals ending June 2021

**BIA-236-2021** Moved by Roberta Weston, seconded by Heather Brown to receive the accounts ending JUNE 2021

**CARRIED**

## **F. STAFF REPORTS**

1. BIA COORDINATOR PRESENTED HER REPORT- Membership update, administrative duties updates, membership support and communications updates, upcoming promotions, sponsorship update, budget preparation, decals being distributed.
2. LAURA LUCIER PRESENTED HIS REPORT – Updated on presentations made to council, roadwork updates, committee review completed, building updates.
3. EDDK REPORT – no update

## **G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED**

NONE

## **H. MINUTES OF THE PREVIOUS MEETING**

1. Kingsville BIA Committee Meeting Minutes—June 8, 2021

**BIA-237-2021** Moved by Laura Lucier, seconded by Maria Edwards to receive the minutes of the Kingsville BIA Meeting dated June 8, 2021

**CARRIED**



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## I. NEW AND UNFINISHED BUSINESS

### 1. 2021 LEVY REVIEW

**BIA-235-2021** Moved by Laura Lucier, seconded by Maria Edwards to approve report.

**CARRIED**

2. LIBRO ACCOUNT LETTER – to be reviewed

3. 2022 BUDGET PREPARATION – to be further discussed next meeting

4. 2022 BEAUTIFICATION PLANNING- to be further discussed next meeting

## ADDITIONAL ITEMS:

**NONE**

## J. NEXT MEETING DATE

The next meeting of the Committee will be held on Tuesday, July 13, 2021 at 6:15 PM via zoom.

## K. ADJOURNMENT

The meeting adjourned 7:43 pm.

*Beth Riddiford*

**CHAIR, Beth Riddiford**

*Christina Bedal*

**RECORDING SECRETARY,  
Christina Bedal**