



# COMMITTEE MINUTES

## KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE JUNE 15, 2021 AT 4:30 P.M VIA ZOOM

### A. CALL TO ORDER

Chair Sacheli called the Meeting to order at 4:30 p.m. with the following Members in attendance:

#### MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Elvira Cacciavillani  
Kimberly DeYong  
Bruce Durward  
Christine Mackie  
Anna Lamarche  
Margie Luffman  
Sarah Sacheli  
Shannon Olson

#### MEMBERS OF ADMINISTRATION:

Kristina Brcic, Town Planner

#### Absent:

Matt Biggley

### B. DISCLOSURE OF PECUNIARY INTEREST

Ms. Sacheli reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

### C. REPORTS AND ACCOUNTS

1. Veronica Brown – June 2021 Research Report submitted, on June 11<sup>th</sup>, 2021

Ms. Sacheli presented Ms. Brown's June 2021 Research Report including Beech St. which was part of the 1850 Registered Plan of Kingsville

There are 6 houses on Beech St.

31 Beech St; built in 1922; Owners: Fred & Minnie Cooper



## COMMITTEE MINUTES

45 Beech St; built in 1923;	Owners: Kenneth & Dorothea Dawson
47 Beech St; built in 1923	Owners: Louisa Ware
51 Beech St; built in 1923	Owners: James & Mabel Wakefield
53 Beech St; built in 1923	Owners: William & Ella Bowles
57 Beech St; built in 1869	Owner: David S. Wigle

**MHC28-2021** Moved by Bruce Durward, seconded by Anna Lamarche that the Committee receive the May 2021 Research Report of Veronica Brown.

**CARRIED**

### **D. MINUTES OF THE PREVIOUS MEETING**

1. Kingsville Municipal Heritage Advisory Committee Meeting Minutes — May 18, 2021

**MHC29-2021** Moved by Kim, seconded by Christine to adopt the Minutes of the Kingsville Municipal Heritage Advisory Committee Meeting dated May 18, 2021 subject to minor corrections.

**CARRIED**

### **E. BUSINESS/CORRESPONDENCE – INFORMATIONAL**

#### **F. NEW AND UNFINISHED BUSINESS**

##### **1. Designation Reports for Info Purposes and Examples – S. Sacheli**

Ms. Sacheli requested that a shared dropbox be established to share files amongst members.

Mr. Durward asked Ms. Brcic to adjust the Agenda format. After some discussion, the committee concluded that Ms. Brcic continue providing the Agenda in the same format.

##### **2. Jack Miner Bird Sanctuary update – B. Durward**

Mr. Durward informed the committee that a letter was received from Jack Miner Bird Sanctuary. Ms. Sacheli replied that elements of designation needed to be figured out before going to Council. Ms. Sacheli questioned meeting with members of the board in

person to present pictures and information. Mr. Durward and Ms. Sacheli will attend said meeting, any others interested in attending are to inform Mr. Durward.

### **3. Website Info Update – K. Brcic & B. Durward**

Ms. Brcic informed the committee that she looked into the whereabouts of the old website data and discovered it was all erased. Since the website would have to be rebuilt from scratch and all documents would need to be made Accessible, the committee would like to explore the option of obtain help from a student worker. Mr. Durward sent an email providing the policy on accessible web documents.

### **4. Heritage-themed Photography Contest – M. Biggley, K DeYong & A. Lamarche**

No updates, revisit at next meeting.

### **5. Heritage Brochure – B. Durward, M. Biggley, A. Lamarche & K. Brcic**

No Update from the members in the working group. The committee requested that Ms. Brcic locate a digital copy of the previous version of the brochure as well as the invoice on the printed copies. Ms. Lamarche explained a full updated would be required.

### **6. Designations / Report Progress Updates**

- Margie Luffman - Concklin (7 properties)
- Shannon Olson - Union Block (has one building designated)
- Bruce Durward - DeJean Block (The Main)

Request for designation info received from owner of 98 Division St S.

Mrs. Brcic asked how to proceed. Ms. Sacheli replied that such requested should be email to her and she will contact the owner with information.

Mr. Olson informed he has plaques to install. Ms. Sacheli asks that when they are installed to let the committee know so that pictures can be taken.

### **7. Other**

Ms. Sacheli reminded the committee that the CAO said it would be a good idea to have the heritage expert provide advice on scoring a property. Perhaps the consultant could be invited to attend a future committee meeting.

Ms. Sacheli asked Ms. Brcic for information about the consent application submitted for 183 Main St E. Ms. Brcic provided that the applicant is seeking to sever the house and



## COMMITTEE MINUTES

establish an easement for the driveway for both severed and retained lots. Ms. Sacheli explained that designation encompasses the property as a whole, not just the dwelling.

Ms. Brcic asked for discussion on the designation of Lakeside park since she recently received a permit to demolish the bathrooms.

Ms. Mackie asked when she could proceed with the scoring of 1969 Seacliff, due to current Covid restrictions. Ms. Sacheli explained that once restrictions were lifted we can safely proceed.

### **NEXT MEETING DATE**

1. July 20, 2021

### **G. ADJOURNMENT**

**MHC31-2021** Moved by B. Durward, seconded by E. Cacciavillani that the Meeting adjourn at 5:48 p.m.

**CARRIED**

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**CHAIR, Sarah Sacheli**

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**TOWN PLANNER,  
Kristina Brcic**