



COMMITTEE MINUTES

KINGSVILLE BIA
JULY 13, 2021 @ 6:16 P.M.
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:17 p.m. with the following Members in attendance:

MEMBERS OF BIA BOARD:

Beth Riddiford
Councilor Tony Gaffan
Councilor Laura Lucier
Heather Brown
Amanda Everaert
Maria Edwards
Izabel Muzzin
Jason Martin

MEMBERS OF ADMINISTRATION:

Christina Bedal

ABSENT:

REGRETS:

Trevor Loop
Dave Debergh
Roberta Weston

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

NONE



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D. AMENDMENTS TO THE AGENDA

NONE

E. ADOPTION OF ACCOUNTS

1. **BIA Accounts** – RE: Budget actuals ending June 2021

BIA-236-2021 Moved by Roberta Weston, seconded by Heather Brown to receive the accounts ending JUNE 2021

CARRIED

F. STAFF REPORTS

1. BIA COORDINATOR PRESENTED HER REPORT- Membership update, administrative duties updates, membership support and communications updates, upcoming promotions, sponsorship update, budget preparation, decals being distributed.
2. LAURA LUCIER PRESENTED HIS REPORT – Updated on presentations made to council, roadwork updates, committee review completed, building updates.
3. EDDK REPORT – no update

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

NONE

H. MINUTES OF THE PREVIOUS MEETING

1. Kingsville BIA Committee Meeting Minutes—June 8, 2021

BIA-237-2021 Moved by Laura Lucier, seconded by Maria Edwards to receive the minutes of the Kingsville BIA Meeting dated June 8, 2021

CARRIED



COMMITTEE MINUTES

I. NEW AND UNFINISHED BUSINESS

1. 2021 LEVY REVIEW

BIA-235-2021 Moved by Laura Lucier, seconded by Maria Edwards to approve report.

CARRIED

2. LIBRO ACCOUNT LETTER – to be reviewed

3. 2022 BUDGET PREPARATION – to be further discussed next meeting

4. 2022 BEAUTIFICATION PLANNING- to be further discussed next meeting

ADDITIONAL ITEMS:

NONE

J. NEXT MEETING DATE

The next meeting of the Committee will be held on Tuesday, July 13, 2021 at 6:15 PM via zoom.

K. ADJOURNMENT

The meeting adjourned 7:43 pm.

Beth Riddiford

CHAIR, Beth Riddiford

Christina Bedal

**RECORDING SECRETARY,
Christina Bedal**