



COMMITTEE MINUTES

KINGSVILLE BIA
JUNE 8, 2021 @ 6:16 P.M.
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:17 p.m. with the following Members in attendance:

MEMBERS OF BIA BOARD:

Beth Riddiford
Councilor Tony Gaffan
Councilor Laura Lucier
Heather Brown
Roberta Weston
Amanda Everaert
Maria Edwards
Izabel Muzzin
Dave Debergh

MEMBERS OF ADMINISTRATION:

Christina Bedal

ABSENT:

Trevor Loop

REGRETS:

Jason Martin

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

NONE



COMMITTEE MINUTES

D. AMENDMENTS TO THE AGENDA

NONE

E. ADOPTION OF ACCOUNTS

1. **BIA Accounts** – RE: Budget actuals ending May 2021

BIA-233-2021 Moved by Roberta Weston, seconded by Heather Brown to receive the accounts ending MAY 2021

CARRIED

F. STAFF REPORTS

1. BIA COORDINATOR PRESENTED HER REPORT- Membership renewal update, administrative duties updates, membership support and communications updates, upcoming promotions, sponsorship update, holiday décor actions required, decals ordered. Coordinator will attend FOL meetings as well
2. TONY GAFFAN PRESENTED HIS REPORT – Updated on by-law update for parking recreational vehicles, open streets recommendations accepted, new train, police services model review, Windsor Essex Benefits Coalition delegate.
3. EDDK REPORT – 16 members, June Bingo

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

NONE

H. MINUTES OF THE PREVIOUS MEETING

1. Kingsville BIA Committee Meeting Minutes—May 11, 2021

BIA-234-2021 Moved by Roberta Weston, seconded by Maria Edwards to receive the minutes of the Kingsville BIA Meeting dated May 11, 2021

CARRIED



COMMITTEE MINUTES

I. NEW AND UNFINISHED BUSINESS

1. 2021 LEVY REVIEW

BIA-235-2021 Moved by Laura Lucier, seconded by Maria Edwards to approve report.

CARRIED

2. LIBRO ACCOUNT LETTER – to be reviewed

3. 2022 BUDGET PREPARATION – to be further discussed next meeting

4. 2022 BEAUTIFICATION PLANNING- to be further discussed next meeting

ADDITIONAL ITEMS:

NONE

J. NEXT MEETING DATE

The next meeting of the Committee will be held on Tuesday, July 13, 2021 at 6:15 PM via zoom.

K. ADJOURNMENT

The meeting adjourned 7:43 pm.

Beth Riddiford
CHAIR, Beth Riddiford

Christina Bedal
**RECORDING SECRETARY,
Christina Bedal**