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Date: September 15, 2021
To: Mayor and Council
Author: Tim Del Greco, Manager of Engineering
RE: 2021 Engineering Services – Request For Quotes
Report No.: IED 2021 – 37

RECOMMENDED ACTION

That Council award engineering services for the replacement of watermain on Stonehedge Drive, Coghill Drive, Allen Court, and Long Court to RC Spencer in the amount of \$70,000 (excluding HST) and authorize the Mayor and Clerk to execute the requisite agreement;

And That Council award engineering services for resurfacing of Cedar Island Subdivision, replacement of sections of Lorna and Edith Street watermain, and reconstruction of the Cedar Island Park laneway to RC Spencer in the amount of \$43,000 (excluding HST), and further, reallocate the expected surplus from Account #130-360-71825 in order to fund the aforementioned engineering services.

BACKGROUND

Two infrastructure projects originally scheduled for completion in 2021 per the 5 Year Capital Plan include:

- Engineering services for the replacement of watermain on Stonehedge Drive, Coghill Drive, Allen Court, and Long Court.
- Milling and paving of Cedar Island Subdivision.

Council approved the above engineering services during the January 13, 2021 Budget Meeting. However, Administration deferred the inclusion of milling and paving of Cedar Island Subdivision in the 2021 Capital Budget in order to address new and emerging priorities for road rehabilitation as well as concern over current lake levels.

DISCUSSION

Watermain Replacement - Stonehedge, Coghill, Allen, and Long Court

Quotes were solicited for engineering services from five local firms using the “Request for Quote” process to facilitate the required watermain replacement. The Town received the following results (excluding HST):

Consultant	Bid Amount / Response
RC Spencer Associates Inc.	\$70,000
Dillon Consulting Limited	No Bid Due to Current Workload
Stantec Consulting Limited	No Bid Due to Current Workload

RC Spencer has the requisite experience to complete the works and therefore the recommendation is to proceed with this consultant.

It is worth noting the quote exceeds \$50,000. Projects over \$50,000 are to follow the “Request for Proposal” process per the Kingsville Procurement Policy which requires the authoring of a more formal proposal document and advertising online. Council can request Administration use this process as opposed to awarding the work however it will likely yield the same result (historically the same group of local consultants bid on this type of work).

Milling and Paving of Cedar Island Subdivision

Resurfacing (mill and pave) of Cedar Island Subdivision will be included in the 2022 draft capital budget for consideration. With that said, there is an opportunity to combine several projects within this location in order to complete in a more efficient manner and at a reduced cost. The potential projects include:

- Resurfacing of Cedar Island Subdivision (map included in Appendix A).
- Replacement of sections of Lorna and Edith Street watermain (engineering has been previously approved for 2021 however not yet awarded).
- Reconstruction of the laneway thru Cedar Island Park (map included in Appendix B).

Quotes were solicited for engineering services to facilitate the aforementioned projects. The Town received the following results (excluding HST):

Consultant	Bid Amount / Response
RC Spencer Associates Inc.	\$43,000
Dillon Consulting Limited	No Bid Due to Current Workload
Stantec Consulting Limited	No Bid Due to Current Workload

RC Spencer has the requisite experience to complete the works and therefore the recommendation is to proceed with this consultant. However, funding will have to be allocated in 2021 prior to proceeding.

Awarding engineering now may allow for construction in May of 2022 and rehabilitation of the laneway prior to the next summer season.

LINK TO STRATEGIC PLAN

To become a leader in sustainable infrastructure renewal and development.

Link to Council 2021-2022 Priorities

- ☐ COVID-19 and the health and safety of the community
- ☐ Customer Service: Training, Technology, Staff, Review Standards/Level of service
- ☐ Housing: Affordability (lot sizes, developer incentives, second dwellings, density, etc.)
- ☐ Greenhouse: lights & dark sky, odours (site plan compliance, bylaws, other tools)
- ☐ Programming Increase: Youth and Seniors
- ☐ A development plan for Downtown Kingsville / Main Street
- ☐ Financial savings: Schools closings, Migration Hall
- ☐ Economic Development: strengthen tourism/hospitality
- ☐ COVID - economic recovery
- ☐ Communications: Strategy – Policy (social media), Website refresh and other tools, Public engagement
- ☐ Housing: Migrant Worker Housing – Inspections (Building/Fire), regulate, reduce, or increase
- ☐ Committees / Boards: Review and Report
- ☐ Policy Update: Procedural Bylaw
- ☐ Economic Development: diversify the economy, create local jobs, industrial, Cottam
- ☐ Infrastructure (non-Municipal): Union Water expansion & governance
- ☐ Infrastructure (Municipal): Asset Management Plan update, the infrastructure funding deficit
- ☒ No direct link to Council priorities

FINANCIAL CONSIDERATIONS

\$60,000 is approved in the 2021 Capital Budget for engineering services for the replacement of watermain on Stonehedge Drive, Coghill Drive, Allen Court, and Long Court. Although RC Spencer's quote exceeds this amount, less than \$30,000 will be expensed in 2021. The remainder can be budgeted for in 2022.

There is no funding allocated in the 2021 Capital Budget for engineering services for resurfacing of Cedar Island Subdivision or reconstruction of the laneway thru Cedar Island Park. Funds can be reallocated from Account #130-360-71825 (Replacement of Bridge #18) as this project has sufficient surplus.

CONSULTATIONS

Kingsville Administration
RC Spencer Associates Inc.

Tim Del Greco

Tim Del Greco, P.Eng
Manager of Engineering

G. A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)
Director of Infrastructure and Engineering