



# JOINT BOARD OF MANAGEMENT

Wednesday, June 16, 2021

9:00 AM

Virtually in Zoom

## MINUTES

**Members Present** Mayor MacDonald (Vice-chair); Councillors Dunn, Hammond, Jones, Tiessen - Leamington  
Mayor Santos (Chair), Deputy Mayor Queen, Councillor DeYong, Patterson - Kingsville  
Councillor VanderDoelen - Essex  
Councillor Walstedt - Lakeshore

**Members Absent** Deputy Mayor Verbeke - Leamington

**Also in Attendance:** Rodney Bouchard, Union Water Supply System Manager  
Khristine Johnson, Recording Secretary

**Municipal Staff Present:** Kevin Girard, Andy Graf - Town of Essex  
Ryan McLeod, Shaun Martinho - Town of Kingsville  
Albert Dionne - Municipality of Lakeshore  
Laura Rauch, Shannon Belleau, Nelson Carvalho - Municipality of Leamington

**OCWA Staff Present:** Dale Dillen, Susan Budden  
Ken Penney, Dave Jubenville

**Call to Order:** 9:00 am

**Disclosure of Pecuniary Interest:** none

**Adoption of Board Minutes:**

**No. UW-38-21**

**Moved by:** Councillor Dunn

**Seconded by:** Councillor Walstedt

That the Minutes of the UWSS Joint Board of Management meeting of Wednesday, May 19, 2021 is received.

Carried

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**Business Arising out of Minutes:**

There was none

**Report UW/23/21 dated June 11, 2021 re: Status Update of the UWSS Operations and Maintenance Activities and Capital Works to June 11, 2021**

The Manager reviews his report with the Board. He notes that some projects are moving along very quickly. The Filter #2 and #4 rehabilitation project is almost completed, ahead of what he had written in the report provided to the Board. Everything has been installed and he is hoping that Filter #4 will be online by the end of the day and Filter #2 online by the end of the week. This is great news for operational staff as it will assist with the high water demands, and there have been a few issues with the clarifiers.

The Kingsville Water Tower (KWT) project is moving along nicely and the tarps are being removed. He anticipates that the scaffolding will be coming down shortly. All of the antennas are being reinstalled on top of the KWT and he anticipates full operation by the end of July or early August. Prior to full operation the operations staff need to fill and disinfect the inner tank. He notes that there should be substantially less noise in the area at this point of the project.

The Manager explains that the Low Lift Pump #6 was removed from service and refurbished. It was put back in service on June 7<sup>th</sup>. High Lift pump #9 was experiencing some vibrating issues and is now repaired and back in service. The Manager notes that only one more Low Lift pump requires refurbishing and then all will have been completed.

The north settling pond was taken out of service in early Spring 2021 to allow the sediment to settle. DiMenna Excavating is scheduled to remove the sediment in mid-July 2021 to allow for some drying time and then removal to the landfill.

The new laboratory is complete with furniture moving in and the cabinets have been ordered. Some equipment and sampling items have been installed. The Manager will be providing a tour once we are able to meet again. The decommissioning of the Chloramination system continues, and most of this work has been completed by staff members during down time.

The Dissolved Air Floatation (DAF) detailed engineering design has been completed to retrofit Clarifier #2. The work has been completed by Associated Engineering (AE). This project pre-qualified general contractors and was issued in Merx on May 20<sup>th</sup>, 2021. Six (6) contractors were pre-qualified. The closing date for the Tender is July 6<sup>th</sup>, the manager notes that it was originally July 2<sup>nd</sup>, but was moved due to possible holidays after Canada Day. He also confirms that on June 6<sup>th</sup>, six (6) contractors were on site. Once the tender is closed the Manager will schedule a meeting with Board members to review and award the project to allow work to commence immediately.

Eramosa Engineering of Guelph was retained to retrofit eight (8) hydrants in Leamington, Kingsville and Essex. Lakeshore was not needed in this round, as there are already two (2) hydrants being monitored within their zone. These retrofit monitors will allow the UWSS to obtain real time data on pressure and temperature. The Manager notes that this technology is also available to the municipalities.

The Manager explains that the UWSS is completing a UWSS Infrastructure Review Study in tandem with the Masterplan. A preliminary report is expected sometime in July 2021.

The UWSS-WUC Emergency Services Study is still ongoing. Several scenarios have been modelled and a short list has been created. Potential infrastructure improvements have been identified and he anticipates a report in July 2021.

The municipal Water Allocation Working Group (WAWG) had its third meeting on June 14<sup>th</sup>. The Manager notes that no further requests for water have come forward. In October there will be a report brought to the board regarding the allocation process and where the UWSS stands with other water related issues.

A meeting between the UWSS and the treasurers will be held on June 18<sup>th</sup>. This will allow the Manager, the PwC representatives and the treasurers to ask the necessary questions regarding the restructuring. Legal council will also be present. All the documents have been prepared. The Manager notes that he is working with the CAOs as well and another discussion will be scheduled with them.

The UWSS and OCWA plan to put the WTP under a stress test. The Manager explains that with all of the updates that have been made around the treatment plant, we need to know what the plant is capable of.

The flows over last year are up 15% and over the last 4 year average 29%. The Manager notes that he reached out to OVGv asking for assistance on May 20/21 of this year to ask large users to move their times of using municipal water over to non-municipal water. He is currently looking into data with Leamington and Kingsville to determine how much of that was actually done. The cooler weather has helped with the flows.

Due to technical difficulties with the Chair's connection to zoom the Vice-Chair took over the duties of running the meeting.

Councillor Hammond asked a question about the flows regarding the high flow day and low pressures in some areas. The Manager notes that the UWSS is surprised by some of the areas with lower pressures and also notes that efforts are being made to use the AWT to its full extent, which will hopefully regulate some of the low pressure zones in the area.

Councillor Jones asks if any outreach has been done to the cannabis industry. The Manager explains that he is working with OVGv to work collaboratively. Councillor Jones follows up with information that another cannabis facility has been dismantled and if the UWSS has the power to "turn off the taps". The Manager explains that the UWSS does not have that power. Shannon Belleau explains that the municipality does not like to shut off water service to the entire lot as there might be a home that requires water. They are looking at information through their AMI system.

Vice Chair MacDonald asks if there is a difference noted through the AMI system between vegetable growers and cannabis growers. Shannon explains that the volume the cannabis uses would not be close the volume used by the top vegetable growers as this point.

Councillor Patterson is worried about the stress test and whether there will be any consequences to the watermain or any surges that might be a concern. The Manager explains that the stress test will only involve about half of the WTP. This exercise was completed back in 2000 as well. All municipalities will be notified in advance of the stress test implementation.

Councillor DeYong asks to return to the criminal activity of the cannabis facilities that have been dismantled in the area and wanted to ask Kingsville's Shaun Martinho if he could chime in on his thoughts regarding this matter. Shaun Martinho then notes that Kingsville had recently shut off the taps to several operations. In order for the water to be turned back on several conditions need to be met and inspections have to be completed.

**No. UW-39-21**

Moved by: Deputy Mayor Queen

Seconded by: Councillor VanderDoelen

That Report dated June 11, 2021 re: Status Update of the UWSS Operations and Maintenance Activities and Capital Works to June 11, 2021 is received.

Carried

**Report UW/24/21 dated June 11, 2021 re: Payments from May to June 2021**

**No. UW-40-21**

Moved by: Councillor Patterson

Seconded by: Councillor Hammond

That report UW/24/21 dated June 11, 2021 re: Payments from May to June 2021 is received.

Carried

**Time: 9:40**

**The Union Water Supply System Joint Board of Management then moved into an in-camera session:**

**No. UW-01-21**

Moved by: Councillor DeYong

Seconded by: Councillor Jones

That the UWSS Joint Board of Management moved into closed session for the verbal discussion under Municipal Act Section 239 (2)(c) regarding a proposed or pending acquisition or disposition of land by the Union Water Supply System Joint Board of Management.

Carried

### **Disclosures of Pecuniary Interest and General Nature Thereof**

There were none.

### **No. UW-02-21**

Moved by: Councillor Hammond

Seconded by: Councillor Jones

That the UWSS Joint Board of Management move out of closed session and return to regular meeting.

Carried

### **Report on Closed Session**

The Manager notes that a discussion occurred regarding an opportunity to purchase a property has been brought to the Board's attention. This property may be beneficial to the UWSS and the Manager received direction from the Board to further examine this opportunity.

### **New Business:**

No new business was identified.

### **Adjournment:**

### **No. UW-41-21**

Moved by: Councillor Tiessen

Seconded by: Councillor Dunn

Time: 10:06 am

**Date of Next Meeting:** Wednesday, July 21, 2021 at 9 am via Zoom

/kmj