



# COMMITTEE MINUTES

## MAIN ST DEVELOPMENT REVIEW COMMITTEE

MAY 4<sup>TH</sup>, 2021 AT 7:00 P.M.

ELECTRONIC PARTICIPATION – Via Zoom

### A. CALL TO ORDER

Chairperson, Gord Queen called the meeting to order at 7:02 p.m. with the following Committee members in attendance:

#### Members of Committee

Deputy Mayor Gord Queen  
Councillor Kimberly DeYong  
Brenda Gagnier  
Bruce Duward  
David Hunt  
Gideon Spevak  
Heather Brown  
Laura Mastronardi  
Sarah Sacheli  
Tom Greenall

#### Members of Administration

Manager of Planning – Robert Brown  
Town Planner – Kristina Brcic  
Administrative – Stephanie Coussens

**ABSENT:** Tasha Slater, Dennis Rogers, David Hunt,  
Mary Ellen Havlik, and Joe Wilds

### B. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Chairperson, Deputy Mayor Gord Queen reminded Committee members to disclose any interest they may have prior to each agenda item being discussed.

### C. ITEMS FOR REVIEW:

#### 1. Review and approval of minutes from April 6<sup>th</sup>, 2021

##### MSD-13-2021

Moved by Kim DeYong, seconded by Sarah Sacheli that the Main St Development Review Committee Meeting Minutes dated April 6<sup>th</sup>, 2021 be adopted.

**CARRIED**

#### 2. Discussion of Public Comment from April 6<sup>th</sup>, 2021 meeting

Manager of Planning Services, Robert Brown explained the next steps, and discussed comment from the public. Video of the meeting is available on the Town website at [www.kingsville.ca](http://www.kingsville.ca) under Do Business/Planning and Zoning/Main St Committee via a link to the Town of Kingsville YouTube channel. Mr. Brown has not received any feedback from the public.

Committee member Sarah Sacheli, has received positive feedback from her contacts on social media.

Councillor Kimberly DeYong, complimented the committee on their presentations at the public meeting. Ms. DeYong was happy to see the twenty two (22) residents / participants at the online meeting. Ms. DeYong noted that the fact that we didn't have many questions shows that the committee did a great job.

- a. **Traffic** – Tom Greenall spoke on behalf of his sub-committee. Mr. Greenall noted that a rebuttal was submitted with revisions after administration made suggestions / gave feedback. Mr. Greenall asked why the staff feedback was posted but the rebuttal was not posted on the Town website.

Mr. Greenall made a motion to post the rebuttal to the Town website. Councillor Kimberly DeYong seconded the motion for discussion.

Ms. DeYong would like the entire committee to review the rebuttal before it is posted. Committee member Heather Brown agrees, that a review should be completed before it is posted to the website.

Discussion with the committee members was had to explain that the reason the Traffic sub-committee received comment from administration was because it was requested.

Councillor Kimberly DeYong made a motion to have the rebuttal submitted to the committee for review, seconded by Bruce Duward. Please post the rebuttal to the Town website once the committee has reviewed the submission.

- b. **Heritage** – Sarah Sacheli on behalf of sub-committee, they have not meet to discuss. No issues with the presentation going to council as is.
- c. **Urban Design** - Brenda Gagnier on behalf of sub-committee, they have not meet to discuss.
- d. **Zoning/Landscaping/Signage** - Heather Brown on behalf of sub-committee, they have not meet to discuss. No issues with the presentation going to Council as is.
- e. **Policy Review** – Robert Brown, no issues with the presentation going to council as is.

### 3. Any changes or additions to each of the sub-committee presentations

Manager of Planning Services, Robert Brown, spoke to submitting any changes to the Town Planner, Kristina Brcic in the next few days. The goal is to present at Council at a June meeting.

Once the presentation is made to Council it is anticipated that recommendations approved by Council would be referred to administration for review and comment. Once administration has had an opportunity to review, a report to Council will be prepared. Timeline for this final report is not certain at this point.

#### **4. Moving forward to Council – Date, Format etc.**

Committee member Sarah Sacheli, asked if the committee would be able to get into greater detail through the presentation to Council. Administration noted that detailed reports will be included in the council packages.

Chief Administrative Officer, John Norton, asked for an estimate time duration for the presentations. Town Planner, Kristina Brcic confirmed that the presentations will take approximately 5 minutes per sub-committee. Mr. Norton asked if we should consider holding a special meeting of council to present this study. Discussion was had by the committee.

Sarah Sacheli made a motion to request Council hold a special meeting to receive the presentations of the committee's findings, seconded by Bruce Deward. Supported by Councillor Kimberly DeYong, noting lengthy discussion could happen, and would appreciate the time.

#### **5. What is next after Council presentation?**

Council to provide direction to staff.

#### **6. Date of the next meeting.**

**(Dependent on Council's actions and internal review, if applicable)**

June 1st, 2021 Location: via Zoom Time: 7pm

### **D. OTHER BUSINESS**

Tom Greenall, asked for an update on the Interim Control By-law.

Gord Queen, discussed inquiries with CAO. The Interim Control By-law was presented to Council however had been placed on hold until not later than 30 days after the end the state of emergency related to the pandemic. John Norton, this Monday (May 10<sup>th</sup>) Council will consider the Interim By-law.

### **E. ADJOURNMENT**

#### **MSD-14-2021**

Moved by Sarah Sacheli, seconded by Tom Greenall there being no further items scheduled, the meeting was adjourned at 7:35 p.m.

**CARRIED**

---

CHAIRPERSON, G. QUEEN

---

SECRETARY-TREASURER, R. BROWN