



COMMITTEE MINUTES

KINGSVILLE BIA
MAY 11, 2021 @ 6:16 P.M.
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:18 p.m. with the following Members in attendance:

MEMBERS OF BIA BOARD:

Beth Riddiford
Councilor Tony Gaffan
Councilor Laura Lucier
Heather Brown
Roberta Weston
Trevor Loop
Amanda Everaert
Maria Edwards
Izabel Muzzin
Jason Martin
Dave Debergh

MEMBERS OF ADMINISTRATION:

Christina Bedal

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

C. PRESENTATIONS/DELEGATIONS

1. Christina Bedal presented the report and motion carried by Council to allocate 350 Hours per year to the BIA for support of the beautification program and miscellaneous requests.

D. AMENDMENTS TO THE AGENDA

NONE

E. ADOPTION OF ACCOUNTS

1. **BIA Accounts** – RE: Budget actuals ending April 2021

BIA-229-2021 Moved by Trevor Loop, seconded by Heather Brown to receive the accounts ending APRIL 2021

CARRIED

F. STAFF REPORTS

1. BIA COORDINATOR PRESENTED HER REPORT- Membership renewal update, administrative duties updates, membership support and communications updates, upcoming promotions, sponsorship update, holiday décor actions required, decals ordered.
2. LAURA LUCIER PRESENTED HER REPORT – Updated on by-law procedure updates, CIB has new members, Migration Fest is looking for volunteers, physician recruitment, Peralta update, Jasperson Phase 3 approved, Queen's auto site approved, school site approved, covered patio approved, Main Street study approved and BIA public works support and rent relief approved.
3. EDDK REPORT – One new member has joined and meetings take place by zoom.

G. BUSINESS/CORRESPONDENCE – ACTION REQUIRED

NONE

H. MINUTES OF THE PREVIOUS MEETING

1. Kingsville BIA Committee Meeting Minutes—April 13, 2021

BIA-230-2021 Moved by Tony Gaffan, seconded by Maria Edwards to receive the minutes of the Kingsville BIA Meeting dated April 13, 2021

CARRIED



COMMITTEE MINUTES

I. NEW AND UNFINISHED BUSINESS

1. RENT RELIEF UPDATE – approved by Council

2. HOLIDAY CHEER BOARD PLANNING – Ideas and concepts were discussed

BIA-231-2021 Moved by Maria Edwards, seconded by Izabela Muzzin to purchase garland and lights for the four corners, JOY sign, new lights for existing lamp post garland and invest an additional \$25 in winter ground planters.

CARRIED

3. LAPTOP – the board was informed that the laptop may need some repairs

4. DAY TRIPPER – discussed ad options

BIA-232-2021 Moved by Tony Gaffan, seconded by Roberta Weston to purchase banner ad in the amount of \$1400 in the next three Day Tripper editions.

CARRIED

ADDITIONAL ITEMS:

NONE

J. NEXT MEETING DATE

The next meeting of the Committee will be held on Tuesday, June 8, 2021 at 6:15 PM via zoom.

K. ADJOURNMENT

The meeting adjourned 7:43 pm.

Beth Riddiford

CHAIR, Beth Riddiford

Christina Bedal

**RECORDING SECRETARY,
Christina Bedal**